

## Hamilton Township Trustee's Meeting

April 17, 2019

Trustee Board Chairman, Darryl Cordrey, called the meeting to order at 6:30p.m. Mr. Cordrey, Mr. Walker, and Mr. Rozzi were present.

The *Pledge of Allegiance* was recited by all in attendance.

Motion made by Mr. Cordrey with a second by Mr. Walker to approve of the clerk's journal and accept the tapes as the Official Meeting Minutes of the April 3, 2019 Trustee Meeting.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Walker	Yes
	Joe Rozzi	Yes

Motion made by Mr. Cordrey with a second by Mr. Walker to approve Payroll for pay cycle March 24, 2019 – April 6, 2019, Electronic Fund Transfer Direct Deposit Vouchers 1158868668 – 1158868735 and 1158868988 – 1158868991.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Walker	Yes
	Joe Rozzi	Yes

Motion made by Mr. Cordrey with a second by Mr. Walker to approve the withholding payments for payment cycle March 24, 2019 – April 6, 2019, checks numbered 29921578 – 29921600 and 29921607 – 29921609.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Walker	Yes
	Joe Rozzi	Yes

Motion made by Mr. Cordrey with a second by Mr. Walker to approve billing invoices for payment cycle April 8, 2019 – April 12, 2019 checks numbered 80021 - 80065.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Walker	Yes
	Joe Rozzi	Yes

Motion made by Mr. Cordrey with a second by Mr. Walker to approve billing invoices for payment cycle April 15, 2019 – April 19, 2019 checks numbered 80028 – 80065.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Walker	Yes
	Joe Rozzi	Yes

### **Presentations**

- State Route 63 Project- Mr. Dan Corey with the Warren County Engineer's Office stepped before the Board of Trustees to discuss what the Warren County Transportation Improvement District is doing on Route 63 at the heart of Warren County. He presented a graph that shows the current traffic numbers on Route 63. The growth has been tremendous and has surpassed the numbers that ODOT had projected. If Warren County were to wait for ODOT to correct the traffic issues, it would take 12-20 years just for this project to reach the top of their priority list.

The county is using federal funds to do this project. There is not any State funding available at this time. The County and Turtlecreek Township will be coming up with fifty (50) percent of the funds and the other fifty (50) percent of the cost will come from federal funds. Mr. Corey stated that Warren County is focused on restructuring this area because there was seed money left over from the Racino TIF.

Mr. Cordrey asked about a rumor of the Eastern By-Pass.

Mr. Corey stated that ODOT saw it fit to ask for a gas tax increase. That is what caused the conversation to take place. There was a piece of legislation thrown in that required ODOT to look at the Eastern By-Pass by December 31, 2019. Looking at all of our documents and maps from various studies, the problem lies in the East/West directions. State legislators are mixed on the subject matter. The commissioners are not in favor of it because they do not see it as a fix for the current traffic problems.

- Swearing in Police Officer

Chief Hughes expressed that he was honored to swear in the newest member of our Police Department, Mr. Joseph (Eli) Kibbee. He explained Officer Kibbee's background and introduced Mr. Kibbee's family. Chief Hughes expressed that he is a great fit and we are excited to have him join our department. Chief Hughes administered the Oath of Office to Officer Kibbee and then his parents came forward to pin his nameplate and badge on his uniform. A round of applause was given by all.

Mr. Cordrey called at brief recess.

Mr. Cordrey called the meeting back to order at 7:07 pm.

#### **Public Comments**- Agenda Related

Mr. Cordrey opened the floor to public comments related to agenda items, at 7:07 pm.

Dan Wilson- 22/3- Thanked the advisory committee for their excellent job on the Easter Egg Hunt. It was a great turn out. He asked if there was any movement with putting up a nice sign at Mounts Park?

Mr. Centers stated that we are working with Cincinnati United Soccer to design a sign to place at Marr Park first and then we will be utilizing that same design for all of the parks signs in the Township.

Mr. Wilson also mentioned the Motion to enter into contract with Big Game Taxidermy to control the beaver population at Mounts Park. He expressed that having someone come in to handle the issue is not going to get rid of them completely. He wanted the Board to consider the fact that they have been removed before and they are now back.

Mr. Cordrey closed the floor to public comments at 7:10 pm.

#### **Executive Session**

Trustee Cordrey made a motion to enter into Executive Session at 7:11 pm in reference to O.R.C. 121.22 (G) (1) to consider the appointment, employment, discipline, promotion, demotion, or compensation of a public employee or official. Mr. Yoder, Mr. Hunter, Mr. Rozzi, Mr. Walker, Ms. Krieger and Mr. Centers were invited. There was a second from Trustee Walker.

