

## Hamilton Township Trustee's Meeting

December 4, 2018

Trustee Board President Rozzi called the meeting to order at 6:30p.m. Mr. Rozzi, Mr. Cordrey, and Mr. Walker were present.

The *Pledge of Allegiance* was recited by all in attendance.

Motion was made by Mr. Rozzi with a second by Mr. Cordrey to approve of the clerks journal and accept the official tapes and meeting minutes for the November 21, 2018 and November 26, 2018 meetings.

Roll call as follows:	Joe Rozzi	Yes
	Darryl Cordrey	Yes
	Joe Walker	Yes

Motion made by Mr. Rozzi with a second by Mr. Walker to approve checks 79508-79519 void 79459.

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

Motion made by Mr. Rozzi with a second by Mr. Walker to approve billing checks 79520-79555.

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

### Public Comments

Trustee Joe Rozzi opened the floor to public comments at 6:37 pm.

Trustee Joe Rozzi closed the floor to public comments at 6:37 pm.

### Human Resources

Administrator Brent Centers explained the creation of positions within the Fire Department for Administrative Captain/EMS Supervisor and Fire Lieutenant which will be three different Fire Lieutenant's that will be hired from within.

Chief Reese explains the necessity for the positions. Since his hiring he has been asking for full time Lieutenants. He thinks that being full time will develop them and they would assist with the coverage of the Captain if the Captain were off. They would support the Captain in his duties. With two stations, these positions would allow for an Officer at each station for each shift. It's also a safety factor in case Chief Reese or another officer is not available, then the Lieutenant can take a command position. Due to the job market in Firefighting, most of the staff has been with him for less than a year so he would like to identify some senior individuals, develop them, and place them in these positions to help manage and keep our people safe.

Trustee Joe Rozzi asks if Chief Reese thinks this will promote "holding onto people" and keeping them long term. Chief Reese says, yes.

Trustee Darryl Cordrey asks Chief Reese to discuss the budgetary impact that these promotions may have. Chief Reese says that his budget will sustain the hiring of these positions.

Fiscal Officer Jim Hunter stated that they did discuss the budget and Chief Reese also has a small safety net as a precaution from the General Fund.

Trustee Joe Rozzi asked how this structure compares to departments in cities of similar size to Hamilton Township. Chief Reese says that would be a step in the right direction compared to the other departments.

Trustee Walker asked if these promotions will create vacancies. Chief Reese said yes but only one, and they will maintain a part time staff that should be able to cover those shifts.

Administrator Brent Centers requests a motion to approve and open up three Fire Lieutenant Positions within the department.

Trustee Joe Rozzi made a motion, and was seconded by Trustee Joe Walker to approve the creation of three Lieutenant positions.

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

### **Township Current Business**

Administrator Brent Centers requested a Motion to move December 19, 2018 meeting from 6:30pm to 1:30pm for the Employee End-of-Year recognition and awards.

A Motion was made by Trustee Joe Rozzi and was seconded by Trustee Joe Walker to move the December 19<sup>th</sup> meeting times.

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

Administrator Brent Centers requested a motion to enter into contract with Frost Brown Todd for Legal Services.

A Motion was made by Trustee Joe Rozzi and was seconded by Trustee Joe Walker to approve the contract with Frost Brown Legal Services.

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

Administrator Brent Centers requested a motion to enter into contract with HurstKelly and Company, LLC. For financial services in preparation for the audit.

A motion was made by Trustee Joe Rozzi and was seconded by Trustee Joe Walker to enter into contract with HurstKelly and Company, LLC.

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

### **Resolution 18-1204: Revoked**

#### **Resolution 18-1204A: Noise Resolution-**

Mr. Centers pulled several Township resolutions to compile a resolution conducive for Hamilton Township. After review, many believe that a Commercial/Emergency response needs to be better addressed. Trustee Joe Walker asked why this is a resolution and not a work session. Mr. Miller said this is to put something down on paper as a starting point for this resolution and it is not intended to pass tonight. Trustee Joe Walker stated that he thinks any time frame regarding setting a noise resolution time, is a problem for business owners. Trustee Darryl Cordrey asked if we could make the time limit from 8pm to 6am. Trustee Joe Rozzi asked what the biggest complaint is that we get. Trustee Cordrey stated that the garbage trucks are the biggest complaint. Mr. Centers read from the resolution and stated that there could be a firearms exemption, dogs, agricultural exemption, etc. Trustee Rozzi asked how enforceable this issue

would be. Sgt. Rector said that if there is a Resolution in place then, yes, it is enforceable. Trustee Walker stated that the garbage trucks work their early hours for safety. Why have them in traffic at 7:30-8:00am? Trustee Cordrey stated that families with kids don't want to be woken up in the early morning hours. The board discussed and acknowledged that there could be other ways to address the noise problems around the Township.

Dan Phipps, Cozaddale- stated that he thinks creating this Resolution is a slippery slope. Maybe highly dense areas need protection but the South does not. After having a discussion with the Board he asked the Board to really work on this and think about it before making a decision.

The Board continued to discuss the differences in noises and locations and how residents may or may not be affected.

Mr. Miller suggested that if this is going to be put into place then maybe add a more progressive penalty.

Andy Glass- President of Michel's Farm stated that there are no complaints on garbage trucks at all. None! He thinks that creating specified hours for noise resolutions will cause more traffic accidents. He stated that this discussion is a joke.

Mark Sousa- Thinks we're going down a path of negative what-if's and talking about crazy "unicorn scenarios" that aren't really what we're dealing with. Maybe people are uninformed and could attend meetings. It's not fair to the people who come and voice their concerns and nothing gets done.

Mr. Cordrey asked if the noise part of this was triggered by home owner complaints and stated that he doesn't want to create this to be something that the officers are actively looking for violations. He would prefer that it just be triggered by neighbor complaints.

Fiscal Officer Jim Hunter said that he doesn't want this to be something where the officers are out looking for violations. He would rather this be something that they pursue if there is a complaint. He stated that he would rather our officers be out patrolling our businesses preventing burglary at 3:00am than for them to be out looking for noise violations.

John Roesch- Grand Legacy Dr. stated that we spent more time discussing noise abatement than we did discussing money issues. There are other things more important to talk about.

After more discussion amongst the board and Administration, Trustee Rozzi and Trustee Walker stated that they would like to see something more basic resolution drafter to compare to.

The discussion was tabled until the January 2, 2019 meeting.

#### Resolution 18-1204B: Change in Insurance Carrier for 2019

Trustee Joe Rozzi asked what the cost savings would be to the Township over last year.

Trustee Darryl Cordrey says the savings look to be around \$7,000.00 per year

Roll call as follows:

Joe Rozzi	Yes
Joe Walker	Yes
Darryl Cordrey	Yes

#### Resolution 18-1204C: Appropriation Increase (Fire & EMS)

- Salaries were too tightly budgeted last year and there is a slight increase to reconcile the salaries line. Part time employees haven't had a pay increase since 2015 so the Chief has gone through and given incremental bonuses based on how many hours they've worked. This is to reconcile those budgets.

Roll call as follows:

Joe Rozzi	Yes
Darryl Cordrey	Yes
Joe Walker	Yes

Resolution 18-1204-D: Appropriation Increase (General Fund)

This is for Administration salaries that were budgeted too tightly as well. This is to reconcile the budgets for the end of the year.

Roll call as follows:    Joe Rozzi                      Yes  
                                  Darryl Cordrey                Yes  
                                  Joe Walker                      Yes

**Introduction of New Legislation**

Resolution 18-1219: Accepting and Adopting the Annual Appropriations Budget for 2019

Administrator Brent Centers wanted to be as transparent as possible and let everyone know that this will be on the agenda for the December 19<sup>th</sup> meeting. He stated that the budget is not prepared and is not in front of the Trustees. This is just to make everyone aware that it will be voted on at the next meeting.

**Township Work Session**

- CTC Fields Contract- Brian Conley. Mr. Conley was not at the meeting.
- Zoning Overlay District- Michelle Tegtmeier

Trustee Joe Walker wanted an update on the discussion about the Zoning Overlay for the northern and southern halves of the Township. Mr. Centers stated that it is to the Warren County Regional Planning Commission.

Trustee Walker stated both the current and previous boards had given zoning the direction to get this information as a discussion at a Zoning Commission meeting. It's been almost a year and a half so he wants to know what's going on.

Ms. Tegtmeier stated that it did go before the Zoning Commission and they said that they didn't feel there was a way to define a line.

Mr. Dan Phipps commented and said that he didn't remember being a part of the discussion where it was stated that the Zoning Board didn't think they could do it. He remembered having a talk about waiting for more information on where the board of Trustees wanted the "line" to be. Mr. Cordrey asked if we can address the issue and give a definitive direction to the zoning board on Dec. 19<sup>th</sup> or Jan. 2<sup>nd</sup>.

Mr. Dan Phipps suggested at a minimum to do a Zoning Overlay but to maybe revise the Zoning Landscaping code and Architectural codes.

Trustee Cordrey and Trustee Rozzi expressed that they would like to bring back the whole overlay discussion because they would like to see some differentiation between the rural areas and other developmental areas of the Township.

- Economic Development Fund- Trustee Cordrey  
Mr. Cordrey presented ideas to look at a budget for encouraging business growth and economic development. Mr. Miller stated that it can't be done for one business. Mr. Cordrey stated that it would be used appropriately to maybe help small businesses get "over the hump." Mr. Rozzi said that he doesn't like the idea of using money in promotion of a way to provide support for businesses. Mr. Cordrey stated that it could be used for marketing purposes such as signage and roads. Trustee Joe Walker and Trustee Joe Rozzi both stated that they are not in favor of the Economic Development Fund proposed by Trustee Darryl Cordrey.
- Personnel Policy – Administrative hours 8:00am-4:30pm Mon.-Fri.  
Currently two employees, Ms. Horman who works in Finance, and Ms. Tegtmeier who is the Community Development Coordinator and does Zoning, both work Mon.-Thurs. 7am-5:30pm. Mr. Cordrey and Mr. Walker expressed that they would like to see anyone that is in a customer service based position be here Monday thru Friday. Mr. Centers asked when the Board would like to make these hours effective. Mr. Cordrey stated that he thinks it would be fine to start when the Personnel Policy becomes effective which means they will vote on that during the December 19<sup>th</sup> meeting, effective January 1, 2019.

## **Jim Hunter, Fiscal Officer**

Nothing to report or address at this time.

## **Administrator's Report**

Ms. Gehring started on December 3<sup>rd</sup> as the new Administrative Assistant.

Mr. Centers wanted to commend the Advisory Committee for putting the Tree Lighting Event together. He stated that he has had numerous calls about how fantastic the event was and how everyone really enjoyed it.

Mowing Bids start on January 7, 2019 and will be collected in February for all of our cemeteries.

House Bill 500 has passed onto the Senate which will directly impact Townships. Mr. Centers read through pieces of the Bill to inform the Board what it will entail. The Board would like Mr. Centers to send a letter to the Senate in support.

Energy Rate- Duke beat us in prices for the first time in over 20 months. Doesn't happen often but this time they offered a Lock-In Rate but wouldn't begin until April so we declined. Our citizens are still getting a very good deal.

Internet Safety Zone is being used frequently and seems to be going well. This was a great idea by the Board.

