

Hamilton Township Trustee's Meeting

February 21, 2018

Trustee Board President Rozzi called the meeting to order at 7:00p.m. Mr. Rozzi and Mr. Cordrey were present.

Opening prayer was given by Pastor Steve Bell from Bible Baptist Church.

The *Pledge of Allegiance* was recited by all in attendance.

Motion was made by Mr. Rozzi with a second by Mr. Cordrey to adopt the proposed agenda, for the February 21, 2018 meeting, with the addition of Doug Miller presenting a Zoning presentation.

Roll call as follows:	Joe Rozzi	Yes
	Darryl Cordrey	Yes
	Joe Walker	Absent

Motion made by Mr. Rozzi with a second by Mr. Cordrey to approve the meeting minutes from the meeting on February 7, 2018 and February 12, 2018.

Roll call as follows:	Joe Rozzi	Yes
	Darryl Cordrey	Yes
	Joe Walker	Absent

Motion made by Mr. Rozzi with a second by Mr. Cordrey to approve Payroll for pay cycle January 28, 2018 – February 10, 2018, and Monthly for February, Electronic Fund Transfer Direct Deposit Vouchers 1133828926 – 1133828999 and 1133829407 - 1133829410.

Roll call as follows:	Joe Rozzi	Yes
	Darryl Cordrey	Yes
	Joe Walker	Absent

Motion made by Mr. Rozzi with a second by Mr. Cordrey to approve the withholding payments for payment cycle January 28, 2018 – February 10, 2018, and Monthly for February checks numbered 27152365 – 27152385 and 27152396 - 27152398.

Roll call as follows:	Joe Rozzi	Yes
	Darryl Cordrey	Yes
	Joe Walker	Absent

Motion made by Mr. Rozzi with a second by Mr. Cordrey to approve the billing invoices for payment cycle February 2, 2018 – February 16, 2018 checks numbered 78529 - 78536.

Roll call as follows:	Joe Rozzi	Yes
	Darryl Cordrey	Yes
	Joe Walker	Absent

Motion made by Mr. Rozzi with a second by Mr. Cordrey to approve the billing invoices for payment cycle February 19, 2018 – February 23, 2018 checks numbered 78537 - 78575.

Roll call as follows:	Joe Rozzi	Yes
	Darryl Cordrey	Yes
	Joe Walker	Absent

Public Comments

Trustee Joe Rozzi made a motion to open the floor to the public at 7:04pm, and seconded by Trustee Darryl Cordrey.

Roll call as follows: Joe Rozzi Yes
Darryl Cordrey Yes
Joe Walker Absent

Fritz Nelsen, 6973 Hunters Close, asked what is the status of opening Mounts Park? Is it still on schedule for March 1?

Trustee Joe Rozzi stated they were talking about a soft opening of March 1.

Fritz Nelsen stated once it does open, he would like to ask permission and assume all risk to use a personal pedal power kayak to clean up the far edge of the lake. He stated he would have all of the safety equipment.

Law Director, Doug Miller stated if our insurance carrier says its ok, then that's great.

Fritz Nelsen stated it would be a registered kayak with an Ohio registration.

Trustee Joe Rozzi closed the floor to the public at 7:06pm.

Roll call as follows: Joe Rozzi Yes
Darryl Cordrey Yes
Joe Walker Absent

Human Resource Manager, Kellie Krieger, requested the Board make a motion to remove the following employees from the Hamilton Township roster: Alexandria Anthony, effective February 13, 2018; Bradley Schlake, effective February 21, 2018; and Macayla Liddil, effective February 16, 2018.

Trustee Joe Rozzi made the motion as stated above, and seconded by Trustee Darryl Cordrey.

Roll call as follows: Joe Rozzi Yes
Darryl Cordrey Yes
Joe Walker Absent

Human Resource Manager, Kellie Krieger, requested the Board make a motion to approve a one time carry over of 120 vacation hours for Officer James Schelldorf to be used by December 31, 2018.

Trustee Joe Rozzi made the motion as stated above, and seconded by Trustee Darryl Cordrey.

Roll call as follows: Joe Rozzi Yes
Darryl Cordrey Yes
Joe Walker Absent

Human Resource Manager, Kellie Krieger, requested the Board make a motion to approve the purchase of one cemetery plot by David Hart Sr. at the township rate of \$600.00. It is Lot 500 grave 5 in the Maineville New.

Trustee Joe Rozzi made the motion as stated above, and seconded by Trustee Darryl Cordrey.