Roll call as follows: Darryl Cordrey            Yes  
                                 Joe Walker                            Yes  
                                 Joe Rozzi                                Yes

Trustee Cordrey made a motion to come out of Executive Session at 7:49pm. There was a second from Trustee Walker.

Roll call as follows: Darryl Cordrey Yes  
Joe Walker Yes  
Joe Rozzi Yes

**Human Resources**

Human Resources Manager, Ms. Kellie Krieger requested a motion to remove Officer Mark Bedwell from the Hamilton Township roster effective April 2, 2019 based on his retirement.

Mr. Cordrey made a motion with a second from Mr. Walker to approve the above-mentioned roster update.

Roll call as follows: Darryl Cordrey Yes  
Joe Walker Yes  
Joe Rozzi Yes

Human Resources Manager, Ms. Kellie Krieger requested a motion to enter into a Resignation Agreement with Michelle Tegtmeier. The documents were provided to the Board of Trustees. She also requested that Administrator Brent Centers be allowed to sign on behalf of the Township if there are no questions on the agreement.

Mr. Cordrey made a motion with a second from Mr. Walker to enter into a Resignation Agreement.

Roll call as follows: Darryl Cordrey Yes  
Joe Walker Yes  
Joe Rozzi Yes

**Township Current Business**

**Motion:** Enter into Contract with LCNB

- Mr. Cordrey stated that this is to enter into a memorandum of agreement to deposit public funds with LCNB. This reflects our current contract with LCNB. The only changes are the maximum amount of deposits will move from ten million to fifteen million.

Mr. Centers explained that this is the exact same contract other than upping our deposit or allowance amount to fifteen million. There is no additional charge on that. It is so LCNB can reflect on their books that they can take that money in.

Trustee Cordrey made a motion with a second from Trustee Walker to enter into a memorandum of agreement for deposits of public funds with LCNB.

Roll call as follows: Darryl Cordrey Yes  
Joe Walker Yes  
Joe Rozzi Yes

**Motion:** Enter into contract with Red Tree Investment Group

- Mr. Cordrey explained that this concerns investment management services. Red Tree Investment group will invest and reinvest securities, cash and/or other investments held in accordance with the law, guidelines and policy statement in Resolution 19-0417.

Mr. Centers explained that Red Tree Investment's consultants come in and give essential advice on investments. In the past, we have had about three million invested in CD's with LPL. We

have let those mature so that we can have some cash on hand to reinvest. We have one in May and one in June and then we will have all three million available and ready to invest. We looked into Star Ohio. They have been returning about 2.55% daily and they leave your money liquid until the afternoon hours so that it is always accessible. That is one avenue. We are not going to pull all of our money from LCNB. They have been returning about 1.5%. Red Trees Investments are typically long term. They will lock the money up for one to three years but they will return over 3%. We are going to keep the majority in LCNB for operational funds. We will reinvest that three million. Once you hit two million in Star Ohio, that return drops from 2.5% to 1.5%. Therefore, we will not invest more than two million in Star Ohio for that reason. They are state backed so it is very safe. The rest we would most likely put into Red Tree. Fiscal Officer Mr. Hunter, Financial Coordinator Ms. Horman, and Administrator Brent Centers have not settled on exact numbers for each investment. Red Tree also consults with Blue Ash, Mason, Milford, Monroe, Sharonville, Deerfield Township and a number of schools. The only thing they invest in is Government.

Mr. Cordrey asked if they are just involved in the investments that we have with them or do they have a broader scope of what they can do?

Mr. Centers stated that they could manage our whole portfolio, which will be the first time we have had a diversified portfolio. In the past, they always invested in CD's or not invested. We are at a point where we need to have a diversified portfolio. They do charge one dollar per thousand invested. It is on a ten basis points rating.

Mr. Rozzi asked what the level of risk is.

Mr. Centers stated that they are government-backed so they have different "pots" that you can invest in. We could not jump into the stock market but there are CD's. There are some mutual funds we are allowed to go into as a government. Since they manage that, there are only certain things due to risk that we cannot go into.

Fiscal Officer Jim Hunter stated that his concern has always been to get into minimal risk but also have enough money that we could get our hands on to run the Township in the event of a natural disaster.

Mr. Cordrey clarified that some of these investments we would have the ability up to a certain time of each day, to access our money if we needed it.

Mr. Centers explained that the large majority would stay in LCNB, some of which would be kept in a "sweep account". They would "sweep it out" after business hours and bring it back in at the start of the next day. Anything in Star Ohio would be liquid until 1:00pm or 3:00pm so we could access that if needed as well. Less than two million will be with Star Ohio and the other five plus million with LCNB would all be available.

