

HAMILTON TOWNSHIP TRUSTEES

January 18, 2012

Ms. Ehling called the meeting to order at 6:04 p.m.

The Pledge of Allegiance to the Flag was recited by all in attendance.

Mr. Duvelius made a motion and Mr. Weber seconded the motion to dispense with the public reading of the minutes and approve as written for the January 4, 2011 meeting.

| | | |
|-----------------------|---------------|-----|
| Roll call as follows: | Gene Duvelius | Yes |
| | Kurt Weber | Yes |
| | Becky Ehling | Yes |

Mr. Duvelius made a motion and Mr. Weber seconded the motion to pay the bills before the Board.

| | | |
|-----------------------|---------------|-----|
| Roll call as follows: | Gene Duvelius | Yes |
| | Kurt Weber | Yes |
| | Becky Ehling | Yes |

Ms. Ehling stated that the new mayor of South Lebanon would be attending the first meeting of February.

Ms. Melissa Brock, Human Resources, requested the board make a motion to approve the 2.5% increase to the medical benefits package proposed with Ohio Insurance Services to be effective January 18, 2012, with open enrollment remaining in March 2012.

Mr. Duvelius made a motion and Mr. Weber seconded the motion to accept the 2.5% medical benefits package increase.

| | | |
|-----------------------|---------------|-----|
| Roll call as follows: | Kurt Weber | Yes |
| | Gene Duvelius | Yes |
| | Becky Ehling | Yes |

Ms. Melissa Brock requested feedback from the board regarding a wellness program package, if they are in agreement to move in such a direction. Ms. Brock stated in the future, if the Township does an evaluation with another insurance company and is not participating in a wellness program, the rates will automatically be at a different level. Ms. Brock requests approval and receives nods from the board to look into a wellness program.

Ms. Brock requested an Executive Session regarding personnel contract negotiations.

Mr. Bob Weis, Park Supervisor, and Justin Thompson, Park Crew Member, went over their year end report, highlighting accomplishments such as the new ball diamond at Testerman Park, the erection of two (2) signs at the front and rear of the park and the planting of an evergreen tree by the Boy Scouts in honor of John Robertson. Mr. Weis also stated Smith Construction is building a new salt barn in Testerman Park and a new Bat-Wing mower was purchased for the mowing of all Township parks.

Mr. Jon Wheeler, Chief of Police, went over the Police Department year end report stating 2011 brought a lot of change due to the unfortunate passing of Chief Richardson in 2010. Mr. Wheeler stated the passing of the 1 mil levy was a big part of that change, helping to stabilize the budget. Chief Wheeler said while working with a still snug budget, thanks to Major Carlton, the department was able to honor 2011 budget commitments and has put the department in a fairly good situation for 2012. The department did receive a \$15,000.00 Loeb Grant which was used to purchase PBA's, computers, tires and replacement parts for the cars.

Chief Wheeler stated the resignation of Lt. Braley was a major change for the department. The elimination of the Lieutenant's rank and installing the detective patrol into that office is working out very well. The plan is to rotate officers through the office, giving them the extra experience and training needed to be a permanent asset to the department.

Mr. Wheeler stated a lot of attention was paid to the property room in 2011 in regards to the handling and processing of property/evidence. The department did a thorough inventory/audit and destroyed over 300 pieces of property and will continue working to keep it organized and fluid.

Chief Wheeler stated calls to service and serious crimes (reported) are down while DUI's and traffic stops are up. Total reports are down a little bit due to not filling the position left open by Jeff Braley, leaving the department one (1) patrolman short. Some of the hours were filled with part-time help but the department is essentially working a little trimmer on the crew. Assists to the fire department were up a bit. Hours worked and miles driven were consistent to 2010 with the exception of park time hours which were significantly less. Chief Wheeler stated Lt. Johnson said some of that was due to the schedule that is in place, not needing as many shifts filled and some of it is due to diligence on budget issues.

Chief Wheeler stated in the detective section, that Detective Smith is doing a great job reorganizing that office and getting it to where he would like to see it. Chief Wheeler stated at the time of Detective Smith's report he had investigated 20 cases with a good closure rate.

Mr. Duvelius stated he is very impressed with the job Chief Wheeler is doing of trimming the bottom line and staying above water. He also said the guys are doing a tremendous job from the feedback he has been hearing.

