

Hamilton Township Trustee's Meeting

October 10, 2018

Trustee Board President Rozzi called the meeting to order at 6:30p.m. Mr. Rozzi, Mr. Cordrey, and Mr. Walker were present.

The *Pledge of Allegiance* was recited by all in attendance.

Motion made by Mr. Rozzi with a second by Mr. Walker to approve the Clerk's journal and accept the tapes as the Official Minutes of the September 26, 2018 Township Trustee Meeting.

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

Motion made by Mr. Rozzi with a second by Mr. Walker to approve Payroll for pay cycle September 9, 2018 –September 22, 2018, Electronic Fund Transfer Direct Deposit Vouchers 1146768176 - 146768248.

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

Motion made by Mr. Rozzi with a second by Mr. Walker to approve the withholding payments for payment cycle September 9, 2018 –September 22 2018, checks numbered 28632966-28632988.

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

Motion made by Mr. Rozzi with a second by Mr. Walker to approve the billing invoices for payment cycle October 1, 2018 – October 5, 2018 checks numbered 79300-79309.

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

Motion made by Mr. Rozzi with a second by Mr. Walker to approve the billing invoices for payment cycle October 8, 2018 – October 12, 2018 checks numbered 79310 - 79342.

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

Trustee Joe Rozzi as if we had presentations for this evening, Administrator Brent Centers stated we did not.

Public Comments

Trustee Joe Rozzi opened the floor for public comments at 6:33pm.

Trustee Joe Rozzi closed the floor for public comments at 6:33pm.

Administrator, Brent Centers requested the Board to make a motion to open a public hearing for TIF Resolution 18-0926, Warren County Career Center held a special meeting on October 4, 2018, and they passed their compensation agreement.

Trustee Joe Rozzi opened the floor for a public hearing.

Trustee Joe Rozzi read Resolution 18-0926 a resolution declaring the improvement to certain real properties located in Hamilton Township, Warren County Ohio to be a public purpose. Declaring such improvements to be exempt from real property taxation, requiring the property owner to make service payments in lieu of taxes and minimum service payments designating the public infrastructure improvements to be made that will directly benefit the real property. Establishing a public improvement, tax increment equivalent fund, for the deposit of service payments and authorizing compensation agreements with the Board of Education with Little Miami School District and the Board of Education with the Warren County Career Center.

Trustee Joe Rozzi made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

Legal Counsel, Doug Miller stated that there was excess language in the Resolution read by Trustee, Joe Rozzi. After a brief discussion, it was determined that Trustee, Joe Rozzi did read the correct verbiage and asked for a revote.

Trustee Joe Rozzi made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

Administrator, Brent Centers requested the Board to make a motion to approve Resolution 18-1010, declaring a 2001 International 4900 5E77 dump truck as obsolete surplus and no longer need for public use and authorizing its disposition.

Trustee, Darryl Cordrey wanted to confirm this was the same dump truck discussed at the last meeting. Administrator, Brent Centers confirmed it was, at the last meeting it was brought as a Motion instead of a Resolution.

Trustee Joe Rozzi made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

Administrator, Brent Centers requested the Board to make a motion to approve Resolution 18-1010A, a Resolution approving and authorizing a contract with the Warren County Regional Planning Commission.

Administrator, Brent Centers explained that this will contract us with the Warren County Regional Planning Commission and they will set aside so many working hours for our capital expense projects for next year.

Trustee, Darryl Cordrey stated he recalls that we put this in the budget but wanted to know the total cost for this and what is our cost. Administrator, Brent Centers explained total cost is \$15,000. Our cost is about \$10,000, grant funding will cover \$5,000.

Trustee Joe Rozzi made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

Administrator, Brent Centers requested the Board to make a motion to approve Resolution 18-1010B, a Resolution to regulate and require registration of Transient Vendors pursuant to Ohio Revised Code Section 505.94. He explained this is per the conversation at the September 26, 2018 meeting, this resolution would allow a vendor permit be revoked by himself or the Board of Trustees.

Trustee Joe Rozzi made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

Administrator, Brent Centers requested the Board to make a motion to approve Resolution 18-1010C, approving and authorizing a contract for the construction of a new fire station in Hamilton Township. Administrator, Brent Centers explained that a lot of work has gone into narrowing the process and they feel confident to go with Turner Construction for the Design build of Station 76.

Trustee Darryl Cordrey, wanted to know the next steps and total time on the build. Fire Chief, Brian Reese explained we are approximately 6 weeks behind but are working on details of the fire station and completing schematics. He stated build time would be approximately 10-11 months.

Trustee Joe Rozzi made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

Township Work Session

Administrator, Brent Centers discussed the cemetery rates and provided the Trustees a spreadsheet with current rates vs. proposed rate increases. With the proposed increases, it would take us from our average loss of \$12,125.00 over the past 5 years to a gain of approximately \$1,000. This would keep us average within Warren County and allow for a small buffer to at least break even.

Trustee, Darryl Cordrey wanted to know when the last major rate increase or adjustment for Cemetery pricing occurred. Administrator, Brent Centers stated the last major increase was in 2006 and then we had a slight increase in 2014.

Trustee, Joe Walker, wanted to know why there was no increase for non-residents. Administrator, Brent Centers explained that we have only have two non-residents purchase a grave within 5 years. Trustee Joe Rozzi and Trustee Joe Walker both agree the non-resident rate should be increase. Trustee Darryl Cordrey stated he would be afraid of an influx of non-resident purchases if we did not also increase the non – resident rate. All Trustees agreed an increase of non-resident rate should increase to \$2,000. The Trustees would like to review and discuss further at a later meeting.

