

HAMILTON TOWNSHIP TRUSTEES

January 15, 2014

Mr. Weber made a motion and Mr. Duvelius seconded the motion to open the meeting at 5:30 p.m.

Roll call as follows:	Kurt Weber	Yes
	Gene Duvelius	Yes
	David Wallace	Yes

Mr. Weber made a motion and Mr. Duvelius seconded the motion to enter into Executive Session at 5:31 p.m. for a part time Firefighter interview and for discussion on an employee discipline matter.

Roll call as follows:	Kurt Weber	Yes
	Gene Duvelius	Yes
	David Wallace	Yes

Mr. Weber made a motion and Mr. Duvelius seconded the motion to come out of Executive session at 6:01 p.m.

Roll call as follows:	Kurt Weber	Yes
	Gene Duvelius	Yes
	David Wallace	Yes

Mr. Weber stated in Executives Session there was an employee interview for a part time Firefighter candidate. Also discussed was an employee discipline matter.

The Pledge of Allegiance to the Flag was recited by all in attendance.

Mr. Duvelius made a motion and Mr. Weber seconded the motion to dispense with the public reading of the minutes and approve as written for the January 8, 2014 meeting.

Roll call as follows:	Gene Duvelius	Yes
	Kurt Weber	Yes
	David Wallace	Yes

Mr. Duvelius made a motion and Mr. Wallace seconded the motion pay the bills before the Board.

Roll call as follows:	Gene Duvelius	Yes
	David Wallace	Yes
	Kurt Weber	Yes

Mr. David Fornshell, Warren County Prosecutor, was present to give his annual report. Mr. Fornshell provided the board with a printed copy of the report. The biggest news he has is the construction of the new office building coming in the late summer of this year. There was information about community involvement by the prosecutor's office. Also in the update was the financial report, showing the management of funds and the decreasing expenditure figures. Mr. Fornshell provided information about cases from the criminal division, sex offenses, drug offenses, and other notable crimes. Mr. Fornshell stated the Ryan Widmer case appears to be at an end at the State level and the U.S. Supreme Court level. There is still an opportunity for Federal Habeas Corpus, which is handled by the Attorney General's Office, but at least the direct appeals for this case are done. Another case he wanted to point out under parole watch was the Eugene Gall case and asked everyone to go to the website and read this case. Mr. Gall is someone that should never be released. Mr. Fornshell thanked the board for the opportunity come out and speak with them.

Ms. Melissa Brock, Human Resources, asked the board to make a motion to hire Mr. Chris Glancy as a part-time Firefighter/EMT-Basic at the current hourly rate of \$10.50 with a probationary period of six (6) months contingent upon successful completion of the Firefighter/EMT medical physical.

Mr. Weber made a motion and Mr. Wallace seconded the motion as stated above to hire Mr. Chris Glancy.

Roll call as follows:	Kurt Weber	Yes
	David Wallace	Yes
	Gene Duvelius	Abstain

Ms. Jackie Terwilleger, Fiscal Officer, read the oath of office to Mr. Glancy.

Ms. Brock updated the board about a Firefighter/EMT part time that was on a Workman's Compensation leave of absence. Ms. Dianna Little has been released back to full duty and will be back January 20th.

Mr. Gary Boeres, Administrator, prompted discussion on the Ohio Department Of Transportation (ODOT) Road Certification. ODOT has a form they ask us to sign every year about the acceptance of township roads. The Road Supervisor and Maintenance Foreman read over the list and were happy with it. The form just needs to be signed by each trustee.

Mr. Weber made a motion and Mr. Duvelius seconded the motion to accept the mileage of 95.010 miles per the ODOT certification.

Roll call as follows:	Kurt Weber	Yes
	Gene Duvelius	Yes
	David Wallace	Yes

Mr. Weber stated it has increased by almost 1.8 miles. Another reason the township needs to focus on maintaining our roads and thinking outside the box to get this done.

Mr. Boeres stated he received information from Mr. Dave Gully, Warren County Administrator, about the dead end of Striker Road. Mr. Gully was asked to approach the Warren County Commissioner about vacating the portion of Striker Road, which the township really has already abandoned and taken the pavement out of. The property owners are requesting this. The property would then be split by the two (2) property owners on each side. Mr. Boeres stated they have not scheduled a hearing yet to his knowledge, but he just wanted an opinion from the trustees on their thoughts. Mr. Boeres stated he has spoken with Mr. Weber about this briefly before the meeting and he could see no reason to really keep it. It is a dangerous intersection and would be very expensive to try and open back up if the board wanted too. If the board is not going to object he will send a letter back to Mr. Gully.

