

Hamilton Township Trustees Meeting

June 17, 2020

Trustee Board Chairman, Darryl Cordrey, called the meeting to order at 6:30 pm. Mr. Cordrey, Mr. Rozzi, and Mr. Sousa were present.

The *Pledge of Allegiance* was recited by all.

Motion made by Mr. Cordrey with a second by Mr. Rozzi to approve of the clerk's journal and accept the tapes as the Official Meeting Minutes of the June 3, 2020 Trustee Meeting.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Rozzi	Yes
	Mark Sousa	Yes

Motion made by Mr. Cordrey with a second by Mr. Rozzi to approve billing invoices for payment cycle June 8, 2020 - June 12, 2020, checks numbered 81580 - 81586.

Roll call as follows:	Mark Sousa	Yes
	Darryl Cordrey	Yes
	Joe Rozzi	Yes

Motion made by Mr. Cordrey with a second by Mr. Rozzi to approve billing invoices for payment cycle June 15, 2020 – June 19, 2020, checks numbered 81587 - 81627.

Roll call as follows:	Joe Rozzi	Yes
	Mark Sousa	Yes
	Darryl Cordrey	Yes

Public Comments

Mr. Cordrey made a motion with a second from Mr. Rozzi to open the floor to public comments at 6:31 pm.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Rozzi	Yes
	Mark Sousa	Yes

No comments were made therefore Mr. Cordrey closed the floor to public comments at 6:31 pm.

Human Resources

Human Resources Manager Ms. Kellie Krieger requested a motion to off roll Seasonal Park Crew member Mr. Allen Grapevine effective June 9, 2020 and Mr. Christopher Walker effective June 9, 2020. He had submitted a formal resignation to Public Works Director, Kenny Hickey.

Mr. Cordrey made a motion with a second from Mr. Rozzi to make the above mentioned roster updates.

Roll call as follows:	Darryl Cordrey	Yes
	Mark Sousa	Yes
	Joe Rozzi	Yes

Ms. Krieger requested a motion to move Josh Myer from fulltime Fire Fighter/Paramedic to Lieutenant effective June 28, 2020 and move Lt. Justin Cormany to Captain effective June 28, 2020. We will have a formal ceremony for these gentlemen at a later date.

Mr. Cordrey made a motion with a second from Mr. Rozzi to approve the above mentioned promotional changes.

Roll call as follows:	Joe Rozzi	Yes
	Mark Sousa	Yes
	Darryl Cordrey	Yes

Ms. Krieger requested a motion to allow Public Works Director, Kenny Hickey, to post a vacant Mechanic's position effective June 17, 2020 until this position is filled.

Mr. Cordrey made a motion with a second from Mr. Rozzi to approve of the job posting for the Mechanic position.

Roll call as follows:	Darryl Cordrey	Yes
	Mark Sousa	Yes
	Joe Rozzi	Yes

New Business

-Resolution 20-0617: Adopting the Annual Tax Budget

This Resolution will adopt the Annual Tax Budget based upon the projections of each Department-head and Administrator.

Mr. Centers and Ms. Horman sat down with each Department-head and went through each line item of all 15 budgets and justified each increase or decrease in funding. These projections are based upon last year's spending and will generally be reflected in the Capital budget once we get our second draw from Warren County.

Mr. Centers thoroughly explained each budget. A copy of the proposed budget is available at our Administration office and can also be found on our website

Mr. Sousa asked if the discussion of possibly refinancing the bond for the new Station 76 in the current economic environment has gone anywhere?

Mr. Centers responded that they have had the discussion to look into it but there has not been any movement.

Mr. Cordrey commented that this is a good blueprint for the rest of the year as they get in line with the Capital Budget.

Mr. Weber commented that the budgets that are "in the red" are just comparisons of projected revenue versus projected expenses and it does not take into account the carry over. The money is there, it's just a comparison of expenditures versus revenue.

Mr. Centers also reminded them that each fund has a healthy amount of unencumbered.

Mr. Cordrey made a motion with a second from Mr. Rozzi to approve Resolution 20-0617.

Roll call as follows:	Mark Sousa	Yes
	Darryl Cordrey	Yes
	Joe Rozzi	Yes

Work Session

-Fire Engine 77 Replacement

Mr. Centers explained that when we had the truck in for service, they came back with two options. The first option is to replace damaged pieces, get a new chassis with the warranty, remove and install the original pump with no warranty, remove and repair the body damage, and remove and install the damaged components. Except for our \$500 deductible, those would be covered by insurance. We would essentially get a new chassis but we would be putting our ten year old pump back into the truck. There are maintenance concerns however that option is completely covered by insurance.

