

Application for an Appeal

All applications must be typewritten and filed in triplicate with the Hamilton Township Planning and Zoning Department and accompanied by a fee of \$300.00 for a residential property and \$500.00 for a commercial or industrial property. The application must include a plot plan clearly displaying the following information. (Please refer to the example plot plan for reference):

- A. Title of the drawing with the name and address of the applicant.
- B. Drawing to scale with scale size, North Point and date.
- C. Size of the lot showing lot dimensions and dimensions of any existing or proposed structures.
- D. Distances of all setback lines for all existing and proposed structures on the lot.
- E. Existing and proposed driveways, walkways, patios, decks, etc.
- F. Identify any access or drainage easements on the lot.
- G. Identify all property and property owners within 200 feet of applicant's property.
- H. Identify all streets, roads and subdivisions within 200 feet of the applicant's property.

Applications for residential properties need not be rendered by a certified engineer. All applications for commercial or industrial properties must include a certified engineer or architect seal on the plot plan.

Official addresses can be obtained from the office of the Warren County Treasurer, 320 E. Silver Street, Lebanon, Ohio, 45036. Written notice of the hearing date will be given to all such adjoining property owners by the Board of Zoning Appeals.

Applicant Name: _____ Phone No. () _____ - _____

Applicant Address: _____

Reason Application Was Denied: _____

Relevant Code Section: _____

The Applicant States that the denial of the Zoning Certificate in this Instance Constitutes an Unnecessary Hardship for the Following Reason(s):

The title to the above premises is vested in the names of _____
and a zoning appeals for the _____ is hereby requested.

Applicant Signature

DATE