Mr. Cordrey asked Mr. Hunter if he was comfortable with the flexibility of investing with these groups. Mr. Hunter replied that he is. Mr. Centers also explained that Ms. Horman is comfortable with the flexibility as well.

Trustee Cordrey made a motion with a second from Trustee Walker to enter into contract with Red Tree Investment Group for investment management services.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Walker	Yes
	Joe Rozzi	Yes

Motion: Enter into contract with Big Game Taxidermy

- There are concerns about beavers in Mounts Park. Big Game is proposing to close down the

park for one week to do an initial trapping. After the initial trapping, Big Game will check all traps on a daily basis for the remainder of the season. They will also be responsible for the destruction of the dams to restore water flow and the lakes will be inspected every three months for further damage. The budget impact is one thousand five hundred dollars (\$1,500.00).

Public Works Director Mr. Hickey stated that he called five (5) companies that ODNR had listed on their website. This company went to the park and looked at the dams and he found three different dens. Each den holds approximately two (2) to twelve (12) beavers. This company stated that they would go down once a day and remove any beavers that may be in the traps. This will be an annual contract so they will finish out the season and remove anything that find. There were issues with a few trees toward the front where the small fishing lake is due to the beavers chewing on them. So that is what was triggered this be a little more aggressive with this problem.

Trustee Cordrey stated that he understood Mr. Wilson when he spoke about removing them now may not actually stop the issue. If there is an opportunity to further develop Mounts Park and possibly have a nature preserve on the grounds, is there a way to keep the beavers controlled so that they are not damaging our lakes?

Mr. Hickey said yes. There is a flexible dam that would allow the water to continue to flow into the mouth of the river but it would allow the beaver dams to stay where they are by diverting the water over top of the beaver dam. This can be done later on.

Mr. Rozzi asked if we could do a controlled habitat so to speak and if this company would be able to do it.

Mr. Centers responded that this particular company probably would not do it because that is not their line of work.

Mr. Hickey said that they could look into doing the flexible dam if that is what the Trustee's wanted. He explained that he did not know what the cost of that would be.

Mr. Cordrey stated that it is something to keep in mind for the future of Mounts Park.

Mr. Rozzi expressed that if they eventually come back we need to learn to work with them.

Mr. Hickey explained that they travel up the creek that comes by the river. They are an invasive species.

Mr. Cordrey made a motion with a second from Mr. Walker to enter into contract with Big Game Taxidermy for beaver trapping services in Mounts Park.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Walker	Yes
	Joe Rozzi	Yes

Motion: Reschedule May 15<sup>th</sup> Trustee Meeting (lack of quorum)

- Trustee Cordrey stated that he and Mr. Rozzi are both unable to attend that date. He asked if anyone had any objections with moving it to the following week?

All three Trustee's discussed dates and made a decision.

Mr. Cordey made a motion with a second from Mr. Walker to move the May 15, 2019 Trustee Meeting to May 23, 2019 at 6:30 pm here at the Administration Building.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Walker	Yes

Joe Rozzi                      Yes

Resolution 19-0417: Approve the Investment Policy

- Mr. Centers stated that this is a very basic investment policy and something that we should have had a long time ago. We referenced the O.R.C. so this is not a long document. This is something that we need in place since we are currently in investments.

Trustee Cordrey made a motion with a second from Trustee Walker to approve Resolution 19-0417.

Roll call as follows:    Darryl Cordrey            Yes  
                                  Joe Walker                    Yes  
                                  Joe Rozzi                     Yes

**Work Session**

Miami Bluffs Pedestrian Crosswalk

- Mr. Hickey presented a power point presentation and stated that the residents have requested the last three to four years to have a three way stop near the pool in Miami Bluffs. The county determined that this area does not warrant a stop sign. Therefore, the Township wanted to find out what we can do to help. Mr. Hickey did ask the county to do another speed study and again the numbers just were not there. The engineer stated that they have no problem with us doing a crosswalk. Mr. Hickey recommends getting with the HOA to put in a concrete stub to connect sidewalks and allow a crosswalk to be painted. Fluorescent signs or flashing signs would then be placed to show that there is a crossing. The cost is a little under one thousand dollars to get the work done.

All of the Trustees stated that they would be okay with this.

Mr. Rozzi state that he would like to see the lighted signs because he believes that they may get noticed more.

Mr. Hickey responded that he would ask the HOA if they would like to chip in on the cost for those signs as well.

**Fiscal Officer**

Mr. Hunter explained that we are 25% through. We have gotten through the first quarter of the year. Our expenditures are 21.181%. The revenues to date are 7.6%. Last week we received a seventy thousand (70,000.00) dollar refund from Matt Nolan from real estate collection fees. We also received our first draw. So between the refund and the first draw, we received four million (4,000,000.00). This 7.6% will be correct on the next report.

