

Hamilton Township Trustee Meeting

January 3, 2024

Trustee Board Chairman, Mark Sousa, called the meeting to order at 6:02 p.m., Mr. Cordrey and Mr. Sousa were present.

Roll call as follows: Darryl Cordrey Yes
Joe Rozzi Absent
Mark Sousa Yes

A motion was made by Mr. Sousa, with a second by Mr. Cordrey, to nominate Mr. Cordrey to become the Chairman of the Board of Trustees.

Roll call as follows: Mark Sousa Yes
Darryl Cordrey Yes

A motion was made by Mr. Sousa, with a second by Mr. Cordrey, to nominate Mr. Rozzi to become Vice Chair of the Board of Trustees.

Roll call as follows: Darryl Cordrey Yes
Mark Sousa Yes

A motion was made by Mr. Cordrey, with a second by Mr. Sousa, to approve the clerk's journal and accept the tapes as the Official Meeting Minutes of the December 20, 2023, Trustee Meeting.

Roll call as follows: Mark Sousa Yes
Darryl Cordrey Yes

A motion was made by Mr. Cordrey, with a second by Mr. Sousa, to approve the bills as presented before the Board.

Roll call as follows: Mark Sousa Yes
Darryl Cordrey Yes

Guest Speaker- US-Kosovo Educational Exchange Board

Dr. Jessica Ashe is a Fulbright Specialist for the US-Kosovo Educational Exchange Board. She explains it is a literacy development program for pre-kindergarten to high school students to engage in interactive lessons and a benefit locally in Hamilton Township could be for local students to write and exchange letters with children in Kosovo. She is wanting to bring attention to the Trustees and nearby education systems about the program.

Mr. Sousa: Is there hopes of having students go abroad or is this just an exchange for educational information? Also, what is the current relationship with the school district?

Dr. Ashe: Currently she is the only one that is traveling to Kosovo at this point. She is hoping that the board will help in the partnership with the local school and teachers with USKEB.

Mr. Sousa and Mr. Cordrey state they both have a great relationship with the schools and will reach out to them in help of the program.

Mr. Cordrey: Is there any pushback from state/federal regarding travel?

Dr. Ashe: She has not had pushback at the state and federal level. If security were needed, the federal government would provide that during travel. Fulbright, having an educational mandate would not send anybody with training as hers somewhere they could be in danger.

Public Comments

Mr. Sousa opened the floor to public comments at 6:13 p.m.

Joan Posey: She has concerns with the safety of the Old 3C Hwy and Route 22 intersection. She understands a traffic study was conducted recently which led to a flashing light being installed. Although the light is there, oncoming drivers in both directions on Route 22 do not slowdown in time for drivers from Old 3 C Hwy to safely turn. She is hoping the board can reach out to ODOT or Warren County Engineers Office to see if a traffic light can be installed.

Mr. Cordrey: He is aware of projects that are happening around that location and will continue to reach out to the county and state for any type of relief there.

Mr. Sousa: Discussion of a light there has been brought up in the past and that a light would cause more congestion and accidents. He hopes with the reopening of Grandin Bridge that congestion will ease up in that area.

Kurt Weber: Working at Warren County Engineers Office he is aware of the intersection and will see if the county has a plan in place for the future. However, he agrees placing a traffic light there would be more detrimental. The idea for that area is that drivers traveling to Deerfield would turn right from Old 3C onto Route 22 on the Hamilton Township side, those traveling to Hamilton Township would turn right from the Deerfield side of Old 3C.

Mr. Sousa closed the floor to public comments at 6:26 p.m.

New Business

- Resolution 24-0103A: Setting meeting dates and times.

Mr. Cordrey stated that this resolution is creating a schedule for Trustee Meetings. We will be keeping the 1st and 3rd Wednesday of the month at 6:00pm with two exceptions. February 7th's meeting will be rescheduled to February 6th, and June 19th will be rescheduled to June 18th.

Mr. Cordrey made a motion with a second from Mr. Sousa to approve Resolution 24-0103A.

Roll call as follows: Mark Sousa Yes
Darryl Cordrey Yes

- Resolution 24-010B- Authorizing the annual Blanket Certificates and establishing financial policies for approval of purchase orders.

Mr. Cordrey made a motion with a second from Mr. Sousa to approve Resolution 24-0103B.

Roll call as follows: Darryl Cordrey Yes
Mark Sousa Yes

- Resolution 24-0103C: Transfer of Fire and EMS Levy Fund to Fire Station 76 Capital Project Fund.