Ms. Terwilleger asked Mr. Warren Ritchie, Law Director, about the road being a township road, should it be run through the township more so than the Commissioners and then their request for resolution to do it after it is done. Mr. Ritchie stated when this was closed it was at the recommendation of the Engineer's Office because of the unsafe angle. At that time it was the sentiment of the board that they would like to abandon the road. It was a township road, but the Ohio law is that you can't abandon a township road that it has to be done on the county level. Mr. Ritchie stated from what he has looked at from years ago, he doesn't think the township can take the action; it is up to county to know it's a township road. He stated without separately looking into it, he thinks if the board strongly objected, the county could still go ahead and abandon it. If the township is in favor of it, the county could abandon it. Ms. Terwilleger stated she was just remembering the process from years ago, because the township cannot vacate a road. Mr. Ritchie stated at that time the county was not inclined to approve a vacation of that road because at that time no one knew if there was money available to make it safe enough. Ms. Terwilleger stated at the time the trustees temporarily vacated or closed the road. Mr. Ritchie stated the law says trustees can temporarily close a township road. Mr. Weber

stated from a county perspective they were hopeful it could be opened back up with improvement, but there is no good way to do that.

The trustees stated they had no problem with the road being vacated. Mr. Duvelius asked if it could be beautified a little bit. Mr. Ritchie stated when a road is vacated, ownership has to vest somewhere and it will be equally divided to the adjacent property owners. The property owners will be responsible for the beautification. Mr. Duvelius asked if the township would have to cut the road any closer to State Route 22 & 3 so it doesn't become a safety risk of being a pull off. Mr. Boeres stated he would send an email to Mr. Jay Hamilton and let him know what is going on and what he thinks should be done. Mr. Weber stated that is a good question because the property owners aren't going to want to do it. He suggested emailing that to Mr. Gully as well.

Mr. Boeres stated he had a meeting yesterday with the people who purchased the old Peters Cartridge Factory on Grandin Road. It is an environmental engineering firm that specializes in rehabbing old factories and buildings. They have a lot of experience in this area. The group wanted Mr. Boeres to let the board know they were working on it and planning on offices and residential. They want to hear any ideas anyone has about what to put in down there. The only bump in the road is Dupont is scheduled to begin their clean-up of the munitions park site and this site in a few months. When the clean-up begins it will be to an industrial standard not a residential standard. They are hoping to get this project paused so that they can get a way to have it done better.

Mr. Boeres sent them an email asking for dates to schedule the retreat. Mr. Boeres stated he received dates from Mr. Wallace and Mr. Duvelius and wanted to make sure the board even wanted to do a retreat still. Mr. Weber stated he thought it would be a good thing. Mr. Wallace stated he believes it is important, but wants to make sure everyone understands what the retreat is for. His understanding is the board establishes priorities. He would like to see the retreat get done after they hear from Ms. Terwilleger and after fund balances are approved so the right priorities can be made fiscally. He doesn't want to have priorities that the only way they can be done is by putting a tax levy on the ballot. He would like to see last year's retreat minutes. Mr. Boeres stated the department heads are asked to bring in their goals for this year and project out about five (5) years. Mr. Wallace stated he would like to see five (5) to 10 year goals and priorities especially on the list of road repairs. He would like to see the priorities on the website and let the residents see them and see how the board did in achieving them. Mr. Weber stated he likes the concept. He likes thinking ahead, but it was also good getting the next year planned. He thought it helped the department heads be able to cast their vision and the board is able to listen and cast theirs. Mr. Weber stated he did like the idea for the roads list and further out visions. Mr. Wallace stated he wanted it to be clear to the community what the priorities are and to let them know. He doesn't want expectations and promises made, but it would require a levy. Mr. Duvelius stated that makes sense and is logical. He would like to re-group after the budget numbers are ready. Mr. Boeres stated at the next meeting Ms. Terwilleger will have her presentation and maybe possible dates could be set then.