Administrator, Brent Centers discussed the headstones at the Maineville Cemetery Addition, this was discussed with the Advisory Committee, and they understand this may upset some residents but it is best to allow the entire Addition to have the availability of upright headstones.

Trustee Darryl Cordrey wanted to know if this would cause additional work for the maintenance. Public Works Director, Kenny Hickey stated it would increase weed eating around the stones but nothing major.

All Trustees requested to bring this matter back as a Resolution at a later meeting.

Administrator, Brent Centers requested the Board to make a motion to move the November 21, 2018 meeting from 6:30pm to 12:00pm since it is the day before Thanksgiving and most people may not want to be out too late the night before the holiday.

Trustee Joe Rozzi made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

Administrator Report

Administrator, Brent Centers stated Treat and Greet is cancelled. Between the Business Expo and events at the Township, it fell through and we apologize.

The Advisory Committee is working on bringing back Township Events, starting with a Tree Lighting at the Township Building called *HT Lights the Tree* will be held on December 1, 2018 from 4pm-6pm. A Santa Claus has been secured; boy and girl scout troops have been contacted for donations, food vendors, and possible decorating the gazebo for pictures with Santa.

Administrator, Brent Centers stated that he has gotten ahold of Presbyterian of Cincinnati regarding the Community Center. The parcel itself includes Hopkinsville Cemetery, the Presbyterian of Cincinnati did not want to take that responsibility and they would like to sell it to us for \$1.00.

Trustee, Darryl Cordrey wanted to know what would happen if we did not purchase it. Administrator, Brent Centers explained that initially the Presbyterian of Cincinnati wanted us to purchase it back for the appraised value. Administrator Brent Centers explained we will buy it back for \$1.00 or they can take over the cemetery. They agreed to allow us to buy it back for \$1.00. Trustee, Darryl Cordrey wanted to know how much land was involved. Public Works Director Kenny Hickey explained the building and the cemetery. Trustee Joe Walker wanted to know the cost of demolishing the building and requested we get the cost. Trustee Darryl Cordrey wanted to know if the Fire Department could use it for training. The discussion of containments in the building and cost associated with demolition of the building.

Administrator, Brent Centers stated the Advisory committee did research on the quarterly newsletter; we can 5,000-printed full color, 8x11 pieces for \$1,000.00. The idea was to get 5,000 and place them in local restaurants and businesses in the Township and having a digital version on the website and social media. The first addition being issue in April 2019. The content would be one page per department.

Trustee, Darryl Cordrey wanted to know if the ORC would prevent us from looking for advertising. Law Director, Doug Miller stated there was nothing against advertising.

Administrator, Brent Centers discussed the Open House, on Wednesday, October 17, 2018 at 6:30pm, following any legislation that needs address. All painted plows will be on display, Chief Reese will have a medic and fire truck and the Police Department will have officers available with a vehicle and bike patrol on display.

Administrator, Brent Centers discussed Shooters; they have received their SPDC loan. The initial thought was Fire Chief, Brian Reese and crew would use the house for training, however they want it completed by this Thursday. This shows us they are ready to move. We do not have a firm date for when they will start building

Administrator, Brent Centers stated Taco Bell would be issued their building permit tomorrow.

Public Works Director, Kenny Hickey stated that Ford and Stephens Roads resurfaced. He had them add the stop bars to Stephens Road. Red Fox Trail and Rand Mar subdivisions are waiting to be resurfaced; we are waiting for Barrett's for a timeline. That will finalize resurfacing for the year and the Public Works department is out of money.

Fire Chief, Brian Reese stated that on Monday night he met with the HOA Board and Management Company for Regency Park to discuss the Fire House. He discussed the fire station being connected a neighborhood and his plans for an access road going out Regency Park. He explained it would not be heavy trucks; they asked excellent questions and were supportive. They do not seem to have a problem with the access to Regency Park but a few questions need to be answered regarding lighting and irrigation.

Public Comments

Trustee Joe Rozzi opened the floor for public comments at 7:05pm.

Lisa Wilson stated she went to a workshop at her church regarding Ohio Native Plants, and she was excited about resources and believes they can be utilized at Mounts Park.

Mark Sousa, discussed options for the Community Center. Depending on the agreement, we have with the church, can we parcel off a part of the church parking lot and open for a local small business. This would be ideal for a small business, attorney, insurance company or a doctor.

Trustee Joe Rozzi asked what the current zoning was on the Community Center.

Trustee Darryl Cordrey thinks this is a great idea.

Trustee Joe Walker stated the Community Center is not connected to the church next door and was not sure it was an option.

Trustee Joe Rozzi closed the floor for public comments at 7:08pm.

Trustee Comments

Trustee Darryl Cordrey is excited for the Open House and hopes everyone shows up. He is excited to see the plows.

Trustee Joe Walker wanted to know where the plows will be placed. They will be on the outside of the front parking lot.

Trustee Joe Rozzi made the motion a motion to enter into Executive Session at 7:11 to consider the appointment and compensation of a public employee, to consider the sale or other disposition of property and to consider the discipline of a public employee, seconded by Trustee Joe Walker.

Attendees: Joe Rozzi, Joe Walker, Darryl Cordrey, Jim Hunter, Mr. Centers, Mr. Hickey, Ms. Krieger, Mr. Miller and Mr. Conely

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

Trustee Joe Rozzi made a motion, and seconded by Trustee Joe Walker to come out of Executive Session at 7:57 pm

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

Trustee Joe Rozzi made a motion to remove Administrator, Brent Centers from his probationary period and approving a new contract as presented to the Board subject to approval of the Law Director.

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

With no other business at hand, a motion made by Mr. Rozzi with a second by Mr. Walker to adjourn at 7:58 pm.

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes