



TRUSTEE MEETING AGENDA 6/4/2025

6:00 PM

- Roll Call
- Pledge of Allegiance
- Approve of the Clerk's Journal and Accept the audio/video recording as the Official Minutes of the May 21st Board of Trustees regular meeting.
- Bills before the Board

Public Comments

New Business

Resolutions

- Resolution No. 2025-0604A – Lighting District Compensation for Assistant Fiscal Officer
- Resolution No. 2025-0604B – Authorizing Special Assessments for Artificial Lighting in Certain Lighting Districts
- Resolution No. 2025-0604C – Authorizing Issuance of Bonds for the New Publick Works Building
- Resolution No. 2025-0604D Establishing a Post-Issuance Compliance Policy
- Resolution No. 2025-0604E Authorizing Private Sale of Unneeded and Unfit-For-Use Property

Public Comments

Fiscal Officer's Report

Administrator's Report

Trustee Comments

Executive Session Motion to adjourn into executive session at ____ in accordance with ORC 121.22(G)(8a) to discuss economic development.

Adjournment

The agenda is to give an idea of the various discussions before the Board. The time and order of Agenda items is subject to change in order to maintain efficiency and timeliness of the meetings. Citizens may address the Board under the Public Comment section of the agenda.

The following guidelines protect your rights as well as those of others:

1. Speakers must state their name and full address for the record.
2. The Board Chair will recognize each speaker, and only one person may speak at a time.
3. Speakers will address any and all comments to the Board of Trustees and Fiscal Officer. The Board may request further information from staff at their discretion.
4. Anyone who willfully disrupts a Board meeting may be barred from speaking further or may be removed from the meeting and detained by officers of the Hamilton Township Police Department. (ORC 505.09; ORC 2917.12)

HAMILTON TOWNSHIP ADMINISTRATION

Joseph Rozzi – *Board Chair*

Darryl Cordrey – *Vice Chair*

Mark Sousa – *Trustee*

Leah Elliott – *Fiscal Officer*

7780 South State Route 48
Maineville, Ohio 45039
Phone: (513) 683-8520

Township Administrator

Jeff Wright
(513) 683-8520

Police Department

Scott Hughes – Police Chief
Phone: (513) 683-0538

Fire and Emergency Services

Jason Jewett – Fire Chief
7684 South State Route 48
Maineville, Ohio 45039
Phone: (513) 683-1622

Public Works

Don Pelfrey – Director
Phone: (513) 683-5320

Assist. Fiscal Officer

Ellen Horman
Phone: (513) 239-2377

Human Resources

Cheryl Allgeyer
Phone: (513) 239-2384

Zoning Administrator

Cathy Walton
Phone: (513) 683-8520

Parks and Recreation

Nicole Earley
(513) 683-5360

Hamilton Township Trustee Meeting

May 21, 2025

Trustee Board Chairman, Joe Rozzi, called the meeting to order at 6:00 PM. Mr. Rozzi, Mr. Cordrey and Mr. Sousa were present.

Roll call as follows: Joe Rozzi
Darryl Cordrey
Mark Sousa

The Pledge of Allegiance was recited by all.

A motion was made by Mr. Rozzi, with a second by Mr. Cordrey, to approve the clerk's journal as the Official Meeting Minutes of May 7, 2025, Trustee Meeting.

Roll call as follows: Darryl Cordrey Yes
Mark Sousa Yes
Joe Rozzi Yes

A motion was made by Mr. Rozzi, with a second by Mr. Cordrey, to approve the bills as presented before the Board.

Roll call as follows: Mark Sousa Yes
Darryl Cordrey Yes
Joe Rozzi Yes

Public Comments

Mr. Rozzi opened the floor to public comments at 6:02 PM.

Rusty Holman raised concerns about heavy traffic at the intersection of Route 22/3 and OH-48, and suggested a roundabout be considered at Stephens Road and OH-48 to improve traffic flow. Mr. Rozzi agreed that the current timing for turning onto southbound OH-48 is too short. Mr. Sousa noted that OH-48 widening is still underway and the county is exploring roundabouts to reduce congestion. Public Works Director Don Pelfrey said he would contact ODOT to review the signal timing at Route 22/3 and OH-48.

Mr. Brad Turner voiced concerns regarding the number of trees being removed in and around his subdivision in Providence due to the ongoing installation of gas lines by Duke Energy. Administrator Wright advised Mr. Turner to email him with the concerns and Mr. Wright will reach out to a representative at Duke.

After nobody else came forward, Mr. Rozzi closed the floor to public comments.

New Business

Resolution No. 2025-0507A- Declaring 8054 Hopkins Rd. a nuisance

A motion was made by Mr. Rozzi, with a second by Mr. Cordrey, to approve Resolution No. 25-0521A, providing for and authorizing the removal of vegetation, garbage, refuse and other debris at 8054 Hopkins Road, Parcel 1604379001, in Hamilton Township, declaring a nuisance and declaring an emergency.

Roll call as follows:	Mark Sousa	Yes
	Darryl Cordrey	Yes
	Joe Rozzi	Yes

Resolution No. Resolution 25-0521B- resolution authorizing private sale of unneeded and unfit-for-use property in the Police Department.

Mr. Rozzi made a motion with a second from Mr. Cordrey to approve Resolution 25-0521B, resolution authorizing private sale of unneeded and unfit-for-use property in the Police Department.

Roll call as follows:	Joe Rozzi	Yes
	Mark Sousa	Yes
	Darryl Cordrey	Yes

Motion- School Revenue Sharing Payments for Kroger TIF

Mr. Wright explained that the TIF District established for the new Kroger store and surrounding commercial properties requires the Township to reimburse the Little Miami School District and Warren County Career Center school districts for their share of property taxes on new construction. The first, smaller distribution of TIF funds has been made, reflecting limited development so far, but larger payments are expected over the next 30 years as the area continues to grow.

Mr. Rozzi made a motion to authorize payments from the Kroger TIF to the Little Miami Local School District in the amount of \$2,028.03 and to the Warren County Career Center in the amount of \$115.84.

Roll call as follows:	Darryl Cordrey	Yes
	Mark Sousa	Yes
	Joe Rozzi	Yes

Motion – Purchase of Cemetery Deed

Mr. Rozzi made a motion with a second from Mr. Cordrey to approve the purchase of a cemetery deed as presented to the board.

Roll call as follows: Darryl Cordrey Yes
Mark Sousa Yes
Joe Rozzi Yes

Motion- Approve a two-year employment agreement with Chief Scott Hughes.

Mr. Rozzi made a motion with a second from Mr. Cordrey to approve a two-year employment agreement with Chief Scott Hughes.

Roll call as follows: Joe Rozzi Yes
Mark Sousa Yes
Darryl Cordrey Yes

Public Comments

Mr. Rozzi opened the floor to public comments at 6:16PM, to which nobody came forward.

Fiscal Report

Fiscal Officer Leah Elliott presented the April Financial Report to the Board. With the year 33% complete, the Township has collected 40% of its projected revenue and has spent 30% of its annual budget. She also expressed interest in displaying revenue per capita based on the latest census data.

Administrator's Report

Mr. Wright and Chief Jewett are pleased to share that they've implemented an EMS chase car where staffing reaches 9 or 10 per shift, helping reduce engine use and lower long-term maintenance costs, which exceeded \$187,000 last year. This approach supports fiscal responsibility, extends the life of our fire apparatus, and ensures engines remain available for high-acuity calls.

Additionally, we're excited to announce that Hamilton Township will host Homearama 2026 at the upcoming Estates at Bothe Farms, a low-density development of 19 large lots. We look forward to partnering with Brookstone Homes and the Home Builders Association to showcase our community.

Trustee Comments

Mr. Sousa noted that this is the time of year when high grass is becoming an issue due to the weather. He asked for the community's patience as the Township works to address properties that are becoming overgrown.

Mr. Cordrey reminded everyone about the Touch-a-Truck event at 10 a.m. on June 7th and wished the community a safe and enjoyable Memorial Day weekend.

Mr. Rozzi reminded local residents that Kings Island will begin their nightly fireworks display at 10 p.m., starting on Memorial Day and continuing throughout the summer.

Executive Session-

Mr. Rozzi made a motion with a second from Mr. Cordrey to adjourn the executive session at 6:22 PM. in accordance with ORC 121.22(G)(2) to the sale or lease of property.

Roll call as follows:	Mark Sousa	Yes
	Joe Rozzi	Yes
	Darryl Cordrey	Yes

Mr. Rozzi made a motion with a second from Mr. Cordrey to come out of the executive session at 6:46 PM.

Roll call as follows:	Joe Rozzi	Yes
	Darryl Cordrey	Yes
	Mark Sousa	Yes

Adjournment-

Mr. Cordrey made a motion with a second from Mr. Sousa to adjourn at 6:47PM.

Roll call as follows:	Joe Rozzi
	Darryl Cordrey
	Mark Sousa



Office of Township Administrator
6/4/25 Trustee Meeting

The following motion is requested by the Board of Hamilton Township Trustees from the Office of Township Administrator:

Request a motion to approve Resolution 25-0604A, a resolution authorizing compensation to the Assistant Fiscal Officer Ellen Horman pursuant to O.R.C.515.12

The Township manages several lighting districts for streetlights within the sub-divisions.

The Ohio Revised Code (O.R.C.) allows the Township to pay an employee to manage these lighting districts as well as collect the revenue and pay any invoices related to the Lighting District annually. For managing the Lighting Districts, the O.R.C. allows us to compensate an employee \$.50 per lot located within the Lighting Districts. Annually the Board of Trustees authorizes payment to the Assistant Fiscal Officer, Ellen Horman, for this work which is outside of her normal duties and authorized by the O.R.C.

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:00 p.m. on June 4, 2025, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Joe Rozzi – Trustee, *Chair*
Darryl Cordrey – Trustee, *Vice Chair*
Mark Sousa - Trustee

Mr. _____ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO
RESOLUTION NUMBER 25-0604A**

**A RESOLUTION AUTHORIZING COMPENSATION TO ELLEN HORMAN
PURSUANT TO O.R.C. 515.12**

WHEREAS, Township has authorized and is maintaining several lighting districts; and,

WHEREAS, the Township Fiscal Officer and Ellen Horman, the Assistant Fiscal Officer, provide services in connection with computing and certifying the assessment for each lot in each lighting district each year; and

WHEREAS, O.R.C. 515.12 authorizes compensation of the Fiscal Officer and additional personnel who act on behalf of the Township Fiscal Officer to prepare certified notices for each lot or landowner in connection with the lighting district assessment; and

WHEREAS, Ellen Horman worked computing and certifying the assessments in addition to her regular duties as Assistant Fiscal Officer.

NOW, THEREFOR, BE IT RESOLVED, by the Board of Trustees of Hamilton Township, Warren County, Ohio:

SECTION 1. That the Board of Trustees authorizes payments of Fifty Cents (\$.50) for each lot in each lighting district for which 2025 assessments, payable in 2026, were computed and certified as compensation for preparing and certifying assessments to each landowner, said payments to be made to Ellen Horman pursuant to O.R.C. 151.12.

SECTION 2. The actual cost of the Fifty Cents (\$.50) payment, together with other reasonable expenses incurred by the Township, will be assessed proportionately against each lot and shall be included in the cost of operating each lighting district.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Joe Rozzi –	Aye _____	Nay _____
Darryl Cordrey –	Aye _____	Nay _____
Mark Sousa –	Aye _____	Nay _____

Resolution adopted this 4th day of June, 2025.

Attest:

Leah M. Elliott, *Fiscal Officer*

Approved as to form:

Benjamin J. Yoder, *Law Director*

I, Leah M. Elliott, Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on June 4, 2025.

Date: _____

Leah M. Elliott, *Fiscal Officer*



Office of Township Administrator
6/4/25 Trustee Meeting

The following motion is requested by the Board of Hamilton Township Trustees from the Administrator.

Motion to approve Resolution 25-0604B- a resolution authorizing special assessments for artificial lighting in certain lighting districts.

Hamilton Township has 54 distinctive lighting districts in place that we manage. Each district has a unique number of lots and poles, so the costs are all unique. As part of the ongoing review of our street lighting districts, legislation is required to amend the assessments of several districts to align with the annual costs of paying the monthly utility bills to Duke Energy.

The Board of Township Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:00 p.m. on June 4, 2025, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Joe Rozzi – Trustee, *Chair*
Darryl Cordrey - Trustee, *Vice Chair*
Mark Sousa – Trustee

Mr. _____ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO
RESOLUTION NUMBER 25-0604B**

**A RESOLUTION AUTHORIZING SPECIAL ASSESSMENTS FOR ARTIFICIAL
LIGHTING IN CERTAIN LIGHTING DISTRICTS**

WHEREAS, the Board of Township Trustees of Hamilton Township, Warren County, Ohio desires to pass a Resolution for Special Assessments for artificial lighting in certain lighting districts for a period of one (1) year;

WHEREAS, the assessments for certain lighting districts have been initiated for the end of 2025 tax year and collected in the calendar year of 2026; and

WHEREAS, Section 505.08 of the Ohio Revised Code provides that the expenses for maintaining the lighting district shall be paid from a fund raised by Special Assessments against lots and lands in each lighting district:

NOW THEREFOR, BE IT RESOLVED by the Board of Township Trustees of Hamilton Township, Warren County, Ohio:

SECTION 1. The Board hereby levies the Special Assessments specified as listed in the attached “Exhibit A” for a one (1) year period to be collected in calendar year 2026.

SECTION 2. This Resolution shall take effect on the earliest date allowed by law.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Joe Rozzi –	Aye _____	Nay _____
Darryl Cordrey –	Aye _____	Nay _____
Mark Sousa –	Aye _____	Nay _____

Resolution adopted this 4th day of June 2025.

Attest:

Leah M. Elliott, *Fiscal Officer*

Approved as to form:

Benjamin J. Yoder, *Law Director*

I, Leah M. Elliott, Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on June 4, 2025.

Date: _____

Leah M. Elliott, *Fiscal Officer*



7780 South State Route 48
 Maineville, OH 45039
 (513)683-8520 Phone
 (513)683-4325 Fax
<https://www.hamilton-township.org>

TY 2026 Assessments Exhibit A

Assessment Code	Subdivisions	Total Lots	Each	Total Amount
2522	Adena Miami Bluffs	273	\$31.98	\$8,730.54
2523	Autumn Run	46	\$150.76	\$6,934.96
1527	Bear Run Crossing & Bear Run Farm	155	\$48.67	\$7,543.85
2570	Bishop Bend	30	\$122.84	\$3,685.20
1596	Butterfield Park	224	\$27.41	\$6,139.84
552	Canterbury	65	\$50.22	\$3,264.30
2562	Crane Meadows	9	\$33.18	\$298.62
1500	Cross Creek	82	\$42.88	\$3,516.16
2588	Eagles Pointe	203	\$8.10	\$1,644.30
1556	Estates of Bellwood	16	\$83.65	\$1,338.40
1508	Fosters Court	31	\$145.33	\$4,505.23
553	Fosters Pointe	301	\$55.69	\$16,762.69
1514	Fosters Run	115	\$69.49	\$7,991.35
1567	French Court	8	\$185.84	\$1,486.72
1568	Grandin Ridge	36	\$77.68	\$2,796.48
2589	Hampton Glen	30	\$33.30	\$999.00
2534	Heritage at Miami Bluffs	358	\$24.89	\$8,910.62
2593	Hildebrandt Circle	22	\$19.09	\$419.98
2564	Village of Hopewell Valley	282	\$58.21	\$16,415.22
1569	Indian Lake ***	205	\$22.72	\$4,657.60
2527	Indian Lake Reserves & Point ***	167	\$22.72	\$3,794.24
1570	Kings Court	22	\$45.21	\$994.62
2525	Lake Diane Estates	9	\$323.41	\$2,910.69
1557	Lakeside Park	38	\$20.34	\$772.92
1541	Landings at Willow Pond & Willow Grove	307	\$29.22	\$8,970.54
2526	Lanes End	11	\$179.89	\$1,978.79
2563	Laurel Glen	38	\$150.47	\$5,717.86
1571	Liberty Springs	118	\$20.45	\$2,413.10
1540	Melrose	55	\$33.19	\$1,825.45
1598	Miami Bluffs	370	\$141.13	\$52,218.10
1572	Michel's Farm	297	\$20.30	\$6,029.10
1573	North View Hts (Sunny Lane)	17	\$176.01	\$2,992.17
3548	Porter Heath	8	\$35.78	\$286.24

2571	Providence	367	\$41.49	\$15,226.83
1599	Regency Park **	657	\$50.83	\$33,395.31
2538	Regency Park Estates **	92	\$50.83	\$4,676.36
2550	Regency Park Hawthorne **	101	\$50.83	\$5,133.83
1574	Rivers Bend Golf Club *	247	\$203.76	\$50,328.72
1529	Creekside at Rivers Bend *	40	\$203.76	\$8,150.40
3515	Rivercrest	211	\$18.36	\$3,873.96
2528	Saddlebrook	171	\$36.48	\$6,238.08
2596	Shepherds Run	52	\$37.10	\$1,929.20
551	Sunrise Landing & Sunrise Lake	254	\$24.77	\$6,291.58
2500	Turning Leaf	228	\$33.66	\$7,674.48
2572	Twenty One Oaks	37	\$41.48	\$1,534.76
3552	Valleyview	68	\$16.04	\$1,090.72
1575	Village on the Green	414	\$52.00	\$21,528.00
2565	Villages of Classicway	453	\$52.38	\$23,728.14
576	Vineyards	88	\$84.70	\$7,453.60
575	Walkers Run	23	\$66.87	\$1,538.01
1515	Wedgewood	538	\$51.33	\$27,615.54
1558	Wethersfield	151	\$22.70	\$3,427.70
2597	Fairways at Rivers Glen S.Lebanon	65	\$65.26	\$4,241.90
	Sunrise Ridge HOA is responsible			
	Total	8205		\$434,022.00

* together

Revised Date 3-25-25



Office of Township Administrator
6/4/25 Trustee Meeting

The following motion is requested by the Board of Hamilton Township Trustees from the Administrator.