## **Public Comments**

Mr. Rozzi opened the floor to comments at 7:48pm

John Roesch- Grand Legacy Dr. stated that he likes the Safe Place sign. Kudos to the Board for putting that in place. He wants to express to the Board that they need to be Good Stewards of the Township's money. Seems as though we are spending money without a lot of discussion. He asked about the creation of the Fire Department positions and if it was necessary. Mr. Hunter, Mr. Centers and Mr. Cordrey discussed why they believe that there is a need for a management structure and these positions will give us that clear cut chain of command. Mr. Roesch also asked about the contract with Frost Brown Todd for Legal services and if this was an additional cost. Mr. Centers explained that this will be about surveying and filing for things such as a walking trail between the current Administration building and the new Fire Department. He asked if we really need to spend the money on this and why can't we have our own departments work on this. Mr. Miller stated that it would be cheaper since they are familiar with the processes and this way we wouldn't be recreating the wheel. He also wondered about promoting Kenny Hickey to Assistant Township Administrator. Will this position be more money? Why burden him with more responsibilities and additional salaries? We already hired an Administrator, why do we need an Assistant Administrator? Mr. Cordrey discussed that Kenny can help with overflow and provide support to Mr. Centers when he needs it. Lastly, he was wondering why we decided that we were closing the Township offices on December 5<sup>th</sup> to honor and observe the passing of President George H.W. Bush. Who made that decision? Trustee Joe Rozzi said that he authorized that decision. Mr. Roesch stated that he called the county and they were working so he didn't see it as a necessity for the Township because it isn't a good use of taxpayer's money.

Becki Walker- Foster-Maineville- Thank you to everyone who helped with the Tree Lighting. She appreciates all of the compliments to herself and the committee for their hard work. Advisory Committee is working on a newsletter to launch in April and is wondering about advertising to cover the cost of printing. Also, there is money left over from donations to the tree lighting. Can that be spent on other events or does that need to be spent only on things pertaining to the next tree lighting event? Does it have to be spent this year or does it roll over? Mr. Hunter asked Mr. Miller how that works. Mr. Miller stated that it could probably be used for another event but that might deter individuals from donating next year since they specifically gave for the tree lighting. The Board discussed and clarified that it should just be spent on next year's tree lighting event. She also wanted to comment on the noise ordinance. Where she lives isn't as

rural as some areas of the township but they definitely have events that go past 10:00pm or 11:00pm. Would there be a way to give advanced notice for events that are planned so that there wouldn't be penalties? She agrees that the ordinance is a slippery slope. It seems a little silly to spend so much time on that. When people move into a subdivision they have to accept that certain things are going to be noisy. And when you put houses on top of each other and that's where you choose to live, you have to deal with certain things that come with that and one of those things is the amount of time that a garbage truck has to spend collecting the garbage.

Trustee Joe Rozzi closed the floor to public comments at 8:08pm.

Mr. Cordrey wanted to reiterate the appreciation for all of the hard work for the Tree Lighting Event.

### **Executive Session**

Mr. Rozzi made a motion to enter into executive session to discuss the following at 8:10pm:

- Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment
- To consider the discipline of a public employee
- To consider the promotion of a public employee
- To consider the compensation of a public employee(s)

Attendees: Joe Rozzi, Joe Walker, Darryl Cordrey, Jim Hunter, Mr. Centers, Mr. Hickey, Mr. Miller

Roll call as follows:	Joe Rozzi	Yes
	Darryl Cordrey	Yes
	Joe Walker	Yes

Mr. Rozzi made a motion, seconded by Mr. Walker, to come out of Executive Session at 9:24pm.

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

### **Township Current Business**

Mr. Rozzi made a motion, seconded by Mr. Walker to enter into contract with the International Brotherhood of Teamsters for a three year contract beginning January 1, 2019 and ending December 31, 2021.

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

Mr. Rozzi made a motion, seconded by Mr. Walker to enter into contract with the Fraternal Order of Police for a three year contract beginning January 1, 2019 and ending on December 31, 2021.

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

Administrator Brent Centers requested a motion to promote Mr. Kenny Hickey as Assistant Township Administrator as an addition title to Public Works Director.

Mr. Rozzi made a motion and was seconded by Mr. Walker for reasons named above.

Roll call as follows: Joe Rozzi Yes  
Joe Walker Yes  
Darryl Cordrey Yes

Mr. Centers requested a motion to approve an Increase in Salaries for certain non-Union members for 2019.

Mr. Rozzi made a motion and was seconded by Mr. Walker for the above mentioned reasons.

Roll call as follows: Joe Rozzi Yes  
Joe Walker Yes  
Darryl Cordrey Yes

With no other business at hand, a motion made by Mr. Rozzi with a second by Mr. Walker to adjourn the meeting at 9:26 pm.

Roll call as follows: Joe Rozzi Yes  
Joe Walker Yes  
Darryl Cordrey Yes