

## Hamilton Township Trustee Meeting

April 20, 2022

Trustee Board Chairman, Joe Rozzi, called the meeting to order at 6:00 p.m. Mr. Rozzi, Mr. Sousa and Mr. Cordrey were present.

The *Pledge of Allegiance* was recited by all.

A motion was made by Mr. Rozzi with a second by Mr. Cordrey to approve of the clerk's journal and accept the tapes as the Official Meeting Minutes of the April 7, 2022 Trustee Meeting.

Roll call as follows:	Mark Sousa	Yes
	Joe Rozzi	Yes
	Darryl Cordrey	Yes

A motion was made by Mr. Rozzi with a second by Mr. Cordrey to approve the bills as presented before the Board.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Rozzi	Yes
	Mark Sousa	Yes

### **Presentations**

Fire Chief, Jason Jewett, introduced five firefighters: Matthew Leeper, Adam Gilpin, Matthew Cunningham, Jacob Spears and Abbie Muterspaw.

Chief Jewett read the Oath of Office to officially swear in the new hires as full-time members of the Hamilton Township Fire Rescue. A round of applause was given by all.

Police Chief Scott Hughes presented two patrol officers: Officer Shelby Davis and Officer Shawn Parks.

Chief Hughes delivered the Oath of Office to formally swear in the new hires as full-time officers of the Hamilton Township Police Department.

After a second round of applause, Mr. Rozzi called a brief recess.

### **Public Comments**

Mr. Rozzi opened the floor to public comments at 6:18 p.m.

Mr. Dan Crombie and Ms. Luanne Cain stepped forward to express their concerns about the construction progression of the mosque and the egress positioning.

Mr. Hickey gave assurance that Ms. Gehring (Zoning Administrator) had been in contact with the Warren County Water and Soil Department and was closely monitoring the situation.

Mr. Crombie questioned why the access points were not moved and asked who would be responsible for bonding.

Mr. Weber, in consensus with the trustees, responded that access points relating to state routes were not under the township's jurisdiction. Instead, they were authorized by ODOT (Ohio Department of Transportation). In addition, Mr. Weber pointed out that bonding on proposed state road improvements would likewise be handled by ODOT. He also mentioned that any soil

or water improvements, erosion control, earth disturbance would be controlled by soil and water conservation.

Mr. Sousa announced they would check with the community partners to ensure compliance.

Mr. Brodi Conover, Assistant Law Director, guaranteed that the township would be swift in enforcing zoning infractions if warranted.

The trustees reminded the residents to communicate their findings to the township administration and kindly requested ample time for them to take action on any future issues that should arise.

At that point, Mr. Marvin Stotz stepped forward to question the legalities of bonds and inquired about asphaltting.

Mr. Hickey mentioned that he would check into his inquiries.

The conversation then shifted to the community garden. Mr. Stotz asked about the community garden's status.

Mr. Sousa responded that the garden not was situated in an ideal location. He also noted they had received a number of complaints from residents regarding the garden. Mr. Sousa gave assurance that once a new location was sought it would be a better solution for the township as a whole.

Mr. Rozzi closed the floor to public comments at 6:48 p.m.

### **New Business**

-Motion: Memorandum of Understanding with the Patrol Officers and the Police Clerk Contracts

Police Chief Hughes explained this would be a simple update of the FOP contract to include the Juneteenth holiday.

Mr. Rozzi made a motion with a second from Mr. Cordrey to approve the memorandum of understanding by adding Juneteenth to the Patrol Officers and the Police Clerk Contracts with the Fraternal Order of Police Ohio Labor Counsel under Article 13, Section 13.8

Roll call as follows:	Joe Rozzi	Yes
	Mark Sousa	Yes
	Darryl Cordrey	Yes

-Motion: To enter into contract with KZF Design for the Fire Training Tower

Fire Chief Hughes noted this would be the design criteria architect for the Fire Training Tower to be built on Nunner Road in Marr Park. KZF would oversee the specifications and construction. They would also be responsible for monitoring the project, providing legal language and ensuring the design criteria is communicated to the companies needing proposal requests.

Mr. Cordrey inquired about the tower's completion timeline.

Chief Jewett answered that it would depend on supply chain issues, but the projected goal would be November 1<sup>st</sup>.

Mr. Sousa asked for clarification. He surmised that the group would partner with the township by ensuring it would be completed as planned to protect both Hamilton and Deerfield Townships' financial interests.

Chief Jewett affirmed Mr. Sousa's conjecture.

Mr. Rozzi made a motion to enter into contract with KZF Design for the Fire Training Tower.