Roll call as follows: Joe Rozzi Yes
Darryl Cordrey Yes
Joe Walker Absent

Trustee Joe Rozzi made a motion to approve Resolution # 18-0221, authorizing and approving an increase in township appropriations to reconcile budgets for calendar year 2018 and approving purchase orders, and seconded by Trustee Darryl Cordrey.

Roll call as follows: Joe Rozzi Yes
Darryl Cordrey Yes
Joe Walker Absent

Trustee Joe Rozzi made a motion to approve Resolution # 18-0221A, approving a rental agreement, and seconded by Trustee Darryl Cordrey.

Roll call as follows:	Joe Rozzi	Yes
	Darryl Cordrey	Yes
	Joe Walker	Absent

Trustee Joe Rozzi made a motion to approve Resolution # 18-0221B, declaring a 2001 Ford Crown Victoria as obsolete, surplus, no longer needed for public use, and authorizing its disposition, and seconded by Trustee Darryl Cordrey.

Roll call as follows:	Joe Rozzi	Yes
	Darryl Cordrey	Yes
	Joe Walker	Absent

Trustee Joe Rozzi made a motion to approve Resolution # 18-0221C, authorizing the purchase of a backhoe from Southeastern Equipment Co., Inc. for use in the township and further authorizing the sale of a township backhoe to Southeastern Equipment Co., Inc. for credit against the purchase price as authorized by O.R.C. Section 505.10(A)(3), and seconded by Trustee Darryl Cordrey.

Roll call as follows:	Joe Rozzi	Yes
	Darryl Cordrey	Yes
	Joe Walker	Absent

Police Chief Scott Hughes gave the January report for the Police Department. Chief Hughes stated that business checks are done primarily on third shift and vacation house checks are primarily done on first shift, depending on what calls come in on that shift. The Administrative Police Officer spent 53 hours working evidence and handled 9 walk ins which was 3 ½ hours. The Criminal Investigations Division had 7 total cases for the month and closed 6 of them. The School Resource Officer took 4 reports and a couple of accident reports. Chief Hughes attended the HOA meetings for Heritage at Miami Bluffs and Miami Bluffs, along with Chief Reese. Chief Hughes thanked all of those that reached out after the tragedy in Westerville. Hamilton Township had 4 officers attend the funeral in Westerville.

Police Chief Scott Hughes gave the January report for the Fire Department (Chief Reese was out sick). There were 70 engine runs and 146 EMS runs with 103 transports which is 70.5%. There were 3 structure fires. Hamilton Township gave 15 mutual aid and received 13. There was a Girl Scout Troop tour of the firehouse.

Public Works Director, Kenny Hickey gave the January report for Roads. They plowed a lot of snow. They replaced a couple of signs and patched potholes. Jimmy Diss is working on getting his Class A CDL. They moved files and cabinets and painted the Police Department. They plowed and salted township roads multiple times. There were 3 burials. There will be a soft opening on March 1, 2018 for Mounts Park. It will be catch and release and fishing only in the small lake.

Sgt. Short spoke on the Cellebrite software.

Police Chief Scott Hughes stated the only local agency that has this program is Warren County Sheriff's. The problem with this is we have to wait for the information. The City of Mason approached Hamilton Township to go in with them on the cost of the system. The City of Mason would cover the upfront cost of \$9,000.00 and we would then split the subscription fee.

Sgt. Short stated it is a software based program designated to one computer inside the Mason Police Department and our trained officer will have access to it 24/7. The big thing with Cellebrite is more handy with crimes against people. In 2016, 29% of sex offense cases were solved with Cellebrite. In 2017, 35% of sex cases were solved with Cellebrite. The Cellebrite software allows us to extract data from cell phones even if it has been deleted.

Trustee Darryl Cordrey asked what is our cost?

Chief Hughes stated the City of Mason is purchasing the program for \$9,000.00 and certifying 2 of their officers. We will certify Sgt. Short at \$3,290.00 for the first year. Beginning in 2019, we will split the cost of the annual subscription and fees, which will be \$1,850.00.

Trustee Joe Rozzi asked what is the typical turn around for the county to get the information back to us?

Sgt. Short stated it takes about 3 weeks. If it is a homicide or a major case, they will push it through for us. For just a standard case, it depends on what their case load is.

Trustee Darryl Cordrey have we missed out on a conviction due to a delay from not having this program?

Sgt. Short stated we haven't missed out but it has delayed some cases.

Trustee Darryl Cordrey asked why is the City of Mason is asking us to partner?

Chief Hughes stated with have a great relationship with the Mason Police Department and probably to help off set the subscription.

Trustee Joe Rozzi asked if there is consideration for other departments that might share in that cost?

Chief Hughes stated the City of Mason only approached Hamilton Township, if that happens, then the MOU will be re-written and if will drop our cost.

