

Hamilton Township Trustees Meeting

December 18, 2019

Trustee Board Chairman, Darryl Cordrey, called the meeting to order at 1:00p.m. Mr. Cordrey, Mr. Walker, and Mr. Rozzi were present.

The *Pledge of Allegiance* was recited by all in attendance.

Employee Recognition

-Administration- Mr. Centers thanked everyone who came out to the daytime meeting. He began by recognizing each member of the Administration starting with Ms. Gehring. He highlighted her assistance with each department and expressed that he is happy to have her as part of the team.

Next, he acknowledged Mr. Kraemer, Director of Economic Development and Zoning, stating that though he is new to our township, he has been a breath of fresh air. Mr. Centers discussed some of Mr. Kraemer's moves and accomplishments that are already being noticed in his short time with us. Not only does Mr. Kraemer have experience for his position, he has been a great fit with our team and we are glad to have him.

Next, Mr. Centers highlighted Ms. Horman, Assistant Fiscal Officer, stating that he would not have enough time to go through all of the benefits that Ms. Horman adds to the township. She is our safeguard of our finances and our reputation. Under Ms. Horman's control, we are under our fifth perfect audit. Mr. Centers read a Letter of Accomplishment that was signed by our Fiscal Officer, Mr. Jim Hunter and Administrator Mr. Centers, commending her on the work she has done for Hamilton Township.

In addition, Mr. Centers highlighted Ms. Krieger, Human Resources Manager, stating that she wears many hats. She is not only our HR manager but she is our Public Records Custodian as well as our Cemetery Sexton. She does each of these roles separately and she does them very well. Mr. Centers read a Letter of Accomplishment signed by our Trustee Chair Darryl Cordrey as well as Mr. Centers, commending Ms. Krieger for her work with the township.

Lastly, Mr. Centers recognized Mr. Hickey. Not only is he the Public Works Director but he is the Assistant Administrator and Mr. Centers right hand man. Mr. Hickey holds all of the same authority and responsibility as Mr. Centers and has had to fill in, in his absence a few times. Mr. Centers believes that they complement and balance each other well and he hopes that is a relief to the staff and the residents of Hamilton Township.

Mr. Centers ended by thanking Mr. Hickey, both Chiefs, the Board of Trustees, our Law Director as well as the rest of the staff for being a great team and having a good year.

-Police: Chief Hughes began by acknowledging and congratulating Mr. Centers for his promotion to Master Sergeant in the Air Force.

The Employee of the Year recipient is out of town currently so staff decided to do a behind the scenes presentation to her last week. There will be a formal presentation done at the next Trustee's meeting so Chief Hughes invited everyone to come back for that.

The next award that has been given out for a long time is the Removal of Intoxicated Drivers (R.I.D.) Award. This goes to the officers that get the most DUI's/offenders off the roadway. Obviously, we want to keep the roads as safe as possible in the township. This year's winner accounted for nearly one third of all of the drunk drivers that were taken off the roadway this year. Sgt. Chris Wall was presented with the award and an applause was given by all.

-Public Works: Mr. Hickey stepped forward and thanked all of the Trustees, staff and Mr. Centers for appointing him to the Assistant Administrator position. He takes that title serious and feels that it is a privilege to him to serve in that capacity.

Mr. Hickey explained that this is a hard award for him to give because he believes that all of his guys deserve it. After talking with his Road Supervisor, Mr. Pelfrey, they decided to let the rest of the guys vote on this and they chose Mr. Josh Parker. Mr. Parker was presented with the Employee of the Year Award.

-Fire Department- Chief Reese explained that he takes nominations every year for their Employee of the Year Award. He read a nomination written about Lieutenant Justin Cormany explaining that his leadership, patience, hard work and dedication make him the perfect candidate for this award. Lt. Cormany stepped forward and was presented with his award.

Chief Reese invited Mr. Richard Kraft to come forward. He explained that a call was received on June 4, 2019 and staff responded to an unconscious patient that was located in a pond. FF/ Paramedic Kraft arrived on scene and entered the water to rescue the patient and swim back to shore with them. Chief commended Mr. Kraft for his lifesaving, rescue efforts that day.

Chief Reese invited Lieutenant Farlino, Fire Fighter Liddil, Fire Fighter Smith and Fire Fighter Hellweg to step forward. He explained that the unit responded for an unconscious person on September 24, 2019. They assessed the patient and delivered CPR and ALS care. Later in the day the physician at the hospital contacted the station and spoke highly of the work that was done by this unit. Due to this, Chief awarded each individual with a commendation and recognition for their life saving efforts.