Motion to approve Resolution 25-0604C- a bond resolution authorizing the issuance of bonds in the amount of not to exceed \$5,500,000 for the purpose of constructing a public works facility, furnishing and equipping the same; improving the site thereof; and acquiring land and interests in land as necessary in connection therewith.

The Township has had the need for several years to construct a replacement public works facility. Our current operations take place in several buildings at Testerman Park that have been repurposed over the decades as our community so that all of our vehicles and rolling stock can be stored inside to protect our assets from the environment and to also have the proper mechanics' lifts and work areas to safely work on our vehicles since we benefit from savings with in-house mechanics. Through intentional budgeting and planning the past few years, we have successfully saved enough funds to have more than 20 percent of the construction costs on hand to reduce the size of the amount being financed.

We are coordinating with bond counsel and advisors on the steps necessary to have a closing on the bonds in late July. The replacement Public Works Facility will last several generations, and the debt payments will come from the Gasoline Tax Fund and the older Road and Bridge Fund.

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:00 p.m. on June 4, 2025, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Joseph P. Rozzi – Trustee, *Chair*
Darryl Cordrey – Trustee, *Vice Chair*
Mark Sousa – Trustee

Mr. _____ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY, OHIO
RESOLUTION NUMBER 25-0604C**

BOND RESOLUTION AUTHORIZING THE ISSUANCE OF BONDS
IN THE AMOUNT OF NOT TO EXCEED \$5,500,000 FOR THE PURPOSE OF
CONSTRUCTING A PUBLIC WORKS FACILITY; FURNISHING AND EQUIPPING
THE SAME; IMPROVING THE SITE THEREOF; AND ACQUIRING LAND AND
INTERESTS IN LAND AS NECESSARY IN CONNECTION THEREWITH

WHEREAS, Ohio Revised Code (“Revised Code”) Section 505.262(A) authorizes the Township to construct and equip buildings for any lawful township purpose and Revised Code Section 133.15(A) authorizes townships to issue securities for the same (the “Project”);

WHEREAS, the Township Fiscal Officer (the “Fiscal Officer”) of the Township has certified to this Board, in accordance with Revised Code Section 133.20, that the estimated life of the Project that is to be financed with the proceeds of the bonds described herein (the “Bonds,” as defined herein) exceeds five years, and the maximum maturity of the Bonds is 25 years; and

WHEREAS, it is now deemed necessary to issue and sell not to exceed \$5,500,000 of such Bonds for the Project under authority of the general laws of the State of Ohio, and in particular Revised Code Section 133.15(A) thereof.

NOW, THEREFORE, Be It Resolved by the Board of Township Trustees, Hamilton Township, Ohio:

Section 1. Pursuant to Revised Code Section 133.15(A), it is hereby declared necessary to issue bonds of the Township for the purpose described in the title of this Resolution in the principal sum of not to exceed \$5,500,000, or such lesser amount as shall be determined by the Fiscal Officer and certified to this Board, which bonds shall be designated as “Township of Hamilton, Warren County, Ohio Public Works Facility Bonds, Series 2025,” or as otherwise designated by the Fiscal Officer (the “Bonds”). The Bonds may be issued in one or more series.

Section 2. The Bonds shall be issued as fully registered bonds in such denominations as shall be determined by the Fiscal Officer, but not exceeding the principal amount of Bonds maturing on any one date; shall be numbered as determined by the Fiscal

Officer; and shall have such final terms as shall be determined by the Fiscal Officer and set forth in the Certificate of Fiscal Officer provided for herein.

Section 3. The Fiscal Officer is authorized and directed to execute on behalf of the Township a Certificate of Fiscal Officer Relating to Terms of Bonds (the “Certificate of Fiscal Officer”) setting forth the aggregate principal amount and the final terms of the Bonds, which aggregate principal amount and terms, subject to the limitations set forth in this Resolution, shall be as determined by the Fiscal Officer. The Certificate of Fiscal Officer shall indicate the dated date for the Bonds, the dates on which interest on the Bonds is to be paid (the “Interest Payment Dates”), the purchase price for the Bonds, the maturity schedule for the Bonds (provided that the maximum maturity date of the Bonds shall not exceed 25 years), the interest rates for the Bonds (provided that the true interest cost for all Bonds in the aggregate shall not exceed 6.50% per annum), the optional and mandatory redemption provisions, if any, and such other terms not inconsistent with this Resolution as the Fiscal Officer shall deem appropriate.

Section 4. The Bonds shall be issued with interest payable semiannually on each Interest Payment Date until the principal sum is paid or provision has been duly made therefor (the “Current Interest Bonds”) or with interest compounded on each Interest Payment Date but payable only at maturity (the “Capital Appreciation Bonds”) in such proportions as shall be set forth in the Certificate of Fiscal Officer. Interest shall be calculated on the basis of a 360-day year of twelve 30-day months unless otherwise determined by the Fiscal Officer. Unless otherwise determined by the Fiscal Officer, the Current Interest Bonds shall be in the denominations of \$5,000 or any integral multiple thereof, and the Capital Appreciation Bonds shall be in the denominations on the date of their issuance and delivery equal to the principal amount which, when interest is accrued and compounded thereon, beginning on the date of delivery to the Original Purchaser (as defined hereinbelow), and each Interest Payment Date thereafter, will equal \$5,000 or any integral multiple thereof at maturity.

Section 5. The Current Interest Bonds shall be subject to optional and mandatory redemption prior to stated maturity as provided in the Certificate of Fiscal Officer. If optional redemption of the Current Interest Bonds at a redemption price exceeding 100% is to take place on any date on which a mandatory redemption of the Current Interest Bonds of the same maturity will take place, the Current Interest Bonds to be redeemed by optional redemption shall be selected by the Bond Registrar (as defined hereinbelow) prior to the selection of the Current Interest Bonds to be redeemed at par on the same date.

When partial redemption is authorized, the Bond Registrar shall select Current Interest Bonds or portions thereof by lot within a maturity in such manner as the Bond Registrar may determine, provided, however, that the portion of any Current Interest Bond so selected shall be in the amount of \$5,000 or any integral multiple thereof (unless otherwise determined by the Fiscal Officer).

The notice of the call for redemption of Current Interest Bonds shall identify (i) by designation, letters, numbers or other distinguishing marks, the Current Interest Bonds or portions thereof to be redeemed, (ii) the redemption price to be paid, (iii) the date fixed for redemption, and (iv) the place or places where the amounts due upon redemption are payable. From and after the specified redemption date interest on the Current Interest Bonds (or portions thereof) called for redemption shall cease to accrue. Such notice shall be sent by first class mail at least 30 days prior to the redemption date to each registered holder of the Current Interest Bonds to be redeemed at the address shown in the Bond Register (as defined hereinbelow) on the 15th day preceding the date of mailing. Failure to receive such notice or any defect therein shall not affect the validity of the proceedings for the redemption of any Current Interest Bond.

Section 6. The Bonds shall express upon their faces the purpose for which they are issued and that they are issued pursuant to this Resolution. The Bonds shall be executed by not less than two members of this Board and by the Fiscal Officer in their official capacities, provided that any or all of their signatures may be a facsimile. No Bond shall be valid or become obligatory for any purpose or shall be entitled to any security or benefit under this Resolution unless and until a certificate of authentication, as printed on the Bond, is signed by the Bond Registrar as authenticating agent. Authentication by the Bond Registrar shall be conclusive evidence that the Bond so authenticated has been duly issued and delivered under this Resolution and is entitled to the security and benefit of this Resolution. The certificate of authentication may be signed by any officer or officers of the Bond Registrar or by such other person acting as an agent of the Bond Registrar as shall be approved by the Fiscal Officer on behalf of the Township. It shall not be necessary that the same authorized person sign the certificate of authentication on all of the Bonds.