Trustee Darryl Cordrey asked if there was maybe an idea if we partner in a per use basis versus solely splitting the cost?

Chief Hughes stated 1 out of 4 cases from 2017, it was used. He stated he hates to pass it up and the money is there.

Law Director Doug Miller stated you are only bound for 3 years and only paying in 2 years.

Trustee Joe Rozzi asked to take him through a case.

Sgt. Short explained for instance of a date rape case.

Trustee Joe Rozzi asked if this is something that can help with kids being bullied?

Sgt. Short stated if it is being done over social media, yes. He stated that some apps will delete the message but you can tell if a message was sent.

Chief Hughes stated if it wasn't a piece of equipment he didn't think would benefit us, he would be bringing it before the Board.

Trustee Darryl Cordrey asked for a township our size and case load, is it a need or a convenience?

Sgt. Short stated it would save us time from running around trying to find somebody to help us.

Trustee Darryl Cordrey asked if it would help with staffing if we have access to this?

Chief Hughes absolutely.

Trustee Joe Rozzi stated he would like a little more time to consider it. He wants the department to have the tools they need, but he would like more time.

Trustee Darryl Cordrey stated to take a look at it at the next meeting.

Law Director, Doug Miller presented a development that was started in 1997. The development is Northview Farms which is the Gallenstein Property. They are now wanting to develop Area B

as multi family homes. The original resolution, there is a condition that says the number of dwelling units will not exceed 5.4 units per acre for the entire development. Bob Ware suggested filing for Stage I to re-zone. Mr. Miller said the developer wants to get going. He stated the entire development is 181 acres and all zones would go into the consideration of dwelling units. There are 951 units for the entire development over 181 acres which is 5.24 units per acres.

Trustee Joe Rozzi asked Mr. Phipps if he had any input?

Mr. Phipps stated when it was zoned, the plan was for Area B to be apartments.

Trustee Joe Rozzi made a motion move forward with Area B of the Gallenstein Property as a Stage II, and seconded by Trustee Darryl Cordrey.

Roll call as follows:	Joe Rozzi	Yes
	Darryl Cordrey	Yes
	Joe Walker	Absent

Public Works Director, Kenny Hickey asked the Board if they want to keep the field rate at \$1,000.00 or increase the rate?

Trustee Darryl Cordrey stated that budgets have already been built for the leagues around here, he hates to hit them with a higher fee. He is not opposed to raise the fee starting for next spring or even fall.

Kenny stated he will be up Field H will be brought up in conversation to make sure Warren County Little League brings that field up to standards.

Trustee Darryl Cordrey suggested exploring a garbage aggregate. Is that something we would like to standardize that price for our township? He stated that we might be able to set time standards to cut back on complaints about early trash pick up times.

Public Works Director, Kenny Hickey stated Warren County does not have it but Hamilton County does. We can do research.

Trustee Joe Rozzi stated it is worth looking into. He also asked if it is correct that it would be a ballot issue and would there be a cost to put it on the ballot?

Kenny Hickey replied, yes.

Trustee Darryl Cordrey suggested promoting our businesses on our website. He stated we can reach out and put a directory on the website.

Trustee Joe Rozzi stated he is up for that.

Law Director, Doug Miller stated there was a records request that ended up being over 1,000 pages. Does the township want to charge for those? The policy is 10 cents per copy. Mr. Miller suggested giving a certain amount for free.

Trustee Joe Rozzi stated that 5 cents would be fair but the preferred method would be electronic.

Doug Miller stated that is up to the person to request, they did not do that in this case and the copies were ready and they wanted it electronically.

Trustee Joe Rozzi made a motion to change the price of public record copies to 5 cents, giving the first 10 pages free, and seconded by Trustee Darryl Cordrey.

Roll call as follows:	Joe Rozzi	Yes
	Darryl Cordrey	Yes
	Joe Walker	Absent

Trustee Joe Rozzi made a motion to approve a large purchase order in the amount of \$5,536.20 to Physio Control, and seconded by Trustee Darryl Cordrey.

Roll call as follows:	Joe Rozzi	Yes
	Darryl Cordrey	Yes
	Joe Walker	Absent

Trustee Joe Rozzi made a motion to approve a large purchase order in the amount of \$33,190.00 to Trident Security Solutions, and seconded by Trustee Darryl Cordrey.

Roll call as follows:	Joe Rozzi	Yes
	Darryl Cordrey	Yes
	Joe Walker	Absent

Public Comments

Trustee Joe Rozzi opened the floor for public comments at 8:16 pm.

Chris Datillo, 5664 Cabernet, asked if the noise issue had been addressed internally?