Ms. Ehling inquired of Chief Wheeler if the police department has any expenditure for 2012.

Chief Wheeler stated the department will try to purchase a car. He said the department needs more than one (1) but hopes to continue maintaining the fleet and purchasing one (1) a year, replacing some of the old vehicles. Chief Wheeler also stated he has increased training for the year, most of the training will be free, but he has increased that budget slightly.

Mr. Mark Greatorex, Fire Chief, gave his year end report for the fire department beginning with a quick rundown of the roster. The fire department currently employees forty two (42) personnel. The department responded to and answered 1864 calls to service which includes fire dispatches and any public services calls. Theses calls were up 218 over 2009 which was 1646 and up 121 over 2010 which was 1743. Calls are increasing by approximately 100 per year. Average response time as a whole was 5:42, still under the six (6) minute mark. Chief Greatorex stated he plans to spend quite a bit of time in 2012 going over ways to reduce response times. There are some areas of the township which have extended response times and he would like to see those residents receive the same level of response for service as the rest of the community. The department completed 92 fire inspections and is continuously working with businesses toward compliance. In 2011 the department received 1048 emergency medical calls and transported 915 patients. The department received mutual aid 68 times and provided mutual aid 81 times. Personnel completed 412 hours of EMS Continuing Education and

378.75 hours of Fire Continuing Education. Chief Greatorex stated he wanted to recognize Assistant Chief Walker for her diligence in keeping department personnel in compliance.

Chief Greatorex stated the department used 8000 gallons of diesel fuel and 2848 gallons of gasoline, a total usage of 10,848, however this is 1000 gallons down from last year.

Chief Greatorex stated the equipment the department received and replaced was ledgers and two (2) auto faucets. The department received a new utility truck in June, and July was spent working on the new rescue pumper which is now in service. In September the department received a new EMS responder. Chief Greatorex stated all vehicle radios were upgraded, the majority of the cost having been provided with money from Warren County. The Chief stated although the department is four (4) radios short, once the county switches to a digital system, the department is completely capable of switching over with them. The Chief stated the majority of cost for all equipment was paid for by Warren County. Chief Greatorex stated all outdoor warning signs have been upgraded or repainted, including the one (1) at Station 76.

Ms. Ehling asked Chief Greatorex if department statistics showed spikes for a particular time of day. Chief Greatorex replied that there is no consistency.

Ms. Ehling asked Chief Greatorex if the fire department foresees any major purchases for 2012. Chief Greatorex replied that with the exception of a new heating and air system, he did not foresee any major purchases.

Mr. Kenny Hickey, Maintenance Foreman, went over maintenance department year end report. Mr. Hickey stated fuel usage for 2011 was 9,539.5 gallons for gas, off-road diesel was 1530.7 gallons and on-road diesel was 2662.8 gallons. Mr. Hickey stated the department completed blacktopping on Sibcy Rd., installation of a culvert pipes, base repairs on Nunner Rd., installed electric in Mounts Park and also completed the parking lot. The major purchase for 2011 was the John Deere machete mower. The department also received the Chevrolet 3500 from Warren County and purchased a salt the box for this vehicle. The department remodeled the exercise and training room at Station 76. The department purchased a 50 ton press for the maintenance shop. The department built a storage (record) room for the fire department in the administration building. Mr. Hickey stated the radios for the maintenance department were upgraded, with it being necessary to purchase three (3) additional radios in 2012.

Ms. Ehling asked Mr. Hickey if the maintenance department foresees any expenditure for 2012.

Mr. Hickey replied the department would like to look into the purchase of a diesel Toro zero-turn mower and a pick-up truck if it is in the budget.

Ms. Ehling inquired of Mr. Hickey if the department had purchased a "weasel" for pipe cleaning.

Mr. Hickey stated Chief Greatorex purchased one (1) for the department.

Ms. Ehling stated she wanted to point out the savings to the township with the absence of snow this winter.

Mr. Gary Boeres, Administrator, went over the zoning department end of year report. Mr. Boeres first noted the decline of the building industry. Mr. Boeres stated the township has only two (2) active subdivisions today, Miami Bluffs and Regency Park. Mr. Boeres stated the zoning department has issued 187 zoning certificates for single family dwellings, accessory structures and signs.

