

Hamilton Township Trustees Meeting

December 16, 2020

Trustee Board Chairman, Darryl Cordrey, called the meeting to order at 1:00 pm. Mr. Cordrey, Mr. Rozzi, and Mr. Sousa were present.

The *Pledge of Allegiance* was recited by all.

Motion made by Mr. Cordrey with a second by Mr. Rozzi to approve of the clerk's journal and accept the tapes as the Official Meeting Minutes of the December 2, 2020 Trustee Meeting.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Rozzi	Yes
	Mark Sousa	Yes

Motion made by Mr. Cordrey with a second by Mr. Rozzi to approve the bills as presented to the Board this evening.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Rozzi	Yes
	Mark Sousa	Yes

Public Comments

Mr. Cordrey opened the floor to public comments at 1:02 pm.

Ms. Katherine Rose submitted feedback on the future Hamilton Township Comprehensive Plan in reference to commercial properties on State Route 48.

Mr. Cordrey closed the floor to public comments at 1:04 pm.

New Business

-Motion: To recommend approval of the Proposed Hamilton Township 2020 Comprehensive Plan to the Warren County Regional Planning Commission

This Comprehensive Plan has been through a rigorous two year process involving community stakeholders, public work sessions, and an open house for residents to give their input on the Plan. After further revisions, the Township is ready to have the Warren County Regional

Planning Commission take up the Comprehensive Plan to give a formal recommendation to the Board of Trustees.

Mr. Cordrey made a motion with a second from Mr. Rozzi to recommend approval of the Proposed Hamilton Township 2020 Comprehensive Plan.

Roll call as follows:	Joe Rozzi	Yes
	Mark Sousa	Yes
	Darryl Cordrey	Yes

-Motion: To appoint Randy Kuvin to the Hamilton Township Zoning Commission for a 5 year term beginning January 1, 2021 and expiring December 31, 2025.

The Staff recommendation to appoint Randy Kuvin to the Zoning Commission is based on an interview process with the Township Administrator, Human Resources Manager, and Director of Economic Development and Zoning. Mr. Kuvin ranked highest amongst all other Applicants.

Mr. Sousa thinks that this appointment will add a lot of value to the Board.

Mr. Cordrey made a motion with a second from Mr. Rozzi to make the above mentioned Zoning Commission appointment.

Roll call as follows:	Mark Sousa	Yes
	Darryl Cordrey	Yes
	Joe Rozzi	Yes

-Motion: To appoint Mark Wernery to the Hamilton Township Board of Zoning Appeals for a 5 year long term beginning January 1, 2021 and expiring December 31, 2025.

The staff recommendation to appoint Mark Wernery to the Board of Zoning Appeals is based on an interview process with the Township Administrator, Human Resources Manager, and Director of Economic Development and Zoning. Mr. Wernery ranked highest amongst all other Applicants.

Mr. Wernery currently serves as the BZA Alternate.

Mr. Cordrey made a motion with a second from Mr. Rozzi to make the above mentioned Board of Zoning Appeals Appointment.

Roll call as follows:	Darryl Cordrey	Yes
	Mark Sousa	Yes
	Joe Rozzi	Yes

-Motion: To appoint Holly Roush to the Alternate position of the Hamilton Township Board of Zoning Appeals beginning January 1, 2021.

The staff recommendation to appoint Holly Roush to the Alternate position of the Board of Zoning Appeals is based on an interview process with the Township Administrator, Human Resources Manager, and Director of Economic Development and Zoning.

Mr. Cordrey made a motion with a second from Mr. Rozzi to make the above mentioned Board of Zoning Appeals Appointment.

Roll call as follows:	Mark Sousa	Yes
	Joe Rozzi	Yes
	Darryl Cordrey	Yes

-Resolution 20-1216: A Resolution authorizing and approving an increase in Township appropriations in the Coronavirus Relief Act (CARES Act) Fund to reconcile budgets for calendar year 2020.

This is a Resolution is for the interest of the Coronavirus Relief Act (CARES Act) Fund Line item 2272, *Other Expenses* in the amount of \$702.07 for a total amount of \$1,310,866.39.

Mr. Cordrey made a motion with a second from Mr. Rozzi to approve Resolution 20-1216.

Roll call as follows:	Joe Rozzi	Yes
	Darryl Cordrey	Yes
	Mark Sousa	Yes

Fiscal Officer's Report

Mr. Weber stated that this is the financial report for November. We are 92% thru the year. We have received 108% of our anticipated revenue. We have spent 76% of our budget. Our budget appropriations are almost \$14.9 million and we have spent approximately \$11.4 million. We currently have an overall cash balance of a little over \$14.1 million.

Mr. Cordrey questioned if property taxes have been impacted at all.

Mr. Weber explained that they have not really been a problem for us.

Administrator's Report

Mr. Hickey explained that Chief Reese is working with One Stop Signs for the new Fire Station sign at the front of their station.

Chief Reese also gave a brief update on the Assistant Fire Chief position. The process began with 5 candidates that were assessed through Agenbroad and Associates. After that 3 candidates moved on to the panel interviews with the Department Heads. Two of those candidates are up for consideration but Chief Reese is not ready to make an announcement yet. There are a few final details to get through before the individual will come in to meet the Trustees.

Mr. Hickey stated that we are staying on track with the CARES Act funding and getting everything scheduled.

Lastly, we want to wish everyone in Hamilton Township a Merry Christmas and Happy Holidays!

Trustee Comments

Mr. Rozzi wished staff and residents a safe and Happy Holidays.

Mr. Sousa thanked all that applied and pursued one of the Zoning positions. He echoed Mr. Rozzi's sentiments to enjoy the Holidays with family and friends and stay safe.

Mr. Cordrey thanked his fellow Board members for the support provided throughout 2020. He also thanked the Staff for work done throughout 2020. He believes that the Township is moving in the right direction despite the challenges that arose during this year. Lastly, he wished everyone a Merry Christmas and a Happy New year.

Adjournment

With no further business to discuss, Mr. Cordrey made a motion with a second from Mr. Rozzi to adjourn at 1:20 pm.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Rozzi	Yes
	Mark Sousa	Yes