Chief Hughes stated he forwarded some information to the Board of Trustees.

Trustee Joe Rozzi stated it is in process. It will be discussed in work session at the next meeting and staff will discuss it internally and give recommendations.

Bill Dowden, Heritage at Miami Bluffs, stated Chief Hughes and Chief Reese make very good representatives for the township. He did not hear a single bad word from the residents. Mr. Dowden stated the residents would be please with an asset like Cellebrite.

Lisa Wilson, 22/3, stated Cellebrite is an invaluable tool not just for solving cases but a safety measure especially in cases like domestic violence. Cellebrite can be used to save someone's life.

Mark Sousa, 1470 Shawnee Run, stated the Cellebrite from a community stand point is a no brainer. He is an officer on the school's community advisory council, so in regards to the development piece, if they change the 30 acres to residential. The school is distressed due to lack of commercial development.

Rusty Holman, Whalen Lane, stated he is disappointed there is no financial statement for January. We ended up the year 2017 with \$925,000.00 more in the bank than we started the year. Mr. Holman is curious as to how, what the distribution would be of that money were we to analyze it. How much was salaries, employee benefits, insurance, a lot of the things we have talked about at these meetings. Mr. Holman suggested to the Trustees that they commission an analysis of the finances in gross elements of expense opposed to fund balances. How much do we pay in salaries, benefits, Duke Energy for lighting, Fuelman for fuel cost and how do those numbers compare with the calendar year 2016? If you come up with the total analysis that it breaks down the \$925,000.00, it would be enlightening. Mr. Holman gets very curious about this because it is his money, the residents money. Mr. Holman stated next Tuesday at 7:00 is the school board meeting for Little Miami Schools and would like to invite anybody to come. They are requesting additional financial transparency on the part of the school board. The amount of money that would be spent on Cellebrite would represent .001374% of his total expenditure last year, in other words, the square root of squat.

Ken Floss, Midnight Sun, asked if the Cellebrite reads the Apple phones?

Sgt. Short said yes.

Ken Floss stated he is in favor of the Cellebrite, however he would suggest re writing the MOU to make it an exclusivity between Mason and Hamilton Township. Victims are without their cell phones and that is a tragedy. The quicker we can make a process, the better for the citizens. Mr. Floss stated \$1,000.00 per field for Little Miami Youth Baseball was a big expenditure. Mr. Floss stated fall baseball was often not required to pay those fees and if you are looking to

increase revenue, make it the same across all seasons. Mr. Floss stated the grass has to be cut whether they are playing baseball or not.

Shawn Loftin, 8260 Worcester, stated as a senior at Little Miami High School, the Cellebrite would be beneficial to the township and his peers.

Lynn Ratliff, Valley View Drive, said to skip getting with Mason for the Cellebrite and buy our own. Does he have to stay with the phone for evidence processing? The community is growing and we are going to have more instances for this. Ms. Ratliff stated she was the one who did the records request of 1,278 pages. She assumed it would come as all records request she made prior came, as a PDF document. She stated there are a lot of holes, there are email trails between 2 people and will have an email from one person and not the other. Ms. Ratliff stated is she request all emails, she better get all emails from everyone. She stated it is a violation of the Sunshine Laws, violation of the records request, that's huge for this township. She stated there are alot of money hungry people out there that would sue for something like that. She stated if the township gets a records request, they better give everything.

Fritz Nelsen, 6973 Hunters Close, asked where Harlan and Salem township goes for the Cellebrite service?

Chief Hughes stated they are patrolled by the Sherriff's office.

Fritz Nelsen asked if we purchase the Cellebrite program, can we invite other municipalities to join us to off set the cost?

Chief Hughes said it is certainly possible but he doesn't know what their case load is like.

Trustee Joe Rozzi closed the floor to public comments at 8:39 pm.

Mr. Rozzi made a motion, and seconded by Mr. Cordrey to enter into Executive Session to consider the investigation of charges or complaints against a Public Employee at 8:39 pm. In Executive Session were Joe Rozzi, Darryl Cordrey, Law Director, and Kenny Hickey.

Roll call as follows:	Joe Rozzi	Yes
	Darryl Cordrey	Yes
	Joe Walker	Absent

Mr. Rozzi made a motion, and seconded by Mr. Cordrey to come out of Executive Session at 8:54 pm.

Roll call as follows:	Joe Rozzi	Yes
	Darryl Cordrey	Yes
	Joe Walker	Absent

With no other business at hand a motion made by Mr. Rozzi with a second by Mr. Cordrey to adjourn at 8:54 pm.

Roll call as follows:	Joe Rozzi	Yes
	Darryl Cordrey	Yes
	Joe Walker	Absent

