

Hamilton Township Trustee Meeting

November 1, 2023

Trustee Board Chairman, Mark Sousa, called the meeting to order at 6:00 p.m. Mr. Rozzi, Mr. Cordrey and Mr. Sousa were present.

Roll call as follows:

Mark Sousa	Yes
Joe Rozzi	Yes
Darryl Cordrey	Yes

The *Pledge of Allegiance* was recited by all.

A motion was made by Mr. Sousa, with a second by Mr. Rozzi, to approve the clerk's journal, and accept the tapes as the Official Meeting Minutes of the October 18, 2023, Trustee Meeting.

Roll call as follows:

Darryl Cordrey	Yes
Mark Sousa	Yes
Joe Rozzi	Yes

A motion was made by Mr. Sousa, with a second by Mr. Rozzi, to approve the bills as presented before the Board.

Roll call as follows:

Joe Rozzi	Yes
Darryl Cordrey	Yes
Mark Sousa	Yes

Public Comments

Mr. Sousa opened the floor to public comments at 6:01 pm.

Rusty Holman: Questioning what is being spent or authorized in the unencumbered and incumbered reports; suggested more visibility to the taxpayers in the reports. Suggest there is enough money in the "till" to operate the township for a year and wants 6 months given back to the taxpayers.

Mr. Sousa: The board has had conversations about the next budget moving forward, realizing the need to identify what those are with a separate allocation.

Mr. Sousa closed the floor to public comments at 6:07 pm.

Public Hearing – Hamilton Pointe Lighting District

Brodi Conover- By statue, the township is required to have a public hearing for those who are in support and against the establishment of a lighting district required by revised code for Hamilton Pointe Lighting District.

Mr. Sousa opened the floor to public comments at 6:08 pm.to those in support and against the petition.

Mr. Sousa closed the floor at 6:09 pm

New Business

-Resolution 2023-1101A – Authorizing Disposal of Unneeded, Obsolete, or Unfit-For-Use Property

Mr. Sousa made a motion with a second from Mr. Rozzi to approve Resolution 23-1101A.

Roll call as follows:	Joe Rozzi	Yes
	Darryl Cordrey	Yes
	Mark Sousa	Yes

-Resolution 2023-1101B – Authorizing Bidding of Towne Center Phase B

Kurt Weber: This resolution is the first step to advertise for bids. Construction on Phase B will begin in Spring 2024.

Mr. Sousa made a motion with a second from Mr. Rozzi to approve Resolution 23-1101B.

Roll call as follows:	Darryl Cordrey	Yes
	Mark Sousa	Yes
	Joe Rozzi	Yes

-Resolution 2023-1101C – Establishing the Hamilton Pointe Lighting District

Mr. Sousa made a motion with a second from Mr. Rozzi to approve Resolution 23-1101C.

Roll call as follows:	Mark Sousa	Yes
	Joe Rozzi	Yes
	Darryl Cordrey	Yes

–Major v. Minor PUD Modification Determination for Hamilton Pointe

Cathy Walton presented the Board of Trustees with a slideshow of Hamilton Pointe Development’s designated Chase Bank property site plan. The applicant for the property is requesting an increase from the required seventeen parking spaces to thirty spaces. The board is to determine if the change is deemed a minor or major modification. Ms. Walton described the criteria to be considered a minor or a major modification, with the recommendation to classify this PUD as a minor modification.

Mr. Cordrey: With the increase of parking spaces, will there be any concerns with setbacks or storm water issues with the amount of asphalt being put in?

Ms. Walton: There are no issues with setbacks with the increase of spaces. The Warren County Engineers Office will determine if there will be any issues with storm water once the permit is submitted.

Mr. Sousa: When is the property owner wanting to get started?

Ms. Walton: The owner is anxious to get started.

Mr. Sousa made a motion with a second from Mr. Rozzi for the PUD modification to be minor.

