

Hamilton Township Trustee's Meeting

March 6, 2019

Trustee Board Chairman, Darryl Cordrey, called the meeting to order at 6:30p.m. Mr. Cordrey, Mr. Walker, and Mr. Rozzi were present.

The *Pledge of Allegiance* was recited by all in attendance.

Motion made by Mr. Cordrey with a second by Mr. Rozzi to approve of the clerk's journal and accept the tapes as the Official Meeting Minutes of the February 20, 2019 Trustee Meeting.

Roll call as follows:

Darryl Cordrey	Yes
Joe Rozzi	Yes
Joe Walker	Yes

Motion made by Mr. Cordrey with a second by Mr. Rozzi to approve billing invoices for payment cycle February 25, 2019 – March 1, 2019 checks numbered 79854 - 79866.

Roll call as follows:

Darryl Cordrey	Yes
Joe Rozzi	Yes
Joe Walker	Yes

Motion made by Mr. Cordrey with a second by Mr. Walker to approve Payroll for pay cycle February 10, 2019 – February 23, 2019, Electronic Fund Transfer Direct Deposit Vouchers 1156158770 - 1156158835.

Roll call as follows:

Darryl Cordrey	Yes
Joe Walker	Yes
Joe Rozzi	Yes

Motion made by Mr. Cordrey with a second by Mr. Walker to approve the withholding payments for payment cycle February 10, 2019 – February 23, 2019, checks numbered 29661473 – 29661495.

Roll call as follows:

Darryl Cordrey	Yes
Joe Walker	Yes
Joe Rozzi	Yes

Motion made by Mr. Cordrey with a second by Mr. Walker to approve billing invoices for payment cycle March 4, 2019 – March 8, 2019 checks numbered 79867 - 79914.

Roll call as follows:

Darryl Cordrey	Yes
Joe Walker	Yes

Joe Rozzi

Yes

Presentations

Fire Chief Brian Reese presented Josh Myers and Kyle Egbert before the Board of Trustees. Both men were sworn in as our new Hamilton Township, Full Time Fire Fighters/Paramedics with the Oath of Office given by Trustee Chair, Mr. Cordrey.

Chief Reese presented Justin Cormany, Dusty McCleese, and Tyson Farlino before the Board of Trustees to be promoted as our first Full Time Fire Lieutenant's. He explained all three individuals' history with Hamilton Township and stated that they all went through a competitive process. Mr. Cordrey gave the Oath of Office and Chief Reese placed the badge of office on all three Lieutenant's. Family members came forward to pin Lapel Collars to symbolize the promoted positions.

Mr. Cordrey called a recess at 6:42 pm.

Mr. Cordrey called the meeting back to order at 6:55pm.

Public Comments- Agenda Related

Mr. Yoder explained the reason for the added language of the rules on the bottom of the agenda. He stated that these rules are listed to allow everyone to see what is and is not allowed during a meeting. They are not to suppress speech or allow for less public comments to the Board of Trustees. They are simply listed to provide structure and protection so that everyone's free speech can be honored.

Mr. Cordrey opened the floor to public comments at 6:59pm.

Dan Wilson- 22/3- Questioned when Mounts Park would be opened?

Mr. Cordrey explained that an update would be given during the Administrative Report of the meeting.

Mr. Cordrey closed the floor to public comments at 6:59 pm.

Human Resources

Human Resources Manager Ms. Kellie Krieger requested a motion to allow Public Works Director Mr. Hickey, to post two seasonal park crew positions. The hourly rate is for \$12.00/hr. If approved the positions will be posted March 7th - March 19th at noon.

Mr. Cordrey asked if these positions were in regards to seasonal work for baseball fields and such.

Mr. Hickey stated it is to help with Mounts Park and Marr Park.

Mr. Cordrey made a motion to approve the post for two seasonal park crew positions. There was a second from Mr. Walker.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Walker	Yes
	Joe Rozzi	Yes

Public Hearing

Mr. Cordrey opened the Public Hearing at 7:00pm.

-Motion: Wynsor Wedding Venue

Community Development Coordinator, Ms. Michelle Tegtmeier stepped forward and explained that she is very excited to ask for a final approval for the Wynsor Wedding Facility that will be located at 52 Stephens Rd. She presented a slide show presentation and explained the details that the Zoning Commission had asked Mr. and Mrs. Strobehn to work out. Those details included:

- moving eight parking spaces
- meeting the minimum 35% opacity requirement
- working out landscaping details
- giving a clearing plan along route 48
- maintain the existing buffer
- Dumpster details
- removing the replacement area out of the conservation easement

Steven Strobehn- Shepard Ct. Loveland- Stated that the plan is, if approved, to move forward and have this completed by the end of 2019 and be open for usage in 2020.

Mr. Walker asked if the Strobehn's were satisfied with the guidelines that were given.

Mr. Strobehn stated that rules are rules and they will do what they have to in order to meet those.

Mr. Cordrey opened the floor to public comments in regards to the Wynsor Wedding Venue at 7:09 pm.

No comments were made therefor Mr. Cordrey closed the floor to public comments about the Wedding Venue, at 7:09 pm.

Mr. Cordrey explained that he appreciates the Strobehn's investment and he looks forward to their business here in Hamilton Township.

Mr. Cordrey made a motion with a second from Mr. Rozzi to approve the proposed amendments for the Wynsor Wedding Venue as recommended by the Hamilton Township Zoning Commission.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Rozzi	Yes
	Joe Walker	Yes

Mr. Cordrey closed the public hearing at 7:09pm.