Section 7. The principal of and interest on the Bonds shall be payable in lawful money of the United States of America without deduction for the services of the Bond Registrar as paying agent. The principal of the Bonds shall be payable upon presentation and surrender of the Bonds at the designated office of the Bond Registrar. Each Bond shall bear interest from the later of the date thereof, or the most recent Interest Payment Date to which interest has been paid or duly provided for, unless the date of authentication of any Bond is less than 15 days prior to an Interest Payment Date, in which case interest shall accrue from such Interest Payment Date. Interest on any Current Interest Bond shall be paid on each Interest Payment Date by wire or check or draft mailed to the person in whose name the Bond is registered, at the close of business on the 15th day next preceding that Interest Payment Date (the "Record Date") (unless such date falls on a non-business day, in which case the Record Date shall be the preceding business day), on the Bond Register at the address appearing therein.

Any interest on any Bond which is payable, but is not punctually paid or provided for, on any Interest Payment Date (herein called "Defaulted Interest") shall forthwith cease to be payable to the registered owner on the relevant Record Date by virtue of

having been such owner and such Defaulted Interest shall be paid to the registered owner in whose name the Bond is registered at the close of business on a date (the "Special Record Date") to be fixed by the Bond Registrar, such Special Record Date to be not more than 15 nor less than 10 days prior to the date of proposed payment. The Bond Registrar shall cause notice of the proposed payment of such Defaulted Interest and the Special Record Date therefor to be mailed, first class postage prepaid, to each bondholder, at such bondholder's address as it appears in the Bond Register, not less than 10 days prior to such Special Record Date, and may, in its discretion, cause a similar notice to be published once in a newspaper in each place where Bonds are payable, but such publication shall not be a condition precedent to the establishment of such Special Record Date.

Subject to the foregoing provisions of this Section, each Bond delivered by the Bond Registrar upon transfer of or in exchange for or in lieu of any other Bond shall carry the rights to interest accrued and unpaid, and to accrue, which were carried by such other Bond.

Section 8.

The Fiscal Officer is authorized and directed to serve as authenticating agent, bond registrar, transfer agent, and paying agent (collectively, the "Bond Registrar") for the Bonds or to execute on behalf of the Board a Bond Registrar Agreement with such bank or other appropriate financial institution as shall be acceptable to the Fiscal Officer and the Original Purchaser, pursuant to which such bank or financial institution shall agree to serve as the Bond Registrar for the Bonds. If at any time the Bond Registrar shall be unable or unwilling to serve as such, or the Fiscal Officer in such officer's discretion shall determine that it would be in the best interest of the Township for such functions to be performed by another party, or the Fiscal Officer determines it necessary and appropriate to appoint a co-Bond Registrar in addition to the Bond Registrar, the Fiscal Officer may, and is authorized to, enter into an agreement with a national banking association or other appropriate institution experienced in providing such services, to perform the services required of the Bond Registrar hereunder. Each such successor Bond Registrar (or co-Bond Registrar) shall promptly advise all bondholders of its identity and address. So long as any of the Bonds remain outstanding, the Township shall cause to be maintained and kept by the Bond Registrar, at the office of the Bond Registrar, all books and records necessary for the registration, exchange and transfer of Bonds as provided in this Section (the "Bond Register"). Subject to the provisions hereof, the person in whose name any Bond shall be registered on the Bond Register shall be regarded as the absolute owner thereof for all purposes. Payment of or on account of the principal of and interest on any Bond shall be made only to or upon the order of that person. Neither the Township nor the Bond Registrar shall be affected by any notice to the contrary, but the registration may be changed as herein provided. All payments shall be valid and

effectual to satisfy and discharge the liability upon the Bonds, including the interest thereon, to the extent of the amount or amounts so paid.

Any Bond, upon presentation and surrender at the office of the Bond Registrar, together with a request for exchange signed by the registered owner or by a person authorized by the owner to do so by a power of attorney in a form satisfactory to the Bond Registrar, may be exchanged for Bonds of the same form and of any authorized denomination or denominations equal in the aggregate to the unmatured principal amount of the Bonds surrendered, and bearing interest at the same rate and maturing on the same date.

A Bond may be transferred only on the Bond Register upon presentation and surrender thereof at the office of the Bond Registrar, together with an assignment executed by the registered owner or by a person authorized by the owner to do so by a power of attorney in a form satisfactory to the Bond Registrar. Upon that transfer, the Bond Registrar shall complete, authenticate and deliver a new Bond or Bonds of any authorized denomination or denominations equal in the aggregate to the unmatured principal amount of the Bonds surrendered, and bearing interest at the same rate and maturing on the same date.

The Township and the Bond Registrar shall not be required to transfer or exchange (i) any Bond during a period beginning at the opening of business 15 days before the day of mailing of a notice of redemption of Bonds, and ending at the close of business on the day of such mailing, or (ii) any Bonds selected for redemption, in whole or in part, following the date of such mailing.

In all cases in which Bonds are exchanged or transferred hereunder, the Township shall cause to be executed and the Bond Registrar shall authenticate and deliver Bonds in accordance with the provisions of this Resolution. The exchange or transfer shall be without charge to the owner; except that the Township and the Bond Registrar may make a charge sufficient to reimburse them for any tax or other governmental charge required to be paid with respect to the exchange or transfer. The Township or the Bond Registrar may require that those charges, if any, be paid before it begins the procedure for the exchange or transfer of the Bonds. All Bonds issued upon any transfer or exchange shall be the valid obligations of the Township, evidencing the same debt, and entitled to the same benefits under this Resolution, as the Bonds surrendered upon that transfer or exchange.

Section 9. For purposes of this Resolution, the following terms shall have the following meanings:

“Book-entry form” or “book-entry system” means a form or system under which (i) the beneficial right to payment of principal of and interest on the Bonds may be transferred only through a book entry and (ii) physical Bonds in fully registered form are issued only to a Depository or its nominee as registered owner, with the Bonds “immobilized” to the custody of the Depository, and the book entry is the record that identifies the owners of beneficial interests in those Bonds.

“Depository” means any securities depository that is a clearing agency under federal law operating and maintaining, together with its participants, a book-entry system to record beneficial ownership of securities and to effect transfers of securities in book-entry form, and includes The Depository Trust Company (a limited purpose trust company), New York, New York.

All or any portion of the Bonds may be initially issued to a Depository for use in a book-entry system, and the provisions of this Section shall apply, notwithstanding any other provision of this Resolution: (i) there shall be a single Bond of each maturity; (ii) those Bonds shall be registered in the name of the Depository or its nominee, as registered owner, and immobilized in the custody of the Depository; (iii) the beneficial owners in book-entry form shall have no right to receive Bonds in the form of physical securities or certificates; (iv) ownership of beneficial interests in any Bonds in book-entry form shall be shown by book entry on the system maintained and operated by the Depository, and transfers of the ownership of beneficial interests shall be made only by the Depository and by book entry; and (v) the Bonds as such shall not be transferable or exchangeable, except for transfer to another Depository or to another nominee of a Depository, without further action by the Township. Bond service charges on Bonds in book-entry form registered in the name of a Depository or its nominee shall be payable in same day funds delivered to the Depository or its authorized representative (i) in the case of interest, on each Interest Payment Date, and (ii) in all other cases, upon presentation and surrender of Bonds as provided in this Resolution.

The Bond Registrar may, with the approval of the Township, enter into an agreement with the beneficial owner or registered owner of any Bond in the custody of a Depository providing for making all payments to that owner of principal and interest on that Bond or any portion thereof (other than any payment of the entire unpaid principal amount thereof) at a place and in a manner (including wire transfer of federal funds) other than as provided above in this Resolution, without prior presentation or surrender of the Bond, upon any conditions which shall be satisfactory to the Bond Registrar and the Township. That payment in any event shall be made to the person who is the registered owner of that Bond on the date that principal is due, or, with respect to the payment of interest, as of the applicable date agreed upon as the case may be. The Bond Registrar shall furnish a copy of each of those agreements, certified to be correct by the Bond Registrar, to other paying agents for Bonds and to the Township. Any payment of principal or interest pursuant to such an agreement shall constitute payment thereof pursuant to, and for all purposes of, this Resolution.

If requested, the Fiscal Officer is authorized to execute, acknowledge and deliver, in the name of and on behalf of the Township, an agreement among the Township, the Bond Registrar and a Depository to be delivered in connection with the issuance of the Bonds to such Depository for use in a book-entry system.

The Township may decide to discontinue use of the book-entry system through the Depository. In that event, physical Bond certificates will be printed and delivered to the Depository.

