

Hamilton Township Trustees Special Meeting October 1st, 2015

Chairperson Sharon Hanrahan called the joint meeting of the Hamilton Township Trustees and the Hamilton Township Financial Planning and Supervision Commission to order at 10:00 a.m. on October 1st, 2015 in the Township Meeting Hall at 7780 S. St. Rt. 48, Maineville, Ohio 45039.

Chair Hanrahan started the meeting with the Pledge of Allegiance.

Ms. Melissa Brock, Human Resources, called the roll for the Hamilton Township Trustees and the Financial Planning and Supervision Commission.

Roll call as follows: Hamilton Township Trustees

- Kurt Weber
- Gene Duvelius
- David Wallace

Commission members in attendance were:

- Mr. Ray Warrick, Hamilton Township Fiscal Officer and Trustee Designee
- Matt Nolan, Warren County Auditor
- Don Biederman, Resident
- Mr. Dan Phipps, Resident
- Ms. Sharon Hanrahan, Office of Budget Management Designee
- Ms. Marcy Longnecker, Treasurer of State Designee

Also in attendance was Ms. April Davis from the State Auditor's Office.

Chair Hanrahan noted the June 29th, 2015 Commission meeting minutes would be accepted as written.

Ms. Davis stated she would go over the analysis as well as the forecast with the Trustee Board members. Ms. Davis noted once the analysis and the forecast had been gone over then the Commission and the Trustees would need to sign a reference letter. The reference letter is in regards to the Trustees having given the Commission their best known estimate of the forecast and that there are no new facts that have come about since the time of the forecast.

Ms. Davis stated the Commission is required to do a Report on Accounting Methods for the township. When the report was released there were two comments that had not been cleared. As of now those comments have been cleared. Once released from Fiscal Emergency there will no longer be any monitoring from the Auditor or States office. All debt payments have been made on time and the conditions of payroll in regards to all employees of the township having been paid within the rates and frequency as required by township resolution per ordinance has been cleared as well. Condition number three (3), an increase in the minimum tax levy, has had no increases in 2014 or 2015. Condition number four (4), is whether or not there have been any past due payables and there have not been. Condition number five (5), is the deficit balances, which there are no funds with deficit balances. The last condition number six (6), is the Treasury deficit, which there are no Treasury deficiencies.

Ms. Davis stated that all objectives of the Recovery Plan have been met.

Ms. Anna Mary Thomas, LGS Auditors Department, went over the forecast report. There are two (2) funds being presented, the Roads and Bridge Fund and the Building Bond Fund. Due to abolishing the TIF Fund the monies that went into the TIF Fund are now going into Property Taxes. Ms. Thomas explained that the Road and Bridge Fund is part of the Property tax revenue. Ms. Thomas stated the expenditures from the Personnel Services due to redistributing the road personnel who have been paid over several different road type funds, are all being paid through the Road and Bridge fund now. The Building Bond fund had a transfer over from the General Fund for over 2 million dollars fixing the deficit. The only thing projected going forward is the principle and interest. The Transfers coming in to pay on the principle and the interest are half from the General Fund and half from the Police Levy.

Mr. Ray Warrick, Fiscal Officer, thanked State Auditor Dave Yost for the special attention back in January 2014 and for coming to Hamilton Township on October 1st, 2015 to oversee the release from Fiscal Emergency.

Mr. Yost thanked all the individuals that had a part in bringing Hamilton Township out of Fiscal Emergency. Mr. Yost thanked everyone for their leadership and their persistence in resolving the issues. Mr. Yost stated that this was the quickest release from Fiscal Emergency for any local government in 30 years. He encouraged the Trustees, as they go forward in overseeing the township and its budget, to continue to work with the Fiscal Officer and use the 5 year forecast as a tool for monitoring the budget carefully for the future. He was pleased to report the Auditor's office believed the Commission should be terminated, and the state supervision should be terminated as well. Mr. Yost presented the township with a Certificate of Recognition of Fiscal Integrity from the State of Ohio. The certificate recognized the township had corrected all the conditions that were found and is prepared to move forward freely of State supervision. Mr. Yost presented the certificate to Mr. Warrick on behalf of the work that he had done.

