

Hamilton Township Trustees Meeting

April 1, 2020

Trustee Board Chairman, Darryl Cordrey, called the meeting to order at 6:30 pm. Mr. Cordrey, Mr. Rozzi, and Mr. Sousa were present.

The *Pledge of Allegiance* was recited by all in attendance.

Motion made by Mr. Cordrey with a second by Mr. Rozzi to approve of the clerk's journal and accept the tapes as the Official Meeting Minutes of the March 13, 2020 Emergency Trustee Meeting and the March 18, 2020 Trustee Meeting.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Rozzi	Yes
	Mark Sousa	Yes

Motion made by Mr. Cordrey with a second by Mr. Rozzi to approve Payroll for pay cycle March 8, 2020 – March 21, 2020, Electronic Fund Transfer Direct Deposit Vouchers 1181457559 - 1181457625.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Rozzi	Yes
	Mark Sousa	Yes

Motion made by Mr. Cordrey with a second by Mr. Rozzi to approve the withholding payments for payment cycle March 8, 2020 – March 21, 2020, checks numbered 31910879 – 31910901.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Rozzi	Yes
	Mark Sousa	Yes

Motion made by Mr. Cordrey with a second by Mr. Rozzi to approve billing invoices for payment cycle March 23, 2020 – March 27, 2020, checks numbered 81319 - 81332.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Rozzi	Yes
	Mark Sousa	Yes

Motion made by Mr. Cordrey with a second by Mr. Rozzi to approve billing invoices for payment cycle March 30, 2020 – April 3, 2020, checks numbered 81333 - 81367.

Roll call as follows: Darryl Cordrey Yes
Joe Rozzi Yes
Mark Sousa Yes

Public Comments

Mr. Cordrey opened the floor to public comments at 6:32 pm.

Mr. Chad Goldstein submitted comments to Mr. Centers via email in reference to B-1 Zoning provisions specific to fast food restaurants.

Mr. Rozzi and Mr. Sousa both commented that the Zoning Code was amended and finalized as recent as 2014. The Comprehensive Plan will also be reviewed soon as well to consider some different land uses.

No additional comments were submitted therefore Mr. Cordrey closed the floor to public comments.

Human Resources

Mr. Centers explained that in an effort to keep staffing to a minimum for the meetings, he is going over the Human Resources items tonight.

Mr. Centers requested a motion to allow Fire Chief, Brian Reese, to hire part time Firefighter/EMT's and/or part time Firefighter/Paramedics as needed to maintain minimum staffing.

Mr. Cordrey made a motion to approve the above mentioned Human Resources item. There was a second from Mr. Rozzi.

Roll call as follows: Darryl Cordrey Yes
Joe Rozzi Yes
Mark Sousa Yes

Mr. Centers requested a motion to allow Public Works Director, Kenny Hickey, to re-post two Seasonal Parks positions at the rate of \$12.00/hr.

Mr. Cordrey made a motion with a second from Mr. Rozzi to re-post the Seasonal Parks positions.

Roll call as follows: Darryl Cordrey Yes

Joe Rozzi	Yes
Mark Sousa	Yes

New Business

-Motion: To declare the Heritage at Miami Bluffs Pool Building addition a Minor modification per Hamilton Township Zoning Code 5.5.8 F and allowing the Zoning Director to act accordingly. The Hamilton Township Zoning Code requires the Board of Trustees to make the final determination on Major versus Minor modifications submitted to the Zoning Director. The Zoning Director believes this addition fits the description of a Minor modification as the Major modification threshold is 10% expansion and this project is 8.77% expansion. With this declaration, Mr. Kraemer can work with the HOA directly for the remainder of this project.

Mr. Cordrey made a motion with a second from Mr. Rozzi to declare the Heritage at Miami Bluffs Pool Building Addition as a Minor modification per the Hamilton Township Zoning Code 5.5.8 F.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Rozzi	Yes
	Mark Sousa	Yes

-Resolution 20-0401: A resolution to amend and Restate the Warren County Drug Task Force Council of Governments Contract

This is an amendment to our current contract with the Warren County Drug Task Force because they added additional jurisdictions to the “Council of Governments.” This will not affect our contract, services, or partnership with the Warren County Drug Task Force. There is no budget impact.

Mr. Rozzi asked if this is because they changed their jurisdictions so we have to accept it on our end correct?

Mr. Centers agreed that is correct. They added a few jurisdictions so with that amendment, we have to resign.

