



# HAMILTON TOWNSHIP BOOTH SPACE REGISTRATION FORM

Independence Day Festivities will be held at the Hamilton Township Testerman Park located at 8373 Maineville Road, Maineville, Ohio 45039.

Independence Day Festivities will be held Thursday, June 25, 2009 (6 p.m. – 11 p.m.), Friday, June 26, 2009 (6 p.m. – 11 p.m.), Saturday, June 27, 2008 (3 P.M.-11:00 P.M.).

## APPLICANT INFORMATION:

Contact Person \_\_\_\_\_ Organization \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Email Address \_\_\_\_\_

\_\_\_\_\_ Food Vendor \_\_\_\_\_ Business Information \_\_\_\_\_ Arts/Crafts \_\_\_\_\_ Retail \_\_\_\_\_ Other: \_\_\_\_\_

Describe Your Activity/Items (please be specific): \_\_\_\_\_

Will electricity be needed \_\_\_\_\_ If yes, specify \_\_\_\_\_

**HAMILTON TOWNSHIP IS NOT RESPONSIBLE FOR DUPLICATE VENDORS.**

## BOOTH COST:

\$130.00 per **10' x 10'** booth with canopy and a light fixture (additional electric needs will be an additional charge, but please specify electrical needs).

*TABLE AND/OR CHAIRS WILL NOT BE PROVIDED. BOOTH RENTAL APPLICATIONS RECEIVED AFTER June 20<sup>TH</sup>, 2008 WILL NOT BE ACCEPTED*

## MAIL REGISTRATION AND PAYMENT TO:

Note: Returned checks will incur a \$25.00 charge.

**Hamilton Township  
7780 South State Route 48  
P.O. Box 699  
Maineville, Ohio 45039**

**Attention: Independence Day Booth Registration**

## LOCATING YOUR BOOTH:

Booth Maps and vendor lists will be mailed approximately one week before the event. Please bring your booth map with you the day of the event.

Booths will have large, laminated numbers on the front-side of each booth. Booth numbers do NOT reflect any particular booth placement priority. Booths requiring electricity will be placed together. Booth placement is final.

I have read and agree to comply with the Hamilton Township Independence Day Booth Rental Guidelines set forth. Any infringement of said rules may require forfeiture of booth site and any and all fees associated therewith.

\_\_\_\_\_  
Printed Name / Organization

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## HAMILTON TOWNSHIP INDEPENDENCE DAY BOOTH RENTAL GUIDELINES

1. Booth Rental is for a single 10' x 10' booth with canopy. No tables, chairs or signage will be provided. MASKING TAPE, WIRES, DUCT TAPE, ETC. IS PERMITTED ON THE CANOPY. Signs can be placed on the booth bars or boards, but must be removed at the end of the event. Each food vendor with cooking or heating equipment will be required to have a minimum of a 10 lb. current up to date A-B-C Dry Chemical Fire Extinguisher present in their booth at all times during the event.
2. Signs, posters or displays must be contained within the 10' x 10' booth space. No derogatory words/pictures are permitted.
3. The solicitation of food, services, merchandise etc., throughout the park grounds is not permitted during the festivities.
4. **A food permit must be obtained** from the **Warren County Health Department**.  
[Contact information: (513) 695-1220].
5. **Food vendors must provide a certificate of insurance with submission of signed application.**
6. No alcoholic beverages allowed for sale or consumption on the park ground premises.
7. No free food or drink may be distributed. NO EXCEPTIONS.
8. No grilling or open flames are permitted under tents, canopies, etc.
9. Only plastic non-returnable bottles and fountain drinks will be allowed. NO CANS OR GLASS permitted.
10. Vendors must post their prices for the public to see.
11. Hamilton Township is not responsible for duplicate vendors during the event.
12. Vendors with Trailers who do not require a booth are to bring ample electric cords to reach our electric supply. A Minimum of 200 Feet may be required
13. **DEADLINE FOR BOOTH APPLICATIONS IS FRIDAY JUNE 19<sup>TH</sup>, 2009 AT 4:00 P.M.**

**BOOTH RENTAL APPLICATIONS RECEIVED AFTER June 19<sup>TH</sup>, 2009 WILL NOT BE ACCEPTED.**

If you have any questions, please feel free to contact Acting Chief Mark Greatorex at (513) 683-1622 for additional details.

Thank you for helping us make this event a Spectacular Success!!!