If any Depository determines not to continue to act as the Depository for the Bonds for use in a book-entry system, the Township and the Bond Registrar may attempt to establish a securities depository/book-entry relationship with another qualified Depository under this Resolution. If the Township and the Bond Registrar do not or are unable to do so, the Township and the Bond Registrar, after the Bond Registrar has made provision for notification of the beneficial owners by the then Depository, shall permit withdrawal of the Bonds from the Depository and authenticate and deliver bond certificates in fully registered form to the assigns of the Depository or its nominee, all at the cost and expense (including costs of printing and delivering definitive Bonds), if the event is not the result of action or inaction by the Township or the Bond Registrar, of those persons requesting such issuance.

Section 10. There shall be and is hereby levied annually on all the taxable property in the Township, in addition to all other taxes and inside the ten-mill limitation, a direct tax (the “Debt Service Levy”) for each year during which any of the Bonds are outstanding for the purpose of providing, and in an amount which is sufficient to provide, funds to pay interest upon the Bonds as and when the same falls due and to provide a fund for the repayment of the principal of the Bonds at maturity or upon redemption. The Debt Service Levy shall not be less than the interest and sinking fund tax required by Article XII, Section 11 of the Ohio Constitution.

Section 11. The Debt Service Levy shall be and is hereby ordered computed, certified, levied and extended upon the tax duplicate and collected by the same officers, in the same manner, and at the same time that taxes for general purposes for each of such years are certified, extended and collected. The Debt Service Levy shall be placed before and in preference to all other items and for the full amount thereof. The funds derived from the Debt Service Levy shall be placed in a separate and distinct fund, which shall be irrevocably pledged for the payment of the premium, if any, and interest on and principal of the Bonds when and as the same fall due. Notwithstanding the foregoing, if the Township determines that funds will be available from other sources for the payment of the Bonds in any year, the amount of the Debt Service Levy for such year shall be reduced by the amount of funds which will be so available, and the Township shall appropriate such funds to the payment of the Bonds in accordance with law.

Section 12. The Fiscal Officer shall sell the Bonds to such purchaser or purchasers (collectively, the “Original Purchaser”) as the Fiscal Officer shall designate in the Certificate of Fiscal Officer at the purchase price set forth in the Certificate of Fiscal Officer plus interest accrued, if any, to the date of delivery of the Bonds to the Original Purchaser. The Fiscal Officer and the Chair of the Board, or either of them individually, are authorized to execute on behalf of the Board a bond purchase agreement or term sheet with the Original Purchaser, setting forth the conditions under which the Bonds are to be sold and delivered, which agreement shall be in

such form, not inconsistent with the terms of this Resolution, as the Fiscal Officer shall determine.

The proceeds from the sale of the Bonds, except the premium and accrued interest thereon, shall be used for the purpose aforesaid and for no other purpose. Any accrued interest received from such sale shall be transferred to the bond retirement fund to be applied to the payment of the principal of and interest on the Bonds, or other obligations of the Township, as permitted by law. Any premium received from the sale of the Bonds may be used to pay the financing costs of the Bonds within the meaning of Ohio Revised Code Section 133.01(K) or be deposited into the bond retirement fund.

Section 13.

The Fiscal Officer may determine to issue all or any series or portion of the Bonds as obligations that the interest thereon is excluded from the bondholders' gross income for federal income tax purposes, and the following provisions of this Section shall apply to such Bonds (or series or portions thereof):

The Board covenants that it will comply with the requirements of all existing and future laws which must be satisfied in order that interest on the Bonds is and will continue to be excluded from gross income for federal income tax purposes, including without limitation restrictions on the use of the property financed with the proceeds of the Bonds so that the Bonds will not constitute "private activity bonds" within the meaning of Section 141 of the Internal Revenue Code of 1986, as amended (the "Code"). The Board further covenants that it will restrict the use of the proceeds of the Bonds in such manner and to such extent, if any, as may be necessary, after taking into account reasonable expectations at the time the Bonds are issued, so that they will not constitute arbitrage bonds under Section 148 of the Code and the regulations prescribed thereunder (the "Regulations").

The Fiscal Officer, or any officer of this Board, is authorized and directed (a) to make or effect any election, selection, designation, choice, consent, approval or waiver on behalf of the Board with respect to the Bonds as permitted or required to be made or given under the federal income tax laws, for the purpose of assuring, enhancing or protecting favorable tax treatment or the status of the Bonds or interest thereon or assisting compliance with requirements for that purpose, reducing the burden or expense of such compliance, reducing any rebate amount or any payment of penalties, or making any payments of special amounts in lieu of making computations to determine, or paying, any excess earnings as rebate, or obviating those amounts or payments, as determined by the Fiscal Officer, which action shall be in writing and signed by the Fiscal Officer, or any officer of this Board, on behalf of the Board; (b) to take any and all actions, make or obtain calculations, and make or give reports, covenants and certifications of and on behalf of the Board as may be appropriate to assure the exclusion of interest from gross income and the intended tax status of the Bonds; and (c) to give an appropriate certificate on behalf of the Board, for inclusion in the transcript of proceedings, setting forth the facts, estimates and circumstances, and reasonable expectations of the Board pertaining to Section 148 and the Regulations, and the representations, warranties and covenants of the Board

regarding compliance by the Board with Sections 141 through 150 of the Code and the Regulations.

The Fiscal Officer shall keep and maintain adequate records pertaining to the use and investment of all proceeds of the Bonds sufficient to permit, to the maximum extent possible and presently foreseeable, the Township to comply with any federal law or regulation now or hereafter having applicability to the Bonds that relates to the use of such proceeds, which limits the amount of bond proceeds that may be invested on an unrestricted yield or requires the Township to rebate arbitrage profits to the United States Department of the Treasury. The Fiscal Officer is authorized and directed to file such reports with, and rebate arbitrage profits to, the United States Department of the Treasury, to the extent that any federal law or regulation having applicability to the Bonds requires any such reports or rebates.

Section 14. The Fiscal Officer is authorized to make appropriate arrangements, if the Fiscal Officer deems it in the best interest of the Township, for the issuance of a municipal bond insurance policy with respect to all or any portion or series of the Bonds, including executing and delivering a commitment therefor and certificates and other documents in connection therewith and paying the bond insurance premium related thereto. All additional provisions required to be authorized by this Board for the issuance of a municipal bond insurance policy shall be contained in the Certificate of Fiscal Officer or in the transcript of proceedings described herein.

Section 15. The distribution of an Official Statement of the Township, in preliminary and final form, relating to the original issuance of the Bonds is authorized if the Fiscal Officer determines that it is necessary or advisable to prepare and distribute an Official Statement in connection with the original issuance of the Bonds. If the Fiscal Officer so determines, then the Fiscal Officer and any member of this Board are authorized and directed to negotiate, prepare and execute, on behalf of the Township and in their official capacity, the Official Statement and any supplements thereto as so executed in connection with the original issuance of the Bonds, and they are authorized and directed to advise the Original Purchaser in writing regarding limitations on the use of the Official Statement and any supplements thereto for purposes of marketing or reoffering the Bonds as they deem necessary or appropriate to protect the interests of the Township. The Fiscal Officer and any member of this Board are each authorized to execute and deliver, on behalf of the Township and in their official capacities, such certificates in connection with the accuracy of an Official Statement, in either preliminary or final form, and any supplements thereto as may, in their judgment, be necessary or appropriate.

Section 16. The Fiscal Officer is authorized to obtain or update a rating or ratings on the Bonds and the Township if the Fiscal Officer determines that it is necessary or advisable in connection with the original issuance of the Bonds. If the Fiscal Officer so determines, then the Fiscal Officer and any member of this Board are authorized and directed to take all steps necessary to obtain such rating or ratings, including

paying the rating fees imposed by any rating agency and paying any travel expenses relating to obtaining such rating or ratings.

Section 17. The Fiscal Officer is authorized to make the deposits and fund transfers necessary, in the Fiscal Officer's discretion, to accomplish the intent of this Resolution.

Section 18. The Board approves of the appointment of the law firm of Bricker Graydon LLP to serve as Bond Counsel and Bradley Payne Advisors, LLC as Municipal Advisor to the Township with respect to the issuance of the Bonds. The fees to be paid to such firms shall be subject to review and approval by the Fiscal Officer and shall not exceed the fees customarily charged for such services.

Section 19. The Fiscal Officer and any member of the Board, or any of them individually, are authorized and directed to prepare and certify a true transcript of proceedings pertaining to the Bonds and to furnish a copy of such transcript to the Original Purchaser. Such transcript shall include certified copies of all proceedings and records of the Board relating to the power and authority of the Township to issue the Bonds and certificates as to matters within their knowledge or as shown by the books and records under their custody and control, including but not limited to a general certificate of the Fiscal Officer and a no-litigation certificate of the Fiscal Officer and at least two members of the Board, and such certified copies and certificates shall be deemed representations of the Township as to the facts stated therein. Except for the procedure for authenticating the Bonds set forth herein, documents (including this Resolution) executed, scanned and transmitted electronically and electronic and digital signatures shall be deemed original signatures for said transcript of the Bonds, for the purposes of this Resolution, and for all matters related thereto, with any such scanned, electronic, and digital signatures having the same legal effect as original signatures.