Option two would be a completely new fire engine and we would pay the difference. So insurance will cover up to the cost of repair which is \$458,305.47. We would pay the difference of roughly \$140,000-170,000 and get a new truck. That new truck would carry more water because we would get a bigger tank, it would be completely covered under warranty and it would have a new chassis with a 20-25 year life span. There would also be fewer maintenance concerns. We also have the option to have a rental vehicle covered for the amount of time it would take to repair/replace the truck.

Mr. Cordrey stated that he really likes option two. It seems like a no brainer to get a new unit at less than \$200,000 and have it last us for 20-25 instead of repairing the one we have and turning around and shelling out another half of a million dollars in ten or so years when we would need a new one. From a budget stand point, are there any concerns with this money coming out of our fire reserves?

Mr. Centers explained that he does not have any concerns with the purchase as this very reason is why we have unencumbered funds.

Mr. Rozzi agreed that we would get a brand new truck that will last us another 20-25 years. He asked what the standard replacement is for a new engine.

Chief Reese commented that it is every 20-25 years and to replace this truck today would cost \$680,000. All numbers that he has run are in the low 600,000's for a new one.

Mr. Sousa commented that we are closing in on half the life of the vehicle and we have an opportunity to reset the clock for a fraction of the cost. A newer truck with a larger tank will be better prepared to fight a fire.

Mr. Centers explained that our current unencumbered is 2.4 million with ten months of reserve. Splitting the cost at right between 140,000 and 170,000, that moves us to 2.2 million and nine and a half months of reserve.

Mr. Centers clarified that he has the direction he needed which is to move forward with option 2 and to let the insurance company know.

Fiscal Officer's Report

Mr. Weber stated that this is the May financial report. We are currently 42% through the year. To date we have received 54.6% of our budgeted revenue. We received the first property tax settlement in April and in May we received part of the homestead tax settlement. We are a little over 40% of our projected expenses as of May.

Year to date revenue is a little over \$6.6 million. Year to date expenditures is a little over \$5.4 million. Total cash balance of all funds is a little over \$12.36 million.

Mr. Weber broke down a cash flow analysis of the funds available in each department. From his perspective, everything looks really good.

Administrator's Report

Mr. Centers explained that the Warren County Community Block Development Grants came out. We did not qualify for any. We tried but due to our resident's median income, we did not qualify. We are always looking and trying.

The sale of the Fire House has snagged a little hiccup regarding some old fuel tanks that were there prior to. The lending agent needs a phase one environmental inspection done. If we do it, it will cost \$2,150. If it goes further it would be a phase two. He needs to make sure the Board is okay with that. They came late this afternoon and said they can pay for it on their end. If it does go into Phase Two, anything over \$5,000 would have to go before the Board anyway.

All Trustee's commented that they are okay with it.

Our Director of Economic Development and Zoning along with his wife, welcomed their new baby boy on June 16th. All are well.

Trustee Comments

Mr. Rozzi recognized our police department for the community outreach due to the recent events taking place.

Mr. Cordrey congratulated the Kraemer's on their new addition. He passed along a kudo's to Sergeant Rector for his community engagement. He also recognized Mr. Centers for his work on mowing at Mounts Park when we needed the help.

Mr. Sousa congratulated the Kraemer's as well. He also mentioned that Striker Road reopened and the new bridge work on Overbrook should start soon. He stated that as things have re-opened and we are trying to get back to normal, to remember to social distance and keep your head down. He also brought up a surprise message for Mr. Centers; not only is he our Administrator but he is a member of the Ohio Air National Guard and a few months back he received a promotion. Due to some training he will be leaving us for a bit but we have a few videos from his family to share and a gift. So thank you for everything that Mr. Centers does for our community, his community, his family and the country.

Mr. Cordrey thanked Mr. Centers for his service to our country and his sacrifices of leaving his family.

Mr. Rozzi also thanked Mr. Centers for his service and stated that he should be proud of his accomplishments.

A round of applause was given by all for Mr. Centers.

Adjournment

With no further business to discuss, Mr. Cordrey made a motion with a second from Mr. Rozzi to adjourn at 7:02 pm.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Rozzi	Yes
	Mark Sousa	Yes