

## Hamilton Township Trustee Meeting

April 21, 2021

Trustee Board Chairman, Darryl Cordrey, called the meeting to order at 6:30 p.m. Mr. Cordrey, Mr. Rozzi, and Mr. Sousa were present.

The *Pledge of Allegiance* was recited by all.

Motion made by Mr. Cordrey with a second by Mr. Rozzi to approve of the clerk's journal and accept the tapes as the Official Meeting Minutes of the April 7, 2021 Trustee Meeting.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Rozzi	Yes
	Mark Sousa	Yes

Motion made by Mr. Cordrey with a second by Mr. Rozzi to approve the bills as presented to the Board.

Roll call as follows:	Joe Rozzi	Yes
	Mark Sousa	Yes
	Darryl Cordrey	Yes

### **Public Comments**

Mr. Cordrey opened the floor to public comments at 6:32 p.m.

No comments were made therefore Mr. Cordrey closed the floor to public comments at 6:32 pm.

### **Human Resources**

Human Resources Manager, Ms. Kellie Krieger, requested a motion to approve Family Medical Leave for Sgt. Terry Viel and Officer Molly Hayslip both beginning April 22, 2021. Both will utilize their accrued paid time off and will not exceed the 12 consecutive weeks.

Mr. Cordrey made a motion with a second from Mr. Rozzi to approve the above-mentioned FMLA requests.

Roll call as follows:	Joe Rozzi	Yes
	Darryl Cordrey	Yes
	Mark Sousa	Yes

Next, Ms. Krieger requested a motion to approve a one-time vacation carryover in the amount of 62.5 hours for Mr. Don Pelfrey. He will utilize these hours before the end of the calendar year.

Mr. Cordrey made a motion with a second from Mr. Rozzi to approve the above-mentioned cemetery purchases.

Roll call as follows:	Mark Sousa	Yes
	Joe Rozzi	Yes
	Darryl Cordrey	Yes

### **New Business**

-Motion: Large Purchase Order

Mr. Centers explained that with the CARES Act funding, we had proposed three digital signs: one at Station 76, one at Station 77 and one here at the Admin/Police Department Building.

Upon discussion, the one proposed for Station 76 was moved to the intersection of Route 48 and 22/3 so that we did not have digital signs within a few hundred feet of one another. With that, Chief Reese did not budget for a monument sign in front of his new fire station because he was expecting this digital sign. We would prefer not to reappropriate the funds to pay for a new sign, so we have BC's in the General Fund and Fire Department currently that we can split to pay for a monument sign without the digital display.

Mr. Cordrey asked what the dollar amount is.

Mr. Centers stated that it is \$4,000 in the General Fund, \$7,775 in the Fire Department.

Mr. Cordrey made a motion with a second from Mr. Rozzi to approve the Large Purchase Order for the General and Fire Department Funds.

Roll call as follows:	Darryl Cordrey	Yes
	Mark Sousa	Yes
	Joe Rozzi	Yes

-Resolution 21-0421: Lighting District Compensation Agreement

This is a Resolution authorizing compensation to Assistant Fiscal Officer, Ms. Ellen Horman pursuant to O.R.C. 515.12. This is standard annually providing \$.50 from each lot/landowner for each annual assessment certified to the county auditor. All payment for the services of Township officials shall be included in the cost of the lighting district or relocation and assessed against the property. The compensation shall be in addition to all other compensation provided by law.

Mr. Cordrey made a motion with a second from Mr. Rozzi to approve Resolution 21-0421.

Roll call as follows:	Joe Rozzi	Yes
	Darryl Cordrey	Yes
	Mark Sousa	Yes

**Work Session**

-Temporary Signs in Right of Way

Mr. Centers stated that this problem was brought to staff because the Board wanted to have "teeth" to send out violations for people who continue to put out the temporary signage every weekend when staff leaves. We have used overtime for Public Works and we've used overtime for our Fire/Zoning Inspector. This will give us the opportunity to pursue different routes but looking into it, it appears we will have to enforce all signs equally to include political signs and garage/yard sale signs placed in the public right-of-way.

Mr. Cordrey expressed concerns with fining residents that put out the occasional yard sale sign.

Mr. Rozzi asked if it would make sense for us to do any kind of grace period for yard sales, etc.

Mr. Cordrey asked if we could do a permitting process for yard sale signs?

Ms. Carly Sherman with Frost Brown Todd replied that we could do a permitting process, but it would have to have the same general rule of applying to everything.