Mr. Cordrey announced a ten-minute recess.

Public Comments – General

Mr. Cordrey opened the floor to public comments related to agenda items, at 1:34 pm.

No comments were made therefore Mr. Cordrey closed the floor to public comments at 1:34 pm.

Human Resources

Human Resources Manager, Ms. Kellie Krieger, requested a motion to approve a leave of absence for Fire Fighter Kyle Egbert effective immediately. He will utilize any accrued sick time as needed as well as any donated sick time he receives.

Mr. Cordrey made a motion with a second from Mr. Walker to approve the above requested leave of absence.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Walker	Yes
	Joe Rozzi	Yes

New Business

Motion made by Mr. Cordrey with a second by Mr. Rozzi to approve of the clerk's journal and accept the tapes as the Official Meeting Minutes of the December 4, 2019 Trustee Meeting.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Rozzi	Yes
	Joe Walker	Yes

Motion made by Mr. Cordrey with a second by Mr. Walker to approve Payroll for pay cycle November 17, 2019 – November 30, 2019, Electronic Fund Transfer Direct Deposit Vouchers 1174237751 – 1174237836.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Walker	Yes
	Joe Rozzi	Yes

Motion made by Mr. Cordrey with a second by Mr. Walker to approve the withholding payments for payment cycle November 17, 2019 – November 30, 2019, checks numbered 31325252 – 31325260 and 31325263 – 31325277.

Roll call as follows: Darryl Cordrey Yes
Joe Walker Yes
Joe Rozzi Yes

Motion made by Mr. Cordrey with a second by Mr. Walker to approve billing invoices for payment cycle December 9, 2019 – December 13, 2019, checks numbered 80914 – 80931.

Roll call as follows: Darryl Cordrey Yes
Joe Walker Yes
Joe Rozzi Yes

Motion made by Mr. Cordrey with a second by Mr. Walker to approve billing invoices for payment cycle December 16, 2019 – December 20, 2019, checks numbered 80932 – 80990.

Roll call as follows: Darryl Cordrey Yes
Joe Walker Yes
Joe Rozzi Yes

-Motion: 2020 Volunteer Firefighters’ Dependents Fund appointment

This motion is to consider the Legislative appointment of Mr. Cordrey and Mr. Rozzi to the fund committee along with Chief Reese as the Chair, Brent Centers as the Secretary and Justin Cormany as a member. The Ohio Department of Commerce as set forth by Ohio Revised Code Chapter 146 administers this committee. This provides monthly benefits made eligible to claimants such as surviving spouses and dependent children of firefighters killed while discharging the duties of a volunteer firefighter and volunteer firefighters totally and permanently dismembered while discharging duties of the same.

Mr. Cordrey made a motion to appoint himself, Mr. Rozzi, Chief Reese, Brent Centers and Justin Cormany to the 2020 Volunteer Firefighters’ Dependent Fund Committee. There was a second from Mr. Rozzi.

Roll call as follows: Darryl Cordrey Yes
Joe Rozzi Yes
Joe Walker Yes

-Motion: Enter into contract with King Bros. Salvage for demolition services

Mr. Centers explained that this is for the white barn located at Marr Park. There are still good beams and lumber in the barn so we have requested companies come out and demolish what is salvageable down to the ground. Most of the companies that came out said that there was not enough salvageable material to make it worth demolishing. We found two brothers that do this kind of work out of Amish Country and they came down and stated that they would be happy with the work and they would remove everything that is salvageable and give us \$1500.00 for

what they pull out. What will be left is the concrete slab. We know that it does not have any rebar in it so we are planning to use that concrete to fill in an area of the Mount's Park landfill. There is certain criteria that has to be met to use material in landfills and this meets that. Public Works will then take care of any minor clean up that needs to be done.

Mr. Rozzi asked if we are going to bust up the slab and haul it away?

Mr. Centers replied that is correct. The King Bros. Salvage will only take the barn down to the slab.

Mr. Cordrey asked for clarification that this is not a cost to the township?

Mr. Centers stated that the salvage company is actually going to pay us for the material they recover.

Mr. Walker asked how any scrap wood would be disposed of?

Mr. Hickey explained that his crew would take it to the landfill.

