



**APPLICATION FOR AUTOMATIC SPRINKLER SYSTEM, STATIONARY  
FIRE PUMP, AND STANDPIPE PERMITS**

**Hamilton Township Fire Department - Fire Prevention Bureau  
7780 South State Route 48 Hamilton Township, OH 45039  
Phone: (513) 334-9689 Fax: (513) 683-4325 Email: csanders@hamilton-township.org**

Type or print all information.

Site Address: \_\_\_\_\_

Tenant: \_\_\_\_\_ Tenant's Phone #: \_\_\_\_\_

Contractor Name: \_\_\_\_\_ Contractor's Phone #: \_\_\_\_\_

Representative: \_\_\_\_\_ Rep's Phone #: \_\_\_\_\_

Company State Certification #: \_\_\_\_\_ State Installer #: \_\_\_\_\_

Installer will be required to produce State of Ohio Installer's License at inspection/test.

Contractor Address: \_\_\_\_\_  
Street Address City

Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_ Email: \_\_\_\_\_

**~ ALL PLANS MUST BE SUBMITTED THROUGH THE WARREN COUNTY, OHIO BUILDING DEPARTMENT ~**

Type of Improvement::

New Build  Modification (Alteration)  Modification (Addition)  Repair/Replace

Design Standard:  NFPA No. 13 (current Edition)  Light  Ordinary I  Ordinary II

Extra Hazard I  Extra Hazard II  High Piled

**Modification of Existing System** Flat Fee = \$75.00 (1-20 heads - Over 20 heads, full system fees apply)

**Automatic Sprinkler System** Flat Fee = \$150.00 per system \_\_\_\_\_ # of Systems

**Stationary Fire Pump(s) (NFPA current Edition)** Fee = \$100.00/Pump \_\_\_\_\_ # of Pumps

**Standpipe (NFPA current Edition)** Fee = \$50.00/Standpipe \_\_\_\_\_ # of Standpipes

**Revised Plans** Flat Fee = \$75.00

Note: If more than one trip for inspection/test is required, a fee of \$75 will be due in advance.

**If you need help calculating fees, please feel free to  
contact us at (513) 334-9689 or csanders@hamilton-township.org**

Total Fees: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**Check or Money Order payable to "Hamilton Township"**

Do not write below this line. Hamilton Township Prevention Bureau use only.

Date Received: \_\_\_\_\_ Date Plans Received (if different): \_\_\_\_\_

PAID: Check #: \_\_\_\_\_ Date Paid: \_\_\_\_\_

Plans Reviewed by: \_\_\_\_\_

Date Approved: \_\_\_\_\_ Permit # Issued: \_\_\_\_\_

Comments: \_\_\_\_\_

Effective immediately, no Hamilton Township Fire Inspector shall conduct any inspection of new fire protection systems or any acceptance test on any fire protection system without proper documentation of an installers (individual) current State of Ohio license through the Ohio Fire Marshal's office, as referenced in the current OFC sections 915.2 and 915.11. Each inspector shall ask to see a current State of Ohio license prior to conducting the test(s) or inspection. The name of the installer, state license number, and expiration date shall be recorded in the inspectors report. The State of Ohio license must be applicable for the type of fire protection system being installed, (i.e. Underground NFPA 24, Aboveground NFPA 13, Fire Alarm Systems NFPA 72). We will no longer accept faxed copies of the installer's state license. If the installer does not have a current Installer's State of Ohio license on his/her person at the time of the test/inspection, the appointment must be rescheduled.