Roll call as follows:	Darryl Cordrey	Yes
	Mark Sousa	Yes
	Joe Rozzi	Yes

Human Resource

- Motion – Amend the Roster of Hamilton Township

Mr. Sousa made a motion with a second from Mr. Rozzi to amend the Hamilton Township roster as presented to the Board.

Roll call as follows:	Mark Sousa	Yes
	Joe Rozzi	Yes
	Darryl Cordrey	Yes

Fiscal Report

Mr. Weber will present the financial report for October at the November 15th Trustee Meeting.

Public Comments

Mr. Sousa opened the floor to the second public comments at 6:18 pm.

Joe Walker: Wants clarification about Kroger's Phase B, if Hamilton Township is paying for the roads being built.

Mr. Sousa: It's the road infrastructure. The port in the engineer's office is acting as the GC and the roads are being funded through the TIF.

Mr. Walker: Any idea of what the road will cost the taxpayers?

Mr. Sousa: The total amount of the TIF is determined by this road infrastructure, sewers, and potential other road development.

Mr. Walker: How can you agree if you do not know the amount?

Mr. Sousa: The amount is comprised of financial reserves cost, professional cost, engineering, so the total amount in the TIF isn't determined today but will be set by future development. Phase B is approximately 3 million with the largest portion related to hard construction cost of roads, sewer, and infrastructure to the development.

Mr. Walker: When I did development, I had the bare minimum cost. Can't understand why the businesses are not spending the money and the township gives money away. Questions about the status of the community center's condition and if it will be reopened.

Mr. Conover: The building is currently in litigation with Chris Cook Construction. Due to the construction of the building is deemed to be unsafe and trying to recoup the cost from the contractor.

Mr. Sousa: The outcome of the litigation will determine what repairs can be made. In the meantime, the Meeting Hall is available.

Mr. Sousa closed the floor to public comments at 6:22 pm.

Trustee Comments

Mr. Cordrey: Christmas Tree Lighting event is December 9th, each year it gets bigger and better.

Mr. Rozzi: Election Day is next Tuesday, November 7th. Get out and vote!

Mr. Sousa: Recognize Jeff Wright as the Administrator with a start date of November 15th. Acknowledges a great turn out for Back the Boo 5K and Trunk or Treat this year.

Administrator's Report

Scott Hughes: The Fire Department will conduct a structure fire training on Stephens Road, November 3rd. The next live fire training will be at the house located next to Shooters on November 14th. The Parks Department has received an Aquatic Education Grant for \$6,500 that will go towards stocking fish at Mounts Park, Fishing the Five-O event, and the Storybook Trail. A portion of the grant will also fund the event mailers that are sent out to residents. Nicole in

Parks, applied for the State of Ohio Capital Budget through the Warren County Chamber Alliance submitting a grant totaling \$190,000. The grant would cover \$152,000 with the township covering \$38,000. The grant amount would build a trail around Marr Park. Nicole will be notified if the grant is awarded towards the end of December. Bleachers at Testerman Park and shelter at Marr Park will both be installed in the last week of November. Trucks continue to be serviced in preparation for the upcoming snow season. Our Police Department accompanied Loveland's Police Department with the annual Candy Police on Halloween, delivering candy to children with special needs. Thanked Fox 19 for the Candy Police news coverage. Next week the FBI will be conducting training next week. Mid-November the Holiday recycling program will start. Lastly, thank you to Little Miami School for hosting and catering the First Responder's Appreciation Luncheon for the agencies that participated in the school's Safety Week.

Mr. Cordrey: Can Mr. Hughes give an update on how the K9 is doing?

Mr. Hughes: The official K9 cruiser should be done this week, as Officer Stephens and Kahn have been working night shift out of a temporary cruiser. Officer Stephens was out delivering candy on Halloween.

Adjournment

With no further business to discuss, Mr. Sousa made a motion, with a second from Mr. Cordrey, to adjourn at 6:27 pm.

Roll call as follows:	Joe Rozzi	Yes
	Darryl Cordrey	Yes
	Mark Sousa	Yes