Roll call as follows:	Mark Sousa	Yes
	Darryl Cordrey	Yes
	Joe Rozzi	Yes

-Motion: To enter into contract with Eco Development

Mr. Hickey explained this contract would be a cost saving initiative for lighting in the administration building.

Mr Cordrey asked about the length of warranty with this plan.

Mr. Hickey replied there was a five year warranty for both the bulbs and the fixtures.

Mr. Sousa stated he requested Mr. Centers to get a few referrals on the vendor. In doing so, the cost savings were found to be accurate (return interest in 2.96 years from project completion). In addition, he expounded on the cost and the long term savings of the project (approximately \$39,000 with an estimated savings of \$1000 per month).

Furthermore, Mr. Hickey commented that the new bulbs would be LED lighting, which tend to last longer and be more efficient than the current fluorescent bulbs currently installed in the building.

Mr. Rozzi made a motion to enter into contract with Eco Development for lighting upgrades in the administration building.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Rozzi	Yes
	Mark Sousa	Yes

-Resolution 22-0420: Increase in appropriations (General Fund and Police District Fund)

Mr. Hickey summarized this resolution and explained it would be used to upgrade flooring and lighting in the administration building, as previously mentioned in the above motion.

Mr. Rozzi made a motion to approve Resolution 22-0420, authorizing and approving an increase in township appropriations in the general fund and police district fund to reconcile budgets in the calendar year 2022.

Roll call as follows:	Joe Rozzi	Yes
	Mark Sousa	Yes
	Darryl Cordrey	Yes

### **Fiscal Officer's Report**

Fiscal Officer, Mr. Kurt Weber, reviewed the financial report for the month of March. At 25% thru the year, 6.4% of the estimated revenue was received. Approximately 20.6% of the expenditures was spent. The overall total cash balance was around \$13.5 million.

### **Administrator's Report**

Mr. Hickey asked for direction on the purchase of the handheld portable radios.

Mr. Sousa inquired if the portable radios that are currently in use would have any market value once replaced or if they would be obsolete and donated equipment.

Mr. Hickey answered that most of the time they would become obsolete, but indicated he would check into it. He noted there would be a considerable cost savings if the radios were purchased this year opposed to waiting until next year. Additionally, the police and fire departments requested three additional radios.

Mr. Cordrey expressed his interest in purchasing the radios imminently to avoid supply chain problems and also hoped to reap the cost saving benefits.

The other trustees came to the same conclusion. Therefore, Mr. Rozzi decided to move forward with that option.

### **Trustee Comments**

Mr. Cordrey made a reminder about the Earth Day Mounts Park Clean- Up on Friday, April 22 from 9 until 2. He invited everyone to come out and enjoy the forecasted great weather. Mr. Cordrey announced that Picnic in the Park would taking place in a few weeks.

Mr. Sousa recapped the Easter Egg Hunt and noted the large number of families in attendance. Additionally, he thanked Ms. Nicole Earley for her proactive hard work on the Park Cleanup. He commented that she had recruited close to 60 volunteers to participate in the Earth Day event. Finally, Mr. Sousa offered congratulations to the firefighters and patrol officers that were sworn in earlier that evening. He noted it was good to see their family and fellow peers come out in uniform on a Wednesday evening. He commented the gathering was a nice testament of the current staffs' character to support the new hires.

Mr. Rozzi agreed with everything Mr. Cordrey and Mr. Sousa observed. Additionally, he stated the upcoming Friday would be the first Fireworks Friday for the Reds.

Lastly, Mr. Weber asked to speak. He reminded everyone about the upcoming road construction located on 22/3 and the entrance of Mounts Park. He mentioned entering the park would be possible on the north (South Lebanon side). This road work would take place from May 2- May 6.

Mr. Rozzi made a motion to enter into executive session in reference to O.R.C. 121.22 (G) (1): To consider the appointment, employment or compensation of a public employee at 7:07 p.m.

Roll call as follows:	Mark Sousa	Yes
	Darryl Cordrey	Yes
	Joe Rozzi	Yes

Mr. Rozzi made a motion to exit the executive session at 7:55 p.m.

Roll call as follows:	Joe Rozzi	Yes
	Mark Sousa	Yes
	Darryl Cordrey	Yes

### **Adjournment**

With no further business to discuss, Mr. Rozzi made a motion with a second from Mr. Cordrey to adjourn at 7:55 pm.

Roll call as follows:	Mark Sousa	Yes
	Darryl Cordrey	Yes
	Joe Rozzi	Yes