**Administrator's Report**

-The new Fire Station is right on course with everything. Groundbreaking should be the end of April/ beginning of May.

- Website design is still on course. We are looking at a mid-May roll out.

-Regarding the public comments from the last meeting where the boy came forward and expressed concern about the garbage that was on Sibcy Rd. Warren County will be sending people out to clean up Sibcy, Stephens and Nunner.

-DEA take back is a national drug take back day. We are participating in this on April 27, 2019. You can bring in any prescription medications into our police department and those will be collected and destroyed for you.

-Mr. Hickey gave an update on the falling cemetery walls. With all of the rain we have gotten it has been too wet to get the mini hoe in there to fix anything. Baker's cemetery also had a wall collapse so we will work on that as well. Mr. Hickey also gave a brief update on what is going on with Butterworth Rd. They are hoping to start the project around June 10, 2019 and expecting it to take eight weeks to complete. The contractor believes with perfect weather conditions that he can finish it in five weeks leaving July 15, 2019 as the tentative date for Butterworth Road to reopen. Schlottman Road has a 42 in pipe that goes across it that needs to be replaced. We are trying to work around closing the roads. He will be coming back before the board for an allocation for Schlottman.

Kurt Weber with the Warren County Engineer's office stepped forward to explain that this project has been frustrating for everyone affected. The contractors are loaded with work in general so they are not able to get to it before the dates that Mr. Hickey spoke of.

- Mr. Centers shared some good news that Chief Reese would be returning for light/partial duty next week. He thanked Captain Goodpastor for stepping up and not missing a beat while Chief Reese was on leave.

### **Public Comments**- General

Mr. Cordrey opened the floor to general public comments at 8:17 pm.

Dan Wilson- 22/3-Expressed that he is feeling discouraged with the contract for Big Game Taxidermy. He believes this is a waste of money and just a band aide. We can move them out but they will come right back.

Mr. Cordrey closed the floor to public comments at 8:18 pm.

### **Trustee Comments**

Trustee Cordrey stated that he appreciates everyone that came out for the Easter Egg Hunt. It was a huge success. He thanked the volunteers, the staff, the advisory committee, and all of the sponsors.

Mr. Rozzi said that he timed the hunt and 6,000 eggs were collected in three minutes and eighteen seconds.

### **Executive Session**

Mr. Cordrey made a motion with a second from Mr. Walker to enter into Executive Session at 8:20 pm in reference to O.R.C. 121.22 (G) (1), (2), and (3)

- (G) (1): To consider the appointment, employment, discipline, promotion, demotion, or compensation of a public employee or official
- (G) (2): To consider the disposition of property
- (G) (3): Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

Mr. Cordrey invited Mr. Walker, Mr. Rozzi, Mr. Hunter, Mr. Yoder, Mr. Centers, Mr. Hickey, Ms. Krieger and Mr. Roark into Executive Session.

Roll call as follows:

Darryl Cordrey	Yes
Joe Walker	Yes
Joe Rozzi	Yes

Mr. Cordrey made a motion with a second from Mr. Walker to come out of Executive Session at 9:12 pm.

Roll call as follows: Darryl Cordrey Yes  
Joe Walker Yes  
Joe Rozzi Yes

Mr. Centers requested a motion to amend the agenda and add two items, which will be:

1. A motion to enter into contract with Mr. Kenny Hickey
2. A motion to enter into contract with Chief Hughes

Mr. Cordrey made a motion a second from Mr. Walker to enter into contract with both individuals.

Roll call as follows: Darryl Cordrey Yes  
Joe Walker Yes  
Joe Rozzi Yes

Mr. Centers explained that both contracts were in front of the Board and pending any questions he would like to request a motion to enter into contract with Kenny Hickey.

Mr. Cordrey made a motion with a second from Mr. Walker to enter into contract.

Roll call as follows: Darryl Cordrey Yes  
Joe Walker Yes  
Joe Rozzi Yes

Mr. Centers requested a motion to enter into contract with Chief Scott Hughes.

Mr. Cordrey made a motion with a second from Mr. Walker to enter into contract.

Roll call as follows: Darryl Cordrey Yes  
Joe Walker Yes  
Joe Rozzi Yes

### **Adjournment**

With no further matters to discuss, Mr. Cordrey made a motion with a second from Mr. Walker to adjourn the meeting at 9:13 pm.

Roll call as follows: Darryl Cordrey Yes  
Joe Walker Yes  
Joe Rozzi Yes