The Fiscal Officer and any member of this Board are authorized and directed to take such action (including, but not limited to, hiring such professionals and consultants as may be needed to facilitate the issuance of the Bonds) and to execute and deliver, on behalf of the Board, such additional instruments, agreements, certificates, and other documents as may be in their discretion necessary or appropriate in order to carry out the intent of this Resolution. Such documents shall be in the form not substantially inconsistent with the terms of this Resolution, as they in their discretion shall deem necessary or appropriate.

Section 20. It is hereby found and determined that all acts, conditions and things necessary to be done precedent to and in the issuing of the Bonds in order to make them legal, valid and binding obligations of the Township have happened, been done and been performed in regular and due form as required by law; that the full faith, credit and revenue of the Township are hereby irrevocably pledged for the prompt payment of the principal and interest thereof at maturity; and that no limitation of

indebtedness or taxation, either statutory or constitutional, has been exceeded in issuing the Bonds.

Section 21. It is hereby found and determined that all formal actions of the Board concerning and relating to the passage of this Resolution were taken in an open meeting of the Board, and that all deliberations of the Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Revised Code Section 121.22.

Section 22. The Fiscal Officer is directed to promptly forward a certified copy of this Resolution to the County Auditor of Warren County, Ohio.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Joseph P. Rozzi –	Aye _____	Nay _____
Mark Sousa –	Aye _____	Nay _____
Darryl Cordrey –	Aye _____	Nay _____

Resolution adopted this 4th day of June, 2025.

Attest:

Leah Elliott, *Fiscal Officer*

Approved as to form:

Benjamin J. Yoder, *Law Director*

CERTIFICATE

I, Leah M. Elliott, Fiscal Officer of Hamilton Township, Warren County, Ohio hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio of said Township at its regularly scheduled meeting on June 4, 2025 and that a true copy thereof was certified to the County Auditor of Warren County, Ohio.

Date: _____

Leah M. Elliott, Fiscal Officer



Office of Township Administrator
6/4/25 Trustee Meeting

The following motion is requested by the Board of Hamilton Township Trustees from the Administrator.

Motion to approve Resolution 25-0604D- a resolution approving a written post-issuance compliance policy in connection with the issuance of tax-exempt and tax-preferred obligations by the Township.

Since the Board intends to issue tax-exempt bonds to pay for a portion of the expenses of the replacement Public Works Facility, it is best practice to approve a written post-issuance compliance policy prior to issuing the bonds. This written policy states the steps and responsibilities that will be taken annually during the life of the bonds to stay compliant with federal tax policies. This written commitment to staying in compliance with requirements of the tax codes is a good practice to keep prior to selling tax-exempt bonds.

The Board of Township Trustees (the “Board”) of the Township of Hamilton, Warren County, Ohio (the “Township”), met in regular session on June 4, 2025, at 6:00 p.m., at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Joseph P. Rozzi – Trustee, *Chair*
Darryl Cordrey – Trustee, *Vice Chair*
Mark Sousa – Trustee

Mr. _____ introduced the following resolution and moved its passage:

**HAMILTON TOWNSHIP, WARREN COUNTY, OHIO
RESOLUTION NUMBER 25-0604D**

**A RESOLUTION APPROVING A WRITTEN POST-ISSUANCE COMPLIANCE
POLICY IN CONNECTION WITH THE ISSUANCE OF TAX-EXEMPT AND
TAX-PREFERRED OBLIGATIONS BY THE TOWNSHIP**

WHEREAS, the Township has previously issued, or intends to issue in the future, bonds and other obligations for the purpose of financing and refinancing various capital improvements in the Township (collectively, the “Obligations”); and

WHEREAS, some of the Obligations were issued, or will be issued as, tax-exempt and tax-preferred obligations under the Internal Revenue Code of 1986, as amended; and

WHEREAS, in connection with the issuance of the Obligations, it is advised that the Board have a formal written policy outlining the policies and procedures necessary to promote compliance with federal income tax and securities laws, as well as the requirements set forth in the documents for each issue of Obligations; and

WHEREAS, the Board desires to formally approve a written policy outlining such policies and procedures;

NOW THEREFORE, BE IT RESOLVED by the Board of Township Trustees of the Township of Hamilton, Warren County, Ohio, that:

Section 1 Approval of Written Post-Issuance Compliance Policy. The Board hereby approves a written post-issuance compliance policy (the “Policy”) in connection with the issuance of the Obligations of the Township. On behalf of the Board, the Township Fiscal Officer is hereby authorized to execute the Policy, which Policy shall be in the form attached hereto as **Exhibit A**. The Township Fiscal Officer is also hereby authorized to execute any other documents necessary in connection with the Policy. The Township Fiscal Officer’s execution of such documents shall be conclusive evidence of the Board’s approval of such documents.

Section 2 Open Meeting. It is hereby found and determined that all formal actions of the Board concerning and relating to the passage of this Resolution were taken in an open meeting of the Board, and that all deliberations of the Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Joseph P. Rozzi –	Aye _____	Nay _____
Mark Sousa –	Aye _____	Nay _____
Darryl Cordrey –	Aye _____	Nay _____

Resolution adopted this 4th day of June, 2025.

Attest:

Leah Elliott, *Fiscal Officer*

Approved as to form:

Benjamin J. Yoder, *Law Director*

CERTIFICATE

I, Leah M. Elliott, Fiscal Officer of Hamilton Township, Warren County, Ohio hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio of said Township at its regularly scheduled meeting on June 4, 2025 and that a true copy thereof was certified to the County Auditor of Warren County, Ohio.

Date: _____

Leah M. Elliott, Fiscal Officer

EXHIBIT A

[Copy of Post-Issuance Compliance Policy Attached]

TOWNSHIP OF HAMILTON
WARREN COUNTY, OHIO

POLICY AND PROCEDURES
CONCERNING POST-ISSUANCE COMPLIANCE

- I. Purpose.** The Township of Hamilton, Warren County, Ohio (the “Issuer”) uses bonds as one means of financing capital projects in support of its mission. This Post-Issuance Compliance Policy (the “Policy”) outlines the policies and procedures to promote compliance with federal income tax and securities laws, as well as the requirements set forth in the bond documents for each bond issue. The policy is to strictly follow the U.S. Constitution and laws, the Ohio Constitution and laws, and all applicable federal and state regulations. For purposes of this policy, the terms “bonds” or “bond issue” means any obligation of the Issuer incurred for the purpose of borrowing money, including, without limitation, bonds, notes and certificates of participation in capital leases.
- II. Outside Counsel.** The Township Fiscal Officer may, upon obtaining any necessary approvals, engage an attorney or firm of attorneys of national reputation on the subject of the federal tax and securities law of public finance to serve as “Outside Counsel” for the purpose of assisting the Issuer in the pursuit of its duties under this Policy. Outside Counsel may be bond counsel for the Issuer. Any such engagement shall be evidenced by the execution of an engagement letter or other written agreement between the Issuer and such Outside Counsel.
- III. Securities Law Matters – Continuing Disclosure**
- A. Continuing Disclosure Working Group.** The Township Fiscal Officer (the “Disclosure Officer”) shall have primary responsibility for preparing the annual financial information and operating data (an “Annual Filing”) to be filed with the Municipal Securities Rulemaking Board (“MSRB”) via its Electronic Municipal Market Access (“EMMA”) system pursuant to operative continuing disclosure undertakings (the “Continuing Disclosure Undertakings”) entered into by the Issuer pursuant to Rule 15c2-12 (the “Rule”) promulgated under the Securities Exchange Act of 1934, as amended. Such Disclosure Officer, together with any Outside Counsel retained by the Issuer, shall constitute the “Continuing Disclosure Working Group.”
- B. Annual Financial Information and Operating Data.**
1. **Assembling Current Information.** The Disclosure Officer or the Continuing Disclosure Working Group shall compile, maintain and update a list of all financial information and operating data required to be filed with the MSRB pursuant to each of the Continuing Disclosure Undertakings, and shall establish a schedule for producing the data (and the Annual Filing document) that will afford sufficient time for final review by the Continuing Disclosure Working Group and approval in accordance with this Policy.
 2. **Review for Process, Accuracy, and Completeness.** The members of the Continuing Disclosure Working Group shall review the Annual Filing drafts to determine whether, based on information known or reported to them, (a) this Policy was followed, (b) the material facts in the Annual Filing appear to be consistent with those facts known to the members of the Continuing Disclosure Working Group, (c) the Annual Filing contains all information required by the Continuing Disclosure Undertakings, and (d) the Annual Filing omits any material fact that is necessary to be included to prevent the Annual Filing from being misleading to investors. The Disclosure Officer or the Continuing Disclosure Working Group shall take such action as may be necessary, based on feedback

from the Continuing Disclosure Working Group, to enable the Continuing Disclosure Working Group to conclude that this Policy was followed and that the Annual Filing is accurate and complete in all material respects.

