Application for an Appeal

All applications must be typewritten and filed in triplicate with the Hamilton Township Planning and Zoning Department and accompanied by a fee of $300.00 for a residential property and $500.00 for a commercial or industrial property. The application must include a plot plan clearly displaying the following information. (Please refer to the example plot plan for reference):

A. Title of the drawing with the name and address of the applicant.
B. Drawing to scale with scale size, North Point and date.
C. Size of the lot showing lot dimensions and dimensions of any existing or proposed structures.
D. Distances of all setback lines for all existing and proposed structures on the lot.
E. Existing and proposed driveways, walkways, patios, decks, etc.
F. Identify any access or drainage easements on the lot.
G. Identify all property and property owners within 200 feet of applicant's property.
H. Identify all streets, roads and subdivisions within 200 feet of the applicant's property.

Applications for residential properties need not be rendered by a certified engineer. All applications for commercial or industrial properties must include a certified engineer or architect seal on the plot plan.

Official addresses can be obtained from the office of the Warren County Treasurer, 320 E. Silver Street, Lebanon, Ohio, 45036. Written notice of the hearing date will be given to all such adjoining property owners by the Board of Zoning Appeals.

Applicant Name: _____ Phone No. ( )_____-

Applicant Address: _____

Applicant Email: _____

Reason Application Was Denied: _____

Relevant Code Section: _____

The Applicant States that the denial of the Zoning Certificate in this Instance Constitutes an Unnecessary Hardship for the Following Reason(s):
_____
_____
_____
_____
_____
_____

The title to the above premises is vested in the names of
and a zoning appeals for the _____ is hereby requested.

_____   _____
Applicant Signature   DATE

Property Owners (Within 200 feet, Adjoining or Across the Street or Road From)

Name: Mailing Address:

_____

_____

_____

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Below for Use of the Board of Zoning Appeals:

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Date Application Accepted:

Date of Legal Ad Notices: _____ and _____

Date of Public Hearing:_____

Fee: $ _____Check Number: _____Receipt Number:

Motion Made by: _____ 2nd by: _____

Action of the Board Members: APPROVED DENIED

Mr. Leever_____Mr. Lipson_____Mr. Furterer_____Mr. Eberenz_____Mr. Schroeder_____

Alt. Mrs. Southwick_____

Further Comments/Actions:

_____
_____
_____

HAMILTON TOWNSHIP BOARD OF ZONING APPEALS