Mr. Cordrey made a motion with a second from Mr. Walker to enter into contract with King Bros. Salvage to dismantle the dilapidated barn on the public property of Marr Park.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Walker	Yes
	Joe Rozzi	Yes

-Motion: Turner Construction Committee appointment

This motion is to appoint and keep Mr. Joe Walker as a representative of the Board of Trustees on the Turner Construction Station 76 Committee through the completion of 76.

Mr. Cordrey expressed his beliefs that Mr. Walker is invaluable with his knowledge and expertise with construction. He feels that it would be a loss for the township if Mr. Walker did not continue to be a part of the committee.

Mr. Cordrey made a motion with a second from Mr. Rozzi to make the above mentioned committee appointment.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Rozzi	Yes
	Joe Walker	Abstained

-Resolution 19-1218: Tax Increment Financing for 21 parcels

Declaring the improvements to certain real property located in Hamilton Township, Warren County, Ohio to be a public purpose; declaring such improvements to be exempt from real property taxation; requiring the owners thereof to make service payments in lieu of taxes; designating the public infrastructure improvements to be made that will directly benefit the real property; establishing a public improvement tax increment equivalent fund for the deposit of service payments; and authorizing compensation agreements with the Board of Education of Little Miami Local School District and the Board of Education of the Warren County Career Center, dispensing of the second reading, and declaring an emergency.

This is a resolution that sets a 30-year TIF District over specific parcels in the general Hoptown area from the corner of State Route 22/3 and State Route 48 to East Grandin Road.

This legislation has been distributed to the Little Miami Board of Education and the Warren County Career Center Board of Education with no formal dispute. By passing this legislation via Emergency Resolution, the TIF District will encapsulate *Shooters* granting additional revenue into the district.

Mr. Centers explained that he spoke with the Superintendent of the School Board prior to this meeting just to confirm that some of the language that was tweaked did not change anything with the structure of the deal other than putting a little more strict parameters on what the TIF funds can be used for. We saw no reason not to grant that. We have a very good relationship with the schools and we want to maintain that. This has been a big undertaking with a lot of different pieces with many entities. Mr. Kraemer has done a great job on this project as well as Patrick Woodside and Ben Yoder with Frost Brown Todd. The reason for the emergency is that *Shooters* goes off a certificate date, not just when they opened their doors, and if we pass this today, it would take effect immediately and it would still capture *Shooters* and those revenues.

Mr. Cordrey made a motion with a second from Mr. Rozzi to approve Resolution 19-1218.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Rozzi	Yes
	Joe Walker	Yes

Administrator's Report

Mr. Centers gave an update on Turner Construction stating that we will see shingles going up soon. All of the inspections through Alt Witzig and Warren County have been completed so we can start hanging drywall this week, which is a big step. Concrete work has been started on the outside. We are still pushing forward for that. The overhead doors will be going up in the next few weeks so it will really start to look like a firehouse once those are in.

We have Burger King interested in the township and they are on to Warren County Regional Planning Commission and then will come to us at the January Zoning Commission meeting. Their location would be directly across from the new All State.

Gratitude was expressed to the following companies for Christmas Cards and goods sent in and dropped off at the township building; Fischer Homes, Quality Curb and Concrete, Wieland Builders, Cincinnati and Dayton Fire Protection, American Equipment Service, RedTree Investment Group, Careworks, LCNB, Koch Construction Group, Barrett Paving Materials, Redi Cincinnati, Independent Energy Consultants, Y2K Landscaping, Phipps Auto Parts, Civil and Environmental Consultants, Rx Benefits and Gallenstein Brothers. A big thank you to all residents that have also dropped off/sent in cards and goods this year.

Fiscal Report

Mr. Hunter was not present for the meeting so Mr. Centers explained that we are 92% thru the year. 109.9% of revenue has been received. Expenditures are at 84.64%. Everyone seems to be right on budget as planned.

Trustee Comments

Mr. Rozzi commented on the success of the Tree Lighting Celebration. He also thanked Mr. Walker for serving the township.

Mr. Walker stated that he has enjoyed working with the staff of the township and he appreciates the public for giving him the chance to serve over the last four years. He is looking forward to seeing what the new board puts together.

Adjournment

With no further business to discuss, Mr. Cordrey made a motion with a second from Mr. Walker to adjourn at 1:49 pm.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Walker	Yes
	Joe Rozzi	Yes