Mr. Boeres just wanted to make note that the minutes reflect he gave them notice that Mr. Bruce Rippe has applied for some Ohio tax credits to build a multi-family property behind the building. He received a notice that this credits were applied for. Mr. Boeres wasn't sure that Mr. Wallace was here when it was discussed so Mr. Boeres gave him an overview. It is a project geared towards an older age bracket of residents. He applies for tax credits and supplements their rent through the credits and receives tax credits to build the structures. The township has not approved any plans, just helped establish and address the project for him through the Warren County Engineer's Office. Everything about this project does have to come before the board.

President Weber opened the floor to the public.

Mr. Wallace stated he noticed on the website the finance tab is up now. He thought that looked good. He noted he would like to see the 2013 report that was submitted to the Auditor's Office in July. He thought it would be nice to see that on the website along with the Mr. Wayne Bastin's audit report. So prior to the meeting the township can see where their money is and some of the discrepancies that will be discussed. Ms.

Terwilleger stated the most recent ones he has done is 2008 and 2009. The newest ones aren't done yet and he should have them done by the end of the week. Mr. Wallace stated he wanted to see the report put up that helped us make the decision for this budget and when the new one comes out it can be replaced. Mr. Weber asked for discussion. Mr. Duvelius stated he was okay with it being put on there. Mr. Weber agreed he was okay with it. Mr. Ritchie stated he likes the idea except he doesn't know if Mr. Bastin had just sent a draft or working papers to us and would like for him to be notified that his work is being put out on the public domain. It is a public document, but as a professional courtesy he would like for Mr. Bastin to be contacted first. Mr. Duvelius stated it is not a final statement document so it should be listed as a 'Draft' and he agrees with Mr. Ritchie that Mr. Bastin should be contacted.

Mr. Wallace made a motion and Mr. Weber seconded the motion to submit the 2013 report that was submitted to the auditor in July of 2013 and place it on the website. Also, he would like Mr. Bastin's audit report covering 2010, 2011, 2012 and 2013 up to November with his verbiage and get that posted on the website as well within the next week.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Gene Duvelius	Yes

Mr. Wallace would like to utilize our Facebook page. He suggested putting the Cartridge Factory idea on Facebook asking people their ideas of what they would like to see it become. Also, he would like to advertise the February 5th meeting. Mr. Weber and Mr. Duvelius had no problem with this. Mr. Wallace stated we could also welcome Mr. Chris Glancy as a new member and the opening of Deyo's Italian Bistro.

Mr. Weber stated he visited Deyo's on Sunday and said the place looked wonderful and the food was great.

Mr. Weber stated as a Board, Fiscal Officer, as well as township staff has been invited to a pre-audit meeting next Wednesday, January 22nd by the Auditor of States Office here in Cincinnati. The meeting itself they asked for just township officials and staff. The board will give a report at the February 5th trustee meeting. They will be going over how to audit the years 2010, 2011, 2012 and 2013.

Mr. Ray Warrick, 5466 Grand Legacy Drive, stated on the following day, January 23rd, himself and some other residents have a meeting with Mr. Dave Yost as a follow up. Anyone is welcome to that meeting. The time is set for 11:30 a.m., but a place has not been determined yet.

Mr. Duvelius made a motion and Mr. Weber seconded the motion to adjourn the meeting at 6:52 p.m.

Roll call as follows:	Gene Duvelius	Yes
	Kurt Weber	Yes
	David Wallace	Yes

Mr. Duvelius made a motion and Mr. Wallace seconded the motion to re-open the meeting at 6:54 p.m.

Roll call as follows:	Gene Duvelius	Yes
	Kurt Weber	Yes
	David Wallace	Yes

Mr. Duvelius made a motion and Mr. Weber seconded the motion to keep the insurance the same for 2014.

Roll call as follows:	Gene Duvelius	Yes
	Kurt Weber	Yes
	David Wallace	Yes

Mr. Duvelius made a motion and Mr. Weber seconded the motion that Trustee's salaries are at an annual amount and to do away with the per diem book.

Roll call as follows:	Gene Duvelius	Yes
	Kurt Weber	Yes
	David Wallace	Yes

Mr. Duvelius made a motion and Mr. Weber seconded the motion to keep all Board members pay at \$35.00 per meeting for Zoning Commission, Board of Zoning Appeals and the Park Board.

Roll call as follows:	Gene Duvelius	Yes
	Kurt Weber	Yes
	David Wallace	Yes

Mr. Duvelius made a motion and Mr. Wallace seconded the motion to adjourn the meeting formally at 6:56 p.m.

Roll call as follows:	Gene Duvelius	Yes
	David Wallace	Yes
	Kurt Weber	Yes