Chair Hanrahan opened the floor to the Trustees for any comments they wished to make.

Mr. Kurt Weber thanked Mr. Yost for taking the time to come out and present the certificate of Recognition and to release the township from Fiscal Emergency. He also thanked Mr. Ray Warrick, Fiscal Officer, Mr. Rusty Holman, Volunteer Financial Analyst, Mr. Warren Richie, Law Director, Mr. Mark Hurst, CPA, Police Chief Jon Wheeler, the Commission and the Hamilton Township Staff for their time and effort in getting the township out of Fiscal Emergency.

Mr. Dave Wallace thanked Mr. Ray Warrick for his hard work in helping the township get out of Fiscal Emergency.

Mr. Gene Duvelius thanked the Commission and the township for their hard work in helping the township get out of Fiscal Emergency.

Mr. Warrick mentioned that the staff was at one point working extra hours and never had a normal business schedule for several months. He wanted to recognize them for their hard work. He stated once the township had the numbers in front of them they were able to cut taxes in the township, and determine the township could shut down the TIF as there had been no further development going on through it. Shutting down the TIF released well needed money to repair the roads. Mr. Warrick thanked the Auditor's Office for their time and training.

Ms. Marcy Longnecker stated the Treasure Mandel would be very proud of the township for putting their finances online.

Mr. Don Biederman noted Mr. Ray Warrick was outstanding in his leadership.

Mr. Dan Phipps stated that he appreciated the team work of the employees and the good leadership from the township.

Mr. Matt Nolan stated Hamilton Township is now in great shape and is a bright spot in the County.

Chair Hanrahan thanked her fellow Commission members for their recommendations, suggestions, hard work and attendance.

Chair Hanrahan thanked Hamilton Township for their willingness to get to work on the issues without any harsh feeling being involved. She noted all were to be commended for their hard

work and dedication. The Trustee Board members would be taking a recess then return for an executive session meeting.

Chair Hanrahan requested a motion for the Commission to adjourn.

Mr. Beiderman made a motion and Mr. Phipps seconded the motion to adjourn the Commission Meeting at 10:30 am.

Roll call as follows: All Yes

(End of Financial Planning and Supervision Commission Meeting)

Mr. Weber made a motion and Mr. Duvelius seconded the motion to recess at 10:30 am.

Roll call as follows: Kurt Weber Yes
 Gene Duvelius Yes
 David Wallace Yes

Mr. Weber made a motion and Mr. Duvelius seconded the motion to return from recess at 10:41 am.

Roll call as follows: Kurt Weber Yes
 Gene Duvelius Yes
 David Wallace Yes

Mr. Weber stated an Executive Session was requested by the potential Developer for the Economic Development review. The vote must be a unanimous decision to go into Executive Session.

Mr. Weber made a motion and Mr. Duvelius seconded the motion to enter into Executive Session at 10:42 am to discuss the Economic Development Project.

Roll call as follows: Kurt Weber Yes
 Gene Duvelius Yes
 David Wallace Yes

Mr. Weber made a motion and Mr. Duvelius seconded the motion to return from executive session at 11:06 am.

Roll call as follows: Kurt Weber Yes

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| Gene Duvelius | Yes |
| David Wallace | Yes |

Mr. Weber stated Executive Session was to discuss an Economic Development proposal. Mr. Weber asked if anyone wanted to make a motion and no motion was made.

Mr. Weber made a motion and Mr. Duvelius seconded the motion to adjourn the meeting at 11:07 am.

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| Roll call as follows: | Kurt Weber | Yes |
| | Gene Duvelius | Yes |
| | David Wallace | Yes |