Mr. Cordrey express that he hates to be heavy handed. He asked if there is any way to strike a balance between different types of signs placed in the right of way?

Ms. Sherman stated that historically there is a little bit of wiggle room because there are different types of speech that are more protected than others under the law. However, the courts in recent years have been cracking down on the distinctions between different contents of the signs so it has to be an all or nothing kind of deal.

Mr. Sousa commented that right-of-way is between the utility pole and the road, what if these repeat offenders start placing them behind the poles in front of Kroger or UDF, etc.

Mr. Centers responded that we have literally asked them to do that, and they won't.

Chief Hughes commented that at least one vendor who has moved the signs beyond the poles now and up onto the property of CVS. We had some success when we talked to the business owners who were having their employers remove them but that has become burdensome to them as well.

Mr. Cordrey asked if there are different tiers of violations?

Ms. Sherman stated that they could do graduated penalties for the number of violations.

Mr. Centers stated that we will look into the graduated tiers and bring something back before the Board.

#### **-Subdivision Parking Resolution**

The Board asked for a Resolution to come back so Mr. Centers has a drafted version after pulling resolutions around the area; there are so many variations that we could apply. Miami Township is the most applicable for what we are looking for. They reviewed criteria for what our Board is looking for.

Mr. Cordrey would like to see the 72-hour rule and a 7-day limit on portable dumpsters/pods.

Discussion about snow emergency parking took place. Mr. Centers stated that we logically could not site everyone for not getting off the street because some residents do not have any additional space to park all cars. With that, they do get boxed in unfortunately.

Mr. Yoder commented that he would keep the snow emergency stuff separate from subdivision parking.

Mr. Sousa would like dumpsters to only be allowed in driveways. Streets are for motorized traffic in his opinion.

Mr. Hickey commented that the movement/placement of these dumpsters and pods are tearing up our roads.

Mr. Sousa also asked about protecting mail delivery. Mr. Yoder responded that they will look into it.

Mr. Centers summarized that the Board would like to see the 72-hour rule, no pods or dumpsters on the roadway and no blocking mailboxes.

#### **Fiscal Report**

Mr. Weber gave the financial report for March stating that we are 25% thru the year. Revenue received to date is at 5% of our anticipated revenue which equates to about \$644,000. Year to date expenditures are a little over \$2.7 million which is about 22% of our budget. So, we are right where we want to be. We have an overall cash balance of \$10.87 million. We did receive our first draw from the County so Mr. Weber will report on that next month.

#### **Administrator's Report**

Mr. Centers stated that in the past month we have gone through 3 different audits. Our main audit through the State was submitted. We have not received anything back yet. OTARMA came and did our information/awareness/security audit. We also had a random Ohio Police and Fire

Pension audit. They randomly pick one township in Warren County and they picked us. No concerns were brought up with that.

The Comprehensive Plan will go before the County Commissioners on May 4, 2021 at 9:00 a.m for their approval.

The Mounts Park Cleanup Day was rescheduled due to weather.

Mr. Centers also stated that we are still looking for Seasonal Workers. We have had a lot of trouble with this as unemployment is paying as much as we are paying. We are still looking and there is definitely a need.

Mr. Cordrey asked if we can offer a little more incentive to get people hired? Mr. Centers responded that we have looked at that.

Mr. Rozzi asked if we could advertise elsewhere? Such as the high school and we could state that we are looking for seniors 18 and over. Mr. Hickey stated that we have looked at that as well. They have to be 18 or older.

Mr. Centers stated that our Mechanic position is a very competitively paid position and we are having a hard time filling that vacancy as well.

Mr. Sousa asked about reallocating money that we would be paying for overtime during grass cutting season, etc.

Mr. Hickey and Mr. Centers mentioned that we are trying to offset overtime with the one seasonal that we do have that has been a returning employee.

Mr. Cordrey commented that if we need to circle back around and talk about pay, we can do that in the future.

Continued discussion was had about different options for additional help.

### **Trustee Comments**

Mr. Rozzi passed along a kudos to all employees for the random overnight snow response.

Mr. Sousa expressed the same sentiments and also mentioned how unexpected the late snow was!

Mr. Cordrey echoed his fellow Board members. He also reminded the residents that this weekend was the Big 10 Women's Golf Championship at Rivers Bend TPC golf course.

### **Adjournment**

With no further business to discuss, Mr. Cordrey made a motion with a second from Mr. Rozzi to adjourn at 7:21 pm.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Rozzi	Yes
	Mark Sousa	Yes