Mr. Boeres stated in 2011 the township collected \$312,000 in impact fees which are separated into four different accounts and are now placed in escrow. Mr. Boeres stated from 2007 through 2011 the township has collected \$2.4 million overall in impact fees.

Mr. Boeres stated there is not much participation from the Home Builders Association and the developers on impact fee credits. The department has offered many options to go over the types of credits with the builders, although due to the lawsuit they are waiting to see how things go.

Mr. Boeres stated with less building, appeals are down and there are very few site plan reviews coming through. Mr. Boeres stated he hopes to have a draft report in early February on how the zoning code is going. Mr. Boeres stated zoning violations are down and zoning inspections are up to date.

Mr. Boeres stated regarding the aggregation issue, the Township had two (2) public hearings to discuss the operations plan with the general public. Mr. Boeres asked the Trustees to adopt resolution 12.01.17 allowing DERS to file for certification to start the bidding process for the electric service.

Mr. Duvelius made a motion to adopt resolution 12.01.17B and Mr. Weber seconded the motion.

| | | |
|-----------------------|---------------|-----|
| Roll call as follows: | Gene Duvelius | Yes |
| | Kurt Weber | Yes |
| | Becky Ehling | Yes |

Mr. Boeres stated the next aggregation issue is the natural gas supply for the Township. The Township's current agreement with IGS expires in March, so our consultant put out the bid for natural gas aggregation to a number of different suppliers with IGS again winning the bid. Customers will be able to opt out or opt in at any time with no penalties or fees. Mr. Boeres stated the program worked well last year so he once again recommends IGS. Mr. Boeres stated Mr. Warren Richie did briefly review the contract.

Mr. Weber made a motion to approve resolution 12.01.18A this January 18, 2012 authorizing all actions necessary to support a governmental natural gas aggregation program with opt out provisions, directing the Township Administrator to enter into a supply agreement with the PUCO certified supplier. Mr. Duvelius seconded the motion.

| | | |
|-----------------------|---------------|-----|
| Roll call as follows: | Kurt Weber | Yes |
| | Gene Duvelius | Yes |
| | Becky Ehling | Yes |

Mr. Boeres stated the Township Trustees will have a Work Session on Monday, February 6, 2012 at noon. The session will take place at 5300 Socialville-Foster Rd. Ste. 140 in Mason, Ohio.

Mr. Boeres stated he received a copy of Traffic Sign Retro-Reflectivity and General Maintenance Program policy from Mr. Weber.

Mr. Weber stated it was brought up to him today by the FHWA that their requirement is to have a retro-reflectivity program in place by January 22, 2012.

Ms. Ehling inquires as to whether the retro-reflectivity program pertains to the County or each individual Township.

Mr. Weber states it is his understanding that the policy pertains to each individual Township. Mr. Weber stated the County has adopted the policy and Deerfield Township has one as well.

Mr. Hickey, Maintenance Foreman, stated he had attended training on this subject and indicated the program (policy) is to be implemented by January 2012. The Township is to determine what method it plans to use, whether it will be a visual check, etc. as it offers different types and by what priority the signs will be replaced. By 2015 all stop signs, warning signs and speed limit signs must be replaced with conformity signs, road signs and all other signs must be completed by 2018. Mr. Hickey stated any signs that required

replacement were already being replaced to match the specification requirements over the past couple of years.

Mr. Duvelius asks Mr. Hickey what determines the life expectancy of a sign. Mr. Hickey replies the manufacturer is a big determination.

Mr. Duvelius makes a motion to approve the Hamilton Township, Warren County, Ohio Traffic Sign Retro-Reflectivity and General Maintenance Program. Mr. Weber seconded the motion.

| | | |
|-----------------------|---------------|-----|
| Roll call as follows: | Gene Duvelius | Yes |
| | Kurt Weber | Yes |
| | Becky Ehling | Yes |

Mr. Boeres stated a culvert pipe needs replaced on Sibcy Road. It is a very serious issue due to the pipe backing up and causing water to pool on the road. Mr. Boeres stated he spoke with the resident, Ms. Freeman, and due to financial hardship she is unable to pay for the pipe. Mr. Boeres asks the Trustees for feedback on how to proceed. Ms. Ehling states the pipe should be replaced at the Townships cost since it is an immediate safety hazard.