Township Current Business

-Motion: To amend the official Meeting Minutes of January 16, 2019

This is changing the language to reflect that the purchasers of the cemetery plots are Mr. and Mrs. Joe and Debbie Walker and not Hamilton Township. The language that was presented was a little confusing and could lead someone to believe that Hamilton Township was purchasing those plots.

Mr. Cordrey made a motion to amend those official meeting minutes as of January 16, 2019 by removing the phrase, "Mr. Centers requested the Board make a motion to purchase two cemetery plots in the Maineville New section, Lot 55, graves 1 and 2, for Debbie and Joe Walker for a total of \$1,200.00." and to replace that with, " Mr. Centers requested the Board make a motion to approve the purchase of two cemetery plots in the Maineville New section, Lot 55, graves 1 and 2, to Joe Walker and Debbie Walker for a total of \$1,200.00." There was a second from Mr. Rozzi.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Rozzi	Yes
	Joe Walker	Abstained

-Motion: Cemetery Mowing Bid deadline extension

Mr. Cordrey stated that it is his understanding that Mr. Hickey did not receive any bids so he is requesting an extension of the bid. With this, we have advertised the bid in different networks and we have already received interest. Is that correct?

Mr. Rozzi questioned that we did not have anyone apply.

Mr. Hickey said that we have a couple people that are interested in it now.

Mr. Cordrey made a motion to extend the cemetery mowing bid deadline to March 19th at noon. There was a second from Mr. Rozzi.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Rozzi	Yes

Joe Walker

Yes

Jim Hunter, Fiscal Officer

Expressed that he met with the Auditor first thing this week. We are now in the middle of our annual Audit. We do not anticipate having any problems with that.

Administrator's Report

Regarding the gentlemen who came to the meeting on February 20th and expressed their concerns over the speeding in Miami Bluffs and requested a stop sign. We reached out to Dave Mick and he is conducting a speed study the week of March 18th that way we can get data and look into getting some sort of awareness sign.

In regards to the HOA Outreach Special Trustee's Meeting that was brought up, we have pulled some potential dates for those. June 11, 2019 or June 13, 2019. If one of those two work, we will get it booked.

The Board of Trustees agreed that June 11, 2019 at 6:30 would work for all of them however; they will officially set the date at time at the next meeting.

We are planning to open Mounts Park on April 1st and tentatively closing it on October 31st.

The Advisory Committee is continuing to work on the quarterly newsletter and are planning to release it the first week of April.

The Easter Egg Hunt is still scheduled for April 13, 2019 at 11:00am at Testerman Park.

Also on April 13th at 2:00pm at Baker's Cemetery there will be a Revolutionary War Veteran markers placement. There will be a full ceremony with Revolutionary Regalia, a twenty-one gun salute, and a full presentation. Mr. Centers stated that he will be having a meeting with the person who is conducting this and will bring more information to the Board after that meeting.

When the lighting district was set up a long time ago, the Fiscal Officer at that time included Snook Rd. as part of that district. The residents are getting charged through the Northview Heights section of the lighting district. It was brought to our attention this week that there are no lights on Snook Rd. Mr. Centers met with Warren County Auditor, Matt Nolan to see how we could remedy this issue. Going back five years to 2013, which was recommended, we will reimburse ten different residents the total that we have collected from them. That total will be \$257.38 per resident equaling \$2,573.80 total expense to the Township. Along with that, there is a 5% collection fee from the County so Mr. Nolan is looking into that to see what he can do for the residents on the county's end. Mr. Centers just wanted to make the Board aware that the error was caught and we are trying to fix it. There are still a few things from the past that we are trying to clean up and this just happens to be one of them.

Mr. Centers expressed that there is an update on the Fire House.

Chief Reese explained that we have a permit to curb cut and cross the culvert. We now have an address as well for the new Fire Station. 7648 South State Route 48. We are still working to bring down the cost. It is a goal of Chief Reese's to have something in writing from Turner Construction by the next meeting.

Public Comments- General

Mr. Cordrey opened the floor to general public comments at 7:17 pm.

Mike Ball- Chaucer Pl.- explained that he previously had an unresolved noise complaint that he needed advice for.

Chief Hughes invited Mr. Ball to call the Police Department when the issue happens.

Mr. Ball explained that the Police Department sent an officer out and the stereo was turned down but as soon as the officer left, the stereo was turned right back up so he had to call again.

Lynn Ratliff- Valley View Dr. - Offered her advice for Mr. Ball based on a previous experience that she had with a noise problem.

Christina Allen- Saddlecreek Ln. - Noticed something concerning at the Maineville Cemetery. The rock wall has partially collapsed and the hillside is starting to collapse with it.

Public Works Director, Mr. Hickey, stated that his crew is aware of it. It has just been too muddy to get in there with a backhoe but we are going to fix that up.

Mr. Cordrey closed the floor to public comments at 7:22 pm.

Trustee Comments

Nothing to discuss at this time.

Executive Session

Mr. Cordrey made a motion with a second from Mr. Rozzi to enter into Executive Session at 7:23 pm to consider the sale or disposition of property. Mr. Cordrey, Mr. Rozzi, Mr. Walker, Mr. Hunter, Mr. Centers, Mr. Hickey, Mr. Yoder and Mr. Conley were in attendance.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Rozzi	Yes
	Joe Walker	Yes

Mr. Cordrey made a motion with a second from Mr. Rozzi to come out of Executive Session at 8:25 pm.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Rozzi	Yes
	Joe Walker	Yes

Adjournment

With no further matters to discuss, Mr. Cordrey made a motion with a second from Mr. Rozzi to adjourn the meeting at 8:25 pm.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Rozzi	Yes
	Joe Walker	Yes