3. **Final Approval.** The Continuing Disclosure Working Group shall approve the final draft of the Annual Filing.
4. **Posting.** The Disclosure Officer or the Continuing Disclosure Working Group shall file each Annual Filing with the MSRB through EMMA by the deadline established by the Continuing Disclosure Undertakings. The Disclosure Officer or the Continuing Disclosure Working Group shall exercise reasonable care to ensure that each Annual Filing is filed in the format and with the identifying information required by the Continuing Disclosure Undertakings, including applicable CUSIP numbers, in accordance with the rules and requirements of the EMMA system.
5. **Documentation of Procedures.** The Disclosure Officer shall compile and retain a file of the actions taken to prepare, check, and approve the Annual Filing, including the sources of the information included, the comments and actions of the Continuing Disclosure Working Group.

C. Event Notices

1. **Identification of Reportable Events.** The Disclosure Officer shall maintain a list of events of which the Issuer is required to provide notice to the MSRB pursuant to the Continuing Disclosure Undertakings. The Continuing Disclosure Working Group shall (a) identify the officers and employees of the Issuer who are most likely to first obtain knowledge of the occurrence of such events and (b) request in writing that they notify the Disclosure Officer immediately after learning of any such event, regardless of materiality, and repeat such request in a quarterly reminder.
2. **Identification of Financial Obligations; Materiality**
 - a. The Disclosure Officer shall undertake to identify any financial obligations, as defined in the Rule, to which the Issuer is a party and under the terms of which a default, event of acceleration, termination event, modification of terms, or other similar events could reflect financial difficulties on the part of the Issuer.
 - b. The Disclosure Officer shall prepare a summary sheet with respect to the financial obligations, as defined in the Rule, to which the Issuer is a party in substantially the form attached hereto as Exhibit A for the purpose of evaluating, together with the Continuing Disclosure Working Group, (i) whether the incurrence of any such financial obligation must be disclosed under the terms of any Continuing Disclosure Undertaking, or (ii) whether the agreement or amendment to covenants, events of default, remedies, priority rights, or other similar terms of any such financial obligation affects the security holders of the Issuer's securities and must be disclosed under the terms of any Continuing Disclosure Undertaking.
 - c. The Continuing Disclosure Working Group shall establish procedures for assessing the materiality of any financial obligation (including the materiality of any agreement or amendment to covenants, events of default, remedies, priority rights, or other similar terms of any such financial obligation) as well as whether a default, an acceleration or termination event, modification of terms or similar events under a financial obligation reflects financial difficulties.

3. **Preparation of Event Notice.** The Disclosure Officer shall assess the materiality of any reportable event with the assistance of Outside Counsel (reportable under the Continuing Disclosure Undertakings) and, if notice of the event (each an “Event Notice”) must be given (or if no materiality standard applies to that particular event), prepare or cause to be prepared an Event Notice giving notice of the event, and review the draft Event Notice with the Continuing Disclosure Working Group.
4. **Review and Approval of Event Notice.** The Disclosure Officer shall not file an Event Notice until it is approved by the Continuing Disclosure Working Group unless the Event Notice (a) only gives notice of a rating change, bond call, or defeasance or (b) such approval has not been received by the applicable filing deadline under the Rule and the Continuing Disclosure Undertakings.
5. **Posting.** The Disclosure Officer or the Continuing Disclosure Working Group shall file or cause to be filed each Event Notice with the MSRB through EMMA by the deadline established by the Rule and the Continuing Disclosure Undertakings or, if the facts cannot be correctly and fairly described by the deadline, then as soon as possible thereafter. The Disclosure Officer or the Continuing Disclosure Working Group shall exercise reasonable care to file each Event Notice in the format and with the identifying information required by the Continuing Disclosure Undertakings, including CUSIP numbers, in accordance with the rules and requirements of the MSRB’s EMMA system.
6. **Documentation of Procedures.** The Disclosure Officer or the Continuing Disclosure Working Group shall compile and retain a file of the actions taken to report each event and prepare, check, and approve each Event Notice, including the approvals of the Continuing Disclosure Working Group, if obtained.

IV. Federal Tax Law Compliance

- A. **Tax Compliance Working Group.** The Township Fiscal Officer (the “Tax Compliance Officer”) shall have primary responsibility for complying with the requirement of federal tax law with respect to the bonds of the Issuer. Such Tax Compliance Officer, together with any Outside Counsel retained by the Issuer shall constitute the Tax Compliance Working Group.
- B. **Procedures.** The Tax Compliance Officer shall implement the following procedures in preparing, checking, or issuing the documentation described herein.
 1. **Proper Use of Proceeds.** The Tax Compliance Officer shall ensure that bond proceeds are allocated to expenditures in a manner that is consistent with the purpose for which each bond issue is undertaken, as set forth in any tax compliance certificate or agreement related to each bond issue. The Tax Compliance Officer shall undertake to make final allocations for federal income tax purposes of the of bond proceeds within 18 months after a financed facility is placed in service but in no event later than 60 days following the fifth anniversary of the issuance of each bond issue.
 2. **Investment of Bond Proceeds and Rebate.** The Tax Compliance Officer shall ensure that bond proceeds are invested in investments that are permissible under the terms of the Ohio Revised Code, the bond documents, and any applicable federal tax laws. The Tax Compliance Officer shall determine whether it is appropriate to undertake rebate calculations with respect to the investment of

proceeds of the bonds shall ensure the timely completion of arbitrage rebate calculations and filings.

3. **Administration of Direct Pay Bonds.** The Tax Compliance Officer shall ensure the proper administration of each issue of bonds qualifying for the payment by the federal government of a credit equal to a percentage of interest on such bonds or calculated on some other basis, including the timely completion and filing of any forms required by the Internal Revenue Service to maintain or establish the applicable status of the bonds for purposes of federal income taxation.
4. **Use of Bond-Financed Facilities.** The Tax Compliance Officer shall consult with Outside Counsel before entering into any agreement or other arrangement for the sale, lease, or use of bond-financed property, including, but not limited to, service, vendor, and management contracts, research agreements, licenses to use bond-financed property, or naming rights agreements. The Tax Compliance Officer or the designee of the Tax Compliance Officer shall review such agreements for compliance with federal tax laws and complete a Private Business Use Contract Review Worksheet (attached as Exhibit B) to document that such review has been completed.
5. **Post-Issuance Transactions.** The Tax Compliance Officer shall consult with Outside Counsel for the Issuer before making any modifications or amendments to the bond documents for a bond issue, including, but not limited to, entering or modifying investment agreements; making any change in security for the bonds; engaging in post-issuance credit enhancement transactions (*e.g.*, bond insurance, letter of credit) or hedging transactions (*e.g.*, interest rate swap, cap); terminating or appointing successor trustees; releasing any liens; or reissuing the bonds.
6. **Remedial Action.** In the event that it is determined that any use of bond proceeds or bond-financed facilities is inconsistent with the character of the status for federal income tax purposes of the bonds, the Tax Compliance Officer shall consult with Outside Counsel for the purpose of determining the nature and extent of any remedial action necessary or proper for the Issuer to take with respect to such bonds or bond-financed facilities according to Treasury Regulations Section 1.141-12 or other remedial actions authorized by the Commissioner of Internal Revenue under 1.141.12(h).

C. Recordkeeping. Responsibility for Records Maintenance

1. The Tax Compliance Officer shall be responsible for maintaining records related to bonds of the Issuer.
2. The Tax Compliance Officer shall maintain a central list of records related to each issue of bonds of the Issuer. The list shall identify:
 - a. The name and date of the document related to the issue,
 - b. The person or office responsible for the document, and
 - c. The physical or electronic location of the document.