Mr. Cordrey made a motion with a second from Mr. Rozzi to approve Resolution 20-0401.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Rozzi	Yes
	Mark Sousa	Yes

-Resolution 20-0401A: Increase in Appropriations (General)

Mr. Cordrey explained that this is a resolution authorizing and approving an increase in Township Appropriations in the General Fund Parks Department to Reconcile Budgets for calendar year 2020. This will increase our contracted services line within the Parks Department budget from \$80,000 to \$92,000 for engineering work on the EPA issue at Mounts Park.

This value was increased due to the work that will be needed to complete and submit the Ohio EPA Rule 513.400 permit, fulfill the stream permitting, landfill modification design, and other support and management of the work leading up to and starting the field work next year.

This will still keep the project within the estimated \$200,000 total and 2 year timeline.

If this is not passed, we will miss a deadline with the EPA permitting process resulting in a fine from the State.

Mr. Rozzi asked Mr. Centers to give a little background on this. He understands the increase but asked what the potential fine might be.

Mr. Centers stated that he is unsure what the EPA fine would be. However they give specific deadlines to meet and the first one is coming up with the Rule 513.400 permit. We gave this project two years and we project it will be under that with this increase. We also do not want to get any dings on our perfect audits by generating any fines.

Mr. Sousa mentioned that since the stance was taken to proactively address this issue and clean this up, the EPA has been very favorable of working with Mr. Centers and Mr. Hickey and this is a show of good faith and not letting the relationship go down the negative path of generating fines and being slowed down.

Mr. Centers agreed and explained that we will not get a bill right away for this \$12,000 increase; they just need to see that those funds are available for their work.

Mr. Cordrey commented that it is a good sign that we are still projected to meet our \$200,000 threshold and still meet the timeline.

Mr. Sousa commented that we do not have any certainty but this vendor is working on some grant opportunities and we are waiting to hear to hear about some applications that could kick in and possibly reduce the Township's cost for this project.

Mr. Centers stated that is correct. This engineering firm has a pretty successful past in getting Brownfield Grants and they have applied for at least one for this project. We are hopeful that we will get it especially given our unique circumstance at Mounts Park.

Mr. Cordrey made a motion with a second from Mr. Rozzi to approve Resolution 20-0401A.

Roll call as follows: Darryl Cordrey Yes
Joe Rozzi Yes
Mark Sousa Yes

Fiscal Officer's Report

Nothing to report at this time.

Administrator's Report

Mr. Centers mentioned that we installed the walking trail at Mounts Park. It's an 8 foot wide trail that surrounds the small lake and cuts between the big and small lake at the end. Public Works has worked very hard on this. We had a contract with Brunk Excavation who did outstanding work. Our Public Works crew will be in there over the next couple days laying down the mulch. We are still planning to open the park on April 6th so we encourage everyone to get out enjoy the parks while practicing safe, social distancing. We did contract for a Portlet down there but that will not be open at this time.

Mr. Cordrey discussed parking and asked if the gravel area at Mounts can be used or if that is for CTC Fields.

Mr. Centers explained that the large gravel area is for CTC so we are encouraging people to park around the banks of the lakes.

This will be the last meeting that we will be gathering together for a while. We will be looking into options to either remote in via video or conference. We are not sure which route we will take yet but we will make sure that we have access for the public to remote in or view. There will be more information to come on that.

Trustee Comments

Mr. Rozzi reminded everyone that we are all in this together and we will make it through.

Mr. Sousa mentioned the community coming together and that he has gotten feedback from our Police and Fire Chief's about kindly donations from Non-Profit's and individuals such as sanitation items and food. Everyone seems to be doing a great job of minding the social distancing rules. It's a very reassuring feeling.

Mr. Cordrey reminded everyone to stay safe. Reach out to neighbors, friends, anyone in need that may need some assistance. Keep supporting our local non-profits and businesses in the Township if you are able to.

Executive Session

Mr. Cordrey made a motion with a second from Mr. Rozzi to enter into Executive Session at 6:48 pm in reference to O.R.C. 121.22 (G) (2) to consider the sale of property.

Roll call as follows: Darryl Cordrey Yes
Joe Rozzi Yes
Mark Sousa Yes

Mr. Cordrey made a motion with a second from Mr. Rozzi to come out of Executive Session at 7:07 pm.

Roll call as follows: Darryl Cordrey Yes
Joe Rozzi Yes
Mark Sousa Yes

Adjournment

With no further business to discuss, Mr. Cordrey made a motion with a second from Mr. Rozzi to adjourn at 7:07 pm.

Roll call as follows: Darryl Cordrey Yes
Joe Rozzi Yes
Mark Sousa Yes