Mr. Duvelius makes a motion to replace the culvert pipe on Sibcy Rd. due to water and safety issues at the Townships cost. Mr. Weber seconded the motion.

| | | |
|-----------------------|---------------|-----|
| Roll call as follows: | Kurt Weber | Yes |
| | Gene Duvelius | Yes |
| | Becky Ehling | Yes |

Mr. Boeres stated he has been looking into online auctions at govdeals.com regarding surplus Township equipment. Mr. Boeres stated Major Scott Carlton volunteered to oversee the collecting of equipment and posting the items online.

Mr. Boeres stated Joe Detweiler who lives on West Foster Maineville Rd. has asked the Trustees to contact Ohio Township Association with a letter asking them to contact the State Legislature regarding the zoning issue of allowing the building of manufactured housing within the Township. Mr. Detwieler stated the manufactured homes affect his property values.

Mr. Boeres stated the Township has gathered information regarding the Storm Water District. Mr. Boeres stated there are two (2) fees Deerfield Township collects. There is one (1) for phase two (2) that is used for mapping purposes within the district which they use at the County for the GIS. Mr. Boeres stated this is what fees collected from Hamilton Township go towards. There is also an operational fee collected by Deerfield Township which is separate from the phase two (2) fee. Mr. Boeres stated if Hamilton Township works out an arrangement with the Storm Water District, with Deerfield Township, the Township can still send the fee already collected to the County without there being an issue of being part of the Storm Water District. Mr. Boeres stated Deerfield Township contacted him and would like to set up a meeting to work out some details before moving forward. Discussion ensues with the Trustees regarding the Storm Water District topic.

Mr. Warren Ritchie, Law Director, stated he has opened up a limited dialog with counsel for Village on the Green regarding their appeal. Mr. Ritchie stated at this time there have been no decisions made.

President Ehling opened the floor to the Public.

Mr. John Roesch of Rivers Bend inquired about the cost of the Traffic Sign Retro-Reflectivity and General Maintenance Program. Mr. Roesch also stated he is concerned about the Township setting a bad precedent regarding the replacement of the culvert on

Sibcy Rd. at the Townships cost and would like the Board to look into a way for the Township to recover the cost. Mr. Roesch stated he inquired about the usage of the Meeting Hall for a public meeting and was told it is not available. Mr. Roesch stated he would like the Trustees to consider allowing the Meeting Hall to be available for public use.

President Ehling closed the floor to the Public.

Ms. Ehling made a motion and Mr. Duvelius seconded the motion to enter into Executive Session at 7:37 p.m. for personnel contracts.

Ms. Ehling made a motion and Mr. Duvelius seconded the motion to reconvene at 8:37 p.m.

| | | |
|-----------------------|---------------|-----|
| Roll call as follows: | Becky Ehling | Yes |
| | Gene Duvelius | Yes |
| | Kurt Weber | Yes |

Ms. Brock requested the board make a motion to approve the amended employment agreement with Chief Mark Greatorex as indicated in the updated contract through 2013.

Mr. Weber made a motion to approve the employment contract with Chief Greatorex and Mr. Duvelius seconded the motion.

| | | |
|-----------------------|---------------|-----|
| Roll call as follows: | Gene Duvelius | Yes |
| | Kurt Weber | Yes |
| | Becky Ehling | Yes |

Chief Greatorex asked the Board to make a motion to approve the purchase of a fit testing unit for respirators. The cost of the unit is approximately \$10,000.00 and would be split between four (4) to five (5) fire departments.

Ms. Ehling made a motion to approve participation of the purchase of a fit testing unit for the Township.

| | | |
|-----------------------|---------------|-----|
| Roll call as follows: | Becky Ehling | Yes |
| | Gene Duvelius | Yes |
| | Kurt Weber | Yes |

Chief Greatorex prompted discussion regarding the purchase of Duodote, an antidote for airborne toxins, for the safety of Township first responders. Chief was given the nod of approval by the Trustees to look into the safest storage method and accountability method of the Duodote. The Board also encouraged Chief Greatorex to speak with the medical director regarding physicals and medical treatment being done at one (1) facility.

With no further business to be brought before the Board, Ms. Ehling made a motion and Mr. Weber seconded the motion to adjourn the meeting at 8:51.

| | | |
|-----------------------|---------------|-----|
| Roll call as follows: | Gene Duvelius | Yes |
| | Kurt Weber | Yes |
| | Becky Ehling | Yes |