

Hamilton Township Trustee's Meeting

August 15, 2018

Trustee Board President Rozzi called the meeting to order at 6:30p.m. Mr. Rozzi, Mr. Cordrey, and Mr. Walker were present.

The *Pledge of Allegiance* was recited by all in attendance.

Motion made by Mr. Rozzi with a second by Mr. Walker to approve the Clerk's journal and accept the tapes as the Official Minutes of the August 1, 2018 Township Trustee Meeting.

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

Motion made by Mr. Rozzi with a second by Mr. Walker to approve Payroll for pay cycle July 15, 2018 – July 28, 2018, Electronic Fund Transfer Direct Deposit Vouchers 1143473642 - 1143473707.

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

Motion made by Mr. Rozzi with a second by Mr. Walker to approve the withholding payments for payment cycle July 15, 2018 – July 28, 2018, checks numbered 28263892 – 28263901 and 28263903 - 28263916.

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

Motion made by Mr. Rozzi with a second by Mr. Walker to approve Payroll for pay cycle July 29, 2018 – August 11, 2018, and Monthly for August, Electronic Fund Transfer Direct Deposit Vouchers 1144237335 – 1144237399 and 1144237727 - 1144237730.

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

Motion made by Mr. Rozzi with a second by Mr. Walker to approve the withholding payments for payment cycle July 29, 2018 – August 11, 2018, and Monthly for August, checks numbered 28348995 – 28349003 and 28349009 – 28349022 and 28349050 - 28349052.

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

Motion made by Mr. Rozzi with a second by Mr. Walker to approve the billing invoices for payment cycle August 6, 2018 – August 10, 2018 checks numbered 79106 - 79114.

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

Motion made by Mr. Rozzi with a second by Mr. Walker to approve the billing invoices for payment cycle August 13, 2018 – August 17, 2018 checks numbered 79115 - 79166.

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

There was a Proclamation presented to Captain Becky Locke by Trustee Joe Rozzi.

There was a swearing in of Police Officer Greg Watkins by Police Chief Scott Hughes.

There was a 10 minute recess.

Public Comments

Trustee Joe Rozzi opened the floor for public comments at 6:54pm.

There were no comments

Trustee Joe Rozzi closed the floor to public comments at 6:54pm.

Human Resource Manager, Kellie Krieger requested the Board make a motion to remove Firefighter Matt Shelton and Seasonal Employee Rick Murray from the Hamilton Township roster. Mr. Shelton's removal is effective August 1, 2018 and Mr. Murray's August 10, 2018.

Trustee Joe Rozzi made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

Human Resource Manager, Kellie Krieger requested the Board make a motion to approve the hiring of Miranda Vearil as a Part Time Firefighter at \$14.00 per hour and John French as a Co-op position at \$10.00 per hour, moving to part time at \$14.00 per hour upon passing his EMT certification. Both are based upon a completion of a successful CVSA and background check.

Trustee Joe Rozzi made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

Human Resource Manager, Kellie Krieger requested the Board make a motion to approve the purchase of Lot 432, grave 1 in the Maineville new cemetery by Jeremy Woodward at the township cost of \$600.00.

Trustee Joe Rozzi made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

Trustee Joe Rozzi made a motion, and seconded by Trustee Joe Walker to appoint the members to the Hamilton Township Advisory Committee: Brandon Roark, John Hise, Becki Walker, Ryan Ziemba, Fritz Nelson, Delanna Oeder, Mark Wernery, and alternate Thomas Ketterer.

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

Trustee Joe Rozzi stated he would like to table Resolution #18-0815 until the next meeting.

Trustee Darryl Cordrey asked what the context is of the resolution.

Administrator Brent Centers stated it is a resolution appointing Kellie Krieger as Cemetery Sexton and authorizing compensation pursuant O.R.C. 511.10. The cemetery sexton is a position that was created with townships. This position needs to be created and Ms. Krieger currently

does the job, however, as Human Resources, it is not in her job description. Mr. Centers is recommending compensation for the additional duties.

Trustee Darryl Cordrey asked if there were any concerns with these added duties in regards to the human resource position?

Mr. Centers stated that Kellie is already doing the work, this is just a formality.

Jim Hunter asked where the compensation would be coming from?

Mr. Centers stated we could raise the price for cemetery plots or just a flat rate out of the general fund. It was settled to take it from the general fund. The compensation is very minimal at \$1,332.00 annually which is .64 cents per hour raise.

Trustee Joe Walker asked Mr. Rozzi if there is a reason he wants to table the vote?

Trustee Joe Rozzi stated his concern is that we are asking for a levy and is it something we need to spend right now. Mr. Rozzi stated it isn't a lot of money, but we are not asking a lot of money of anyone else and that is all relative.

Mr. Centers stated the ORC dictates the position but does not dictate the compensation. He also explained that this money will not be related to any of the levy issues. We are putting on a Police and Road levy and this money will not touch either one of those funds.

Trustee Darryl Cordrey stated it is an additional job that we would have to pay for, whether it be Ms. Krieger or we hire somebody else. Mr. Cordrey stated he is good to vote on it.

Trustee Joe Walker made a motion, and seconded by Trustee Darryl Cordrey to approve Resolution # 18-0815, appointing Kellie Krieger as Cemetery Sexton and authorizing compensation pursuant O.R.C. 511.10.

Roll call as follows:	Joe Walker	Yes
	Darryl Cordrey	Yes
	Joe Rozzi	No

Trustee Joe Rozzi made a motion, and seconded by Trustee Joe Walker to approve Resolution # 18-0815A, authorizing special assessments for artificial lighting in certain lighting districts.