D. Bond Records to be Maintained

1. The following records shall be maintained for each outstanding bond issue for the term of the outstanding bond issue plus three years:
 - a. Basic records relating to the bond transaction, including the trust indenture, loan, lease, or other financing agreement, the relevant IRS Form 8038 (including Forms 8038-G, 8038-GC, 8038-B, or 8038-TC, as applicable) with

proof of filing, and bond counsel opinion shall be maintained by the Tax Compliance Officer;

- b. Documentation evidencing the expenditure of bond proceeds, such as construction or contractor invoices and receipts for equipment and furnishings, as well as records of any special allocation made for tax purposes shall be maintained by the Tax Compliance Officer;
 - c. Documentation evidencing the lease or use of bond-financed property by public and private sources, including, but not limited to, service, vendor, and management contracts, research agreements, licenses to use bond-financed property, or naming rights agreements shall be maintained by the Issuer office executing such agreement for use of bond-financed property; and
 - d. Documentation pertaining to investment of bond proceeds, including the yield calculations for each class of investments, actual investment income received from the investment of proceeds, and rebate calculations shall be maintained by the Tax Compliance Officer's Office.
2. The Tax Compliance Officer shall maintain the Issuer's audited financial statements for not less than seven years.

V. Training Requirements, Policy Review and Miscellaneous Matters

A. Training. Within six months of becoming the adoption of this Policy, and on an as-needed basis thereafter, the Tax Compliance Officer, the Disclosure Officer and the respective designees of any of them, if any, shall undergo training regarding basic federal securities law and tax concepts relating to bonds and records required to be maintained under this Policy.

B. Annual Review. On an annual basis, or sooner if deemed necessary by the Continuing Disclosure Working Group and the Tax Compliance Working Group, shall review this policy and assess the Issuer's compliance with this Policy and shall make changes to this Policy as appropriate to ensure compliance with any covenants in the bond documents or the requirements of federal tax and securities laws and any other applicable law.

C. Miscellaneous

1. **Internal Use Only.** This Policy is intended for the internal use of the Issuer only and is not intended to establish any duties in favor of or rights of any person other than the Issuer.
2. **Waiver of Procedures.** The officers and employees charged by this Policy with performing or refraining from any action may depart from this Policy when they in good faith determine that such departure is in the best interests of the Issuer and consistent with the duties of the Issuer under applicable laws. If a Disclosure Officer or Tax Compliance Officer is charged by this Policy with taking or refraining from such action, any such departure shall require approval review of Outside Counsel.

TOWNSHIP OF HAMILTON
FINANCIAL OBLIGATION SUMMARY SHEET

This form may be used to gather information necessary to evaluate whether a financial obligation is material and must be disclosed to via the Municipal Securities Rulemaking Board's EMMA system. The information requested should be inserted below. In some cases, it may be appropriate to attach a schedule or copy the applicable section from the relevant documents.

The term *financial obligation* means a:

(A) Debt obligation; (B) Derivative instrument entered into in connection with, or pledged as security or a source of payment for, an existing or planned debt obligation; or (C) Guarantee of either of the foregoing.

Such term does not include municipal securities as to which a final official statement has been provided to the Municipal Securities Rulemaking Board consistent with SEC Rule 15c2-12.

Generally speaking, any obligation that is essentially a vehicle to borrow money (*e.g.*, a lease-purchase agreement) should be considered a *financial obligation*.

1. Loan amount and date incurred	
2. Final maturity date of the loan	
3. Debt service schedule, if including principal amortization, interest rate(s), interest calculations (<i>attach separate sheet if necessary</i>)	
4. Legal security and/ source of payment	
5. Interest rate method of calculation, if variable	
6. Use of loan proceeds	
7. Covenants, events of defaults and remedies	
8. Amortization modification provisions, or information about payment acceleration or other non-standard payment considerations	
9. Any other information that an issuer believes to be important to lenders or investors in the obligations of the Issuer	

TOWNSHIP OF HAMILTON
PRIVATE BUSINESS USE CONTRACT REVIEW WORKSHEET

District Department:
Contracting Parties:
Type/Title of Agreement:

Agreement Not Subject to Private Use Limitation

- Relates solely to construction of bond-financed facility
Relates to property that was not financed with proceeds of a bond issue
Does not relate to use or function of property
Includes incidental services only (janitorial, office equipment repair, or similar services)
Compensation consists solely of reimbursement of actual and direct expenses incurred by the service provider while providing services under the agreement

Agreement Satisfies Safe Harbors for Management/Service Contracts with Outside Service Providers

If the arrangement with an outside service provider is not either an "Eligible Expense Reimbursement Arrangement" or an "Other Permissible Arrangement" (both as described below), then Bond Counsel should be consulted.

Eligible Expense Reimbursement Arrangement

To be an Eligible Expense Reimbursement Arrangement, the compensation paid to the outside service provider must consist solely of reasonable overhead and the reimbursement of actual and direct expenses paid by the outside service provider to unrelated parties.

Other Permissible Arrangement

To be an Other Permissible Arrangement, all six of the following elements must be present:

1. Financial Requirements

Compensation payments to the service provider (including any reimbursement for actual and direct expenses paid by the service provider and related administrative overhead expenses) are reasonable compensation for services rendered during the term of the contract; and

- _____ The outside service provider does not share in the net profits of the managed facility; and
- _____ The outside service provider is not forced to share net losses from the operation of the managed facility.

2. Term of the Contract

- _____ The term of the contract is no longer than the lesser of (i) 30 years, or (ii) 80% of the weighted economic life of the managed property, which term is retested as of the date of any material modification of the contract.

3. Control of the Managed Property

- _____ The approval of the District is required for each of the following:
 - _____ the annual budget of the managed property;
 - _____ capital expenditures with respect to the managed property;
 - _____ any disposition of the managed property or any portion thereof;
 - _____ rates charged for use of managed property (or methodology for setting such rates); and
 - _____ the general nature and type of use of the managed property (for example, the type of services).

4. Risk of Loss

- _____ The District bears the risk of loss upon damage or destruction of the managed property.

5. Tax Position of Outside Service Provider

- _____ The outside service provider expressly agrees that it is not entitled to and will not take any tax position that is inconsistent with being an outside service provider to the District with respect to the managed property.

6. Rights of the District

- _____ The outside service provider does not have any role or relationship with the District that might limit the ability of the District to exercise its rights under the contract.

Agreement Requires Further Review by Bond Counsel

- _____ Ownership (including agreement that transfers title at end of the term)
- _____ Lease, license, or any other agreement which creates exclusive or priority rights to use any portion of a bond-financed property or which creates an economic benefit for the third-party user
- _____ Agreement with governmental entity or 501(c)(3) organization
- _____ Research agreement
- _____ Management or service contract falling outside safe harbors listed above (provide explanation)

Reviewer: _____

Date: _____



**Office of Chief of Police
6/4/25 Trustee Meeting**

The following motion is requested by the Board of Hamilton Township Trustees from the Chief of Police

Motion to approve Resolution 25-0604E- resolution authorizing private sale of unneeded and unfit-for-use property in the Police Department.

This property involves vehicles, which were recently impounded, and their titles signed over to the police department. Most of these vehicles were ‘totaled’ in car crashes, and/or the value of the vehicle exceeds the tow bill.

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:00 p.m. on June 4, 2025, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Joseph P. Rozzi – Trustee, *Chair*
Darryl Cordrey – Trustee, *Vice Chair*
Mark Sousa – Trustee

Mr. _____ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO
RESOLUTION NUMBER 25-0604E**

**A RESOLUTION AUTHORIZING PRIVATE SALE OF UNNEEDED AND UNFIT-FOR-
USE PROPERTY IN THE POLICE DEPARTMENT**

WHEREAS, the Board of Trustees has certain property in its Police Department, which is no longer needed for public use, is obsolete, or is unfit for the use for which it was acquired;

WHEREAS, the property which the Board of Trustees has determined to no longer be needed for public use or to be obsolete or unfit for the use for which it was acquired is as follows:

<u>Year</u>	<u>Make</u>	<u>Model</u>	<u>VIN</u>
2014	Ford	C-Max Energi	1FADP5CU0EL508313

WHEREAS, the Board of Trustees has determined that the fair market value of the above listed items is not in excess of two thousand five hundred dollars (\$2,500.00);

WHEREAS, due to the determination of the value of the above-listed property, Section 505.10(A) (2) (a) of the Ohio Revised Code authorizes the Board of Trustees to sell the property by private sale, without advertisement or public notification;

WHEREAS, the Board of Trustees has determined that due to the nature of the above-listed items, disposal of that property by private sale is desirable.

NOW THEREFORE BE IT RESOLVED, that the above-listed property shall be sold, by private sale, without advertisement or public notification.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Joseph P. Rozzi -	Aye _____	Nay _____
Mark Sousa -	Aye _____	Nay _____
Darryl Cordrey -	Aye _____	Nay _____

Resolution adopted this 4th day of June 2025.

Attest:

Leah M. Elliott, Fiscal Officer

Approved as to form:

Benjamin J. Yoder, Law Director

I, Leah M. Elliott, Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on June 4th, 2025

Date: _____

Leah M. Elliott, Fiscal Officer