Mr. Cordrey made a motion with a second from Mr. Sousa to approve Resolution 24-0103C.

Roll call as follows: Mark Sousa Yes
Darryl Cordrey Yes

- Resolution 24-0103D: Authorizing the disbursement of checks for payroll and payroll related withholdings and expenses.

Mr. Cordrey made a motion with a second from Mr. Sousa to approve Resolution 24-0103D.

Roll call as follows: Darryl Cordrey Yes
Mark Sousa Yes

- Resolution 24-0103E: Transfer of General Fund and Police Fund to Building Bond Fund.

Mr. Cordrey made a motion with a second from Mr. Sousa to approve Resolution 24-0103E.

Roll call as follows: Mark Sousa Yes
Darryl Cordrey Yes

- Resolution 24-0103F: Authorizing Fiscal Officer to process re-appropriations and distribute payments.

Mr. Cordrey made a motion with a second from Mr. Sousa to approve Resolution 24-0103F.

Roll call as follows: Mark Sousa Yes
Darryl Cordrey Yes

- Resolution 24-0103G: Advance from the General Fund to the Lighting District.

Mr. Cordrey made a motion with a second from Mr. Sousa to approve Resolution 24-0103G.

Roll call as follows: Darryl Cordrey Yes
Mark Sousa Yes

- Resolution 24-0103H: 2024 membership agreement with Coalition of Large Ohio Urban Townships (CLOUT)

Mr. Sousa: Asked Administrator Jeff Wright if Hamilton Township should continue an agreement with CLOUT in 2025.

Mr. Wright: We will continue to monitor the advantages and disadvantages of the program and revisit the discussion before the 2025 renewal.

Mr. Cordrey made a motion with a second from Mr. Sousa to approve Resolution 24-0103H.

Roll call as follows: Mark Sousa Yes
Darryl Cordrey Yes

- Resolution 24-0103I: Authorizing private sale of unneeded and unfit-for-use property in the Police Department.

Mr. Cordrey made a motion with a second from Mr. Sousa to approve Resolution 24-0103I.

Roll call as follows: Darryl Cordrey Yes
Mark Sousa Yes

- Motion – Motion to award the contract for the Towne Center Boulevard & Grandin Road Extension East of SR 48-Part B to Ford Development Corporation.

- Our Planning and Zoning Department is working on two cases for this week’s Mainville Board of Zoning Appeals and three cases for our BZA meeting for next week.
- An update from Nicole on the Mounts Park environmental project is that we received qualification submittals from six engineering firms. Nicole, Don, Goodhue engineering and I will review the submittals, meet next week to score the firms, and bring a recommendation to the Board at our January 17th meeting.
- Our Public Works Department has sent the list of streets for the 2024 repaving program to the Warren County Engineer’s Office for us to participate again in their repaving program for an economy of scale.

Trustee Comments

Mr. Sousa: He wanted to recognize Kurt Weber and all the parties that worked on the Grandin Bridge development project. Also thanked Mr. Weber for coming in last week to swear him in for his second term. He acknowledges the rash of water main breaks along State Route 48 and some of the connectors nearby. Mr. Wright is in communication with Warren County Water and Sewer to find answers to why we are experiencing acceleration in breaks and if it is happening in other areas of Warren County. He sympathizes with residents in their frustration and especially for those that had to deal with the break that occurred the day before Thanksgiving.

Mr. Cordrey: Also understands the frustration over the water main breaks and ensures that we will work with the county to resolve the issue. He wishes everyone a happy 2024! It is going to be an exciting year here in the Township, projects should hopefully be completed such as the widening of SR 48 and the Kroger store.

Executive Session

Mr. Cordrey made a motion at 6:50 p.m. with a second from Mr. Sousa to enter Executive Session in reference to O.R.C. 121.22 (G)(1) to discuss employment of a public employee.

Roll call as follows:	Darryl Cordrey	Yes
	Mark Sousa	Yes

Mr. Cordrey made a motion with a second from Mr. Sousa to come out of Executive Session at 7:15 p.m.

Roll call as follows:	Darryl Cordrey	Yes
	Mark Sousa	Yes

Adjournment

With no further business to discuss, Mr. Cordrey made a motion, with a second from Mr. Sousa, to adjourn at 7:15 pm.

Roll call as follows:	Mark Sousa	Yes
	Darryl Cordrey	Yes