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

Trustee Joe Rozzi made a motion, and seconded by Trustee Darryl Cordrey to approve Resolution # 18-0815B, authorizing and approving an increase in township appropriations in the General Fund, Police Fund, Fire Fund, and Road and Bridge Fund to reconcile budgets for calendar year 2018.

Roll call as follow:	Joe Rozzi	Yes
	Darryl Cordrey	Yes
	Joe Walker	Yes

Fiscal Officer Jim Hunter stated he would answer any questions regarding the financial report.

Trustee Darryl Cordrey asked if there were any concerns?

Mr. Hunter stated budgets are pretty well in line.

Administrator, Brent Centers gave updates on issues that were talked about previously.

Administrator, Brent Centers stated we budgeted for 2 major improvements to the Administration building: sidewalk repairs at \$5,000.00 and roof replacement at \$45,000.00. The sidewalks were repaired at \$5,000.00 and the roof was repaired instead of being replaced at

\$5,000.00. The meeting room was updated for \$2,500.00. Mr. Centers explained that this saved \$37,500 that there rolled back into the General Fund. Mr. Centers gave kudos to John Daunt and Justin Thompson for all of their work in the meeting room.

Administrator, Brent Centers stated the official ballot language came back and everything went through for both the Police and Road levy issues.

As a follow-up from the last meeting regarding the Community Center, Administrator Brent Centers stated we were unable to get a hold of anyone that signed the original Memorandum of Understanding. We have also reached out to the Presbytery of Cincinnati and have yet to receive a return phone call. We have found the following options for rental space for the residents: Maineville Office Building, Valley Vineyards, American Legion of Loveland, Fraternal Order of the Eagles in Loveland and Lebanon, VFW Hall, You and Me Events, and the future wedding venue to go in at the corner of State Route 48 and Stephens Road.

Trustee Darryl Cordrey stated his concern was more of a community gathering. He would like to provide a meeting hall for the residents for a minimal fee. He also asked what is going to happen to the community center building, if nobody takes over this building?

Trustee Joe Walker asked if the numbers that were given for the upkeep included utilities?

Mr. Centers stated that did not include utilities paid every month or any labor.

Administrator, Brent Centers stated we are initiating a Paint to Plow program. This was brought to us by Officer Rich Smith. We sent letters out to the schools and other organizations to give them the opportunity to paint the front of the snow plows. This would be at no cost to the township yet provide a lot of Community buy-in and pride.

Administrator, Brent Centers stated Lebanon and Deerfield Township have been confirmed to have mosquitoes with West Nile Virus. We have treated all bodies of stagnant water in the township.

Administrator, Brent Centers stated we put the speed sign out on Swigert Road due to a complaint from a resident. It was out from Friday to Tuesday. The average speed was 37 MPH on a road that is 45 MPH. We do not feel the need to reduce the speed.

Administrator, Brent Centers stated he received a lot of compliments regarding the Cardboard Boat Regatta. Everyone was thrilled with the presence of the township Trustees and employees. The Oeders commended the uniformed Police and Fire presence and especially praised Chief Reese for going above and beyond all day and also staying after and pulling cardboard out of the water.

Police Chief Scott Hughes stated we participated in National Night Out in the Village of Maineville. We have been approached by Maineville to host the event next year. We have been invited to us the property at Oeder's Lake and we would like to take Maineville up on their offer.

Trustee Darryl Cordrey stated it would be a cooperative effort with the Village of Maineville.

Trustee Joe Rozzi stated, if it is appropriate, Rozzi Famous Fireworks would like to donate a show.

Public Works Director, Kenny Hickey, stated he received an email from Eagle Scout Andrew Hoffman about a project he wanted to do. He would like to clean up the Rose Bud Hill Cemetery, place a memorial bench, and take pictures of un marked graves.

Trustee Joe Rozzi made a motion, and seconded by Trustee Joe Walker to approve the site improvements for the Rose Bud Hill Cemetery by Andrew Hoffman.

Roll call as follows:

Joe Rozzi	Yes
Joe Walker	Yes
Darryl Cordrey	Yes

Public Comments

Trustee Joe Rozzi opened the floor to public comments at 7:19 pm.

Fritz Nelson, 6973 Hunters Close, asked if there is a list of areas that were treated for mosquitos?

Mr. Centers stated he does not have a list, however, all the parks have been treated.

Mr. Nelson asked what chemical was used to treat the small lake at Mounts Park?

Mr. Centers said it was a form of Dunks.

Trustee Joe Rozzi closed the floor to public comments at 7:20 pm.

Trustee Darryl Cordrey stated the Cardboard Boat Regatta was a great event. He is also excited to host the National Night Out. Mr. Cordrey commended all the employees and their families regarding the incident that happened on Stephens Road.

Trustee Joe Rozzi made a motion, and seconded by Trustee Darryl Cordrey to enter into Executive Session to consider the employment, dismissal, discipline, or compensation of an employee or official at 7:23 pm. In Executive Session were the Trustees, Doug Miller, Jim Hunter, Brent Centers, and Kellie Krieger.

Roll call as follows:	Joe Rozzi	Yes
	Darryl Cordrey	Yes
	Joe Walker	Yes

Trustee Joe Rozzi made a motion, and seconded by Trustee Joe Walker to come out of Executive Session at 7:45 pm.

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

With no other business at hand a motion made by Mr. Rozzi with a second by Mr. Walker to adjourn at 7:45 pm.

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes