



HAMILTON TOWNSHIP

HAMILTON TOWNSHIP ADMINISTRATION

Darryl Cordrey – *Board Chair*
Joe Rozzi – *Trustee*
Mark Sousa – *Trustee*
Kurt Weber - *Fiscal Officer*

7780 South State Route 48
Maineville, Ohio 45039
Phone: (513) 683-8520

Township Administrator
Brent Centers
(513) 239-2372

Police Department
Scott Hughes – Police Chief
Phone: (513) 683-0538

Fire and Emergency Services
Brian Reese – Fire Chief
7684 South State Route 48
Maineville, Ohio 45039
Phone: (513) 683-1622

Public Works
Kenny Hickey – Director
Phone: (513) 683-5320

Assist. Fiscal Officer
Ellen Horman
Phone: (513) 239-2377

Human Resources
Kellie Krieger
Phone: (513) 239-2384

**Economic Development
and Zoning**
Alex Kraemer
Phone: (513) 239-2376

**Community Development
Coordinator**
Nicole Early
(513) 683-5360

TRUSTEE MEETING AGENDA 7/21/2021

6:30 PM

- Roll Call
- Pledge of Allegiance
- Approve of the Clerk's Journal and Accept the tapes as the Official Minutes of the July 7, 2021 Township Trustee Meeting
- Bills before the Board

Presentation

- Swearing in Firefighter Koloszar

Public Comments

Human Resources

New Business

- Resolution 21-0721: Accepting public streets for maintenance and establishing speed limits in Section Eleven “B” and Eleven “C” in the Regency Park Subdivision

Work Session

- Discussion on CARES Funding expenses and closing fund

Fiscal Officer’s Report

- Fiscal Report and Cash Flow Analysis

Administrator’s Report

Trustee Comments

Executive Session

Adjournment

The agenda is to give an idea of the various discussions before the Board. The time and order of Agenda items is subject to change in order to maintain efficiency and timeliness of the meetings. Citizens may address the Board under the Public Comment section of the agenda.

The following guidelines protect your rights as well as those of others:

1. Speakers must state their name and full address for the record.
2. The Board Chair will recognize each speaker, and only one person may speak at a time.
3. Speakers will address any and all comments to the Board of Trustees and Fiscal Officer. The Board may request further information from staff at their discretion.
4. Anyone who willfully disrupts a Board meeting may be barred from speaking further, or may be removed from the meeting and detained by officers of the Hamilton Township Police Department. (ORC 505.09; ORC 2917.12)

Hamilton Township Trustee Meeting

July 7, 2021

Trustee Board Chairman, Darryl Cordrey, called the meeting to order at 6:30 p.m. Mr. Cordrey, Mr. Rozzi, and Mr. Sousa were present.

The *Pledge of Allegiance* was recited by all.

Motion made by Mr. Cordrey with a second by Mr. Rozzi to approve of the clerk's journal and accept the tapes as the Official Meeting Minutes of the July 7, 2021 Trustee Meeting.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Rozzi	Yes
	Mark Sousa	Yes

Motion made by Mr. Cordrey with a second by Mr. Rozzi to approve the bills as presented to the Board.

Roll call as follows:	Joe Rozzi	Yes
	Mark Sousa	Yes
	Darryl Cordrey	Yes

Public Comments

Mr. Cordrey opened the floor to public comments at 6:32 pm.

Ms. Misty Mowery expressed safety concerns about the current traffic flow at the intersection of 22/3 and State Route 48. She asked Chief Hughes if he could discuss which lane is supposed to yield and at which time.

Chief Hughes read aloud the Ohio Revised Code, Chapter 4511.42 which reviews Right-of-way Rule when turning left. He also discussed the contents of page 36 in the Ohio BMV Handbook. His belief is that there should be a dedicated arrow for turning left to prevent this confusion.

Mr. Kurt Weber spoke on this from the County Engineer's perspective; this intersection belongs to ODOT. All of these concerns are absolutely worth mentioning to ODOT as they are hoping this will change with the 2023 widening project of State Route 48.

Mr. Cordrey closed the floor to public comments at 6:54 pm.

New Business

-Resolution 21-0707: Authorizing removal of refuse and debris located at 3206 Shamrock Drive, Morrow, OH 45152.

This Resolution follows an initial letter sent to the resident of 3206 Shamrock Drive on April 6, 2021 and a follow-up letter sent on June 161, 2021 for removal of refuse and debris which is directed under the Hamilton Township Zoning Code Section 4.2.3.

The resident was given a “Notice of Violation” and given 30 days to remedy the violation. If passed, this property will have the refuse and debris removed or organized by the Hamilton Township Public Works Department and that cost will be assessed on the residential property tax.

Mr. Cordrey made a motion with a second from Mr. Rozzi to approve Resolution 21-0707.

Roll call as follows: Mark Sousa Yes

Darryl Cordrey Yes

Joe Rozzi Yes

-Resolution 21-0707A: Authorizing vegetation cutting at 676 Overbrook Avenue, Maineville, OH 45039.

This Resolution follows an initial letter sent to the resident of 676 Overbook Ave. on May 18, 2021 and a follow-up letter sent on June 14, 2021 for vegetation cutting, which is directed under the Hamilton Township Zoning Code Section 4.2.3. If passed, this property will have the grass mowed by the Hamilton Township Public Works Department and that cost will be assessed on the residential property tax.

Mr. Cordrey made a motion with a second from Mr. Rozzi to approve Resolution 21-0707A.

Roll call as follows: Darryl Cordrey Yes

Joe Rozzi Yes

Mark Sousa Yes

-Resolution 21-0707B: Adopting the 2022 Annual Tax Budget

This Resolution will adopt the annual tax budget based upon the projections of each department-head and administrator. Mr. Centers and Ms. Horman sat down with each Department-head and went through each line item of all 15 budgets and justified each increase or decrease in funding. These projections are based upon last years spending and will generally be reflected in the Capital Budget once we get our second draw from Warren County. The Fast Cop and Loeb Grant Fund and the CARES Act Relief Fund are both projected to be dissolved by 2022; however, they are currently open thus reported in Exhibit A.

Mr. Centers mentioned that a copy of this preliminary budget was given to each Board member for review at the last meeting. This is the budget that will be sent to the County. We will meet with the Auditor in August to go over our revenues at which point we can set up work sessions to go over our Appropriation/Capital Budget to vote on that in October.

Mr. Cordrey mentioned that he reviewed it and we are doing well.

Mr. Kurt Weber questioned the closing of the CARES Act fund; if we get more, how do we handle that?

Mr. Centers stated that there is an American Rescue Relief Act that is separate from the Coronavirus Relief Funds. We would like to close CARES Act BC's in August; however we can still do purchase orders from that account. Whatever is left at the end of the year, we can move money into first responder salaries as previously discussed. The new funds will be set up completely different with help from Hurst Kelly LLC.

Mr. Sousa stated that it is pertinent to provide budget and planning numbers long term to accomplish the capital projects that we want to get done. It is great to be in a position of financial strength.

Mr. Cordrey made a motion with a second from Mr. Rozzi to approve Resolution 21-0707B.

Roll call as follows:	Mark Sousa	Yes
	Joe Rozzi	Yes
	Darryl Cordrey	Yes

-Resolution 21-0707C: Adopting Stormwater Management program

This Resolution will adopt the stormwater management program through the Warren County Storm and Water District. Districts that are included will be Erosion Prevention and Sediment Control, Post-Construction Storm Water Runoff Control, and Illicit Detections and Elimination.

Mr. Centers stated that this puts us in compliance with Warren County's regulations.

Mr. Cordrey made a motion with a second from Mr. Rozzi to approve Resolution 21-0707C.

Roll call as follows:	Joe Rozzi	Yes
	Darryl Cordrey	Yes
	Mark Sousa	Yes

Mr. Centers discussed the Warren County Water Softening Project. They are working on a north and south plant; once complete, residents can remove private home water softening devices or if they would like to keep their devices in service, they should lower their settings as to not over

soften their water. The treatment plant will soften using a non-filtration membrane from the County. They will also continue to add fluoride. October of 2022 is the in-service expectancy.

Mr. Rozzi asked how much of the Township is serviced By Warren County Water versus Western Water.

Mr. Hickey stated that the Township is divided by Zoar Road. A little over half is serviced by Warren County and approximately 40% is serviced by Western Water.

Mr. Sousa asked if we could share this information on the Township's social media sites and send this out to all of our HOA contacts.

Fiscal Report

Mr. Weber mentioned that the 2020 Audit is officially complete and clean with the Auditor of State. The report is available for public viewing.

Administrator's Report

Mr. Centers mentioned that the Freedom Parade was a great event. We had over 40 entries. Our Grand Marshall's were Richard and Kathy Oeder and they both dressed very festively! We had a large crowd in downtown Maineville and a separate large crowd at Testerman Park. There was a great sense of community and relationship with the Village of Maineville.

Next Mr. Centers stated that the excavators would be at the community center removing all bushes and footers for the foundation. There is roughly a 4–5-week process for the renovations.

The Baxter Road closure will begin next Monday, July 12th with a second closure on Friday, July 16th. We have been in contact with the homeowners since there is only one access point. Both days, the road will be closed from 8 am to 6:30 pm. We are prepared for all sides of this closure should there be an emergency. We understand that this is an inconvenience, but it is necessary.

The Warren County Commissioners approved a new tactical vehicle for our SWAT team. We have 3 members of our department that serve on this team, so we wanted to Thank them for the added layer of security.

Lastly, Mr. Centers mentioned that Mr. Sousa's son just graduated training for the United States Army last weekend. He graduated from Fort Benning and is now an infantryman with the Army so Congratulations to him!

Mr. Sousa stated that this is a huge commitment for his son, and it will continue to benefit him in the long run. They stayed on base and got to see some of the aspects that come along with serving our country.

Mr. Centers also thanked Mr. Rozzi for all his hard work over the holiday weekend stating.

Mr. Rozzi stated that it is all his family has ever done and known. He joked that he could not imagine attending a barbecue!

Trustee Comments

Mr. Rozzi apologized for missing the Freedom Parade but it was a busy weekend for his company. He thanked everyone for the shout out and for celebrating responsibly.

Mr. Sousa recognized Ms. Nicole Earley for all her hard work put into the parade. He also gave a little shout out to Mr. Weber about the Old 3C tree trimming delay; He was really responsive and reached out to some County folks to make sure that work would not continue into the next day and hold up more traffic during rush hour while we already have significant detours in place. Lastly, he mentioned that during his visit for his son's graduation, it was very refreshing to see the diversity in the individuals signing up to serve our Country.

Mr. Cordrey commented that the Freedom Parade was very well done. It was much different this time around and was probably the biggest and best yet. He is looking forward to next year's event. He thanked Maineville for the collaboration of the event. He reminded everyone that the next events are National Night Out in August as well as the Cardboard Boat Regatta.

Executive Session

Mr. Cordrey made a motion with a second from Mr. Rozzi to enter Executive Session in reference to O.R.C. 121.22 (G) (1); to consider the appointment, employment, or compensation of a public employee or official, at 7:31 pm.

Roll call as follows:

Darryl Cordrey	Yes
Joe Rozzi	Yes
Mark Sousa	Yes

Mr. Cordrey made a motion with a second from Mr. Rozzi to come out of Executive Session at 8:14 pm.

Roll call as follows:

Darryl Cordrey	Yes
Joe Rozzi	Yes
Mark Sousa	Yes

Adjournment

With no further business to discuss, Mr. Cordrey made a motion with a second from Mr. Rozzi to adjourn at 8:14 pm.

Roll call as follows:

Joe Rozzi	Yes
Mark Sousa	Yes
Darryl Cordrey	Yes

LEGISLATIVE COVER MEMORANDUM

Introduction:	July 21, 2021
Effective Date:	Next available date
Agenda Item:	<u>Resolution 21-0721</u> A Resolution accepting public streets from maintenance and setting speed limits on Sections Eleven “B” and Eleven “C”, in the Regency Subdivision, Hamilton Township, dispensing with the second reading and declaring an emergency.
Submitted By:	Kenny Hickey
Scope / Description:	This will allow Hamilton Township to accept Section Eleven “B” and Eleven “C” of the Regency subdivision from Warren County as Hamilton Township streets and establish the Township speed limit of 25 mph. This Resolution is declared an emergency measure necessary for the immediate preservation of the peace, health, safety, and welfare of Hamilton Township. The reason for the emergency is to provide an immediate establishment of a safe speed.
Budget Impact:	\$0
Vote Required for Passage:	3 of 3

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:30 p.m. on July 21, 2021, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Darryl Cordrey - Trustee
Joseph P. Rozzi – Trustee
Mark Sousa - Trustee

Mr. _____ introduced the following resolution and moved its adoption:

HAMILTON TOWNSHIP, WARREN COUNTY OHIO
RESOLUTION NUMBER 21-0721

**A RESOLUTION ACCEPTING PUBLIC STREETS FOR MAINTENANCE AND
SETTING SPEED LIMITS ON SECTION ELEVEN "B" AND ELEVEN "C", IN THE
REGENCY SUBDIVISION, HAMILTON TOWNSHIP, DISPENSING WITH THE
SECOND READING AND DECLARING AN EMERGENCY**

WHEREAS, Warren County Commissioners have accepted the following streets in the Regency subdivision and approved them for maintenance by Hamilton Township and Hamilton Township is accepting the same for maintenance Section Eleven "B" (11B) and Eleven "C" (11C) shown on the attached Exhibit A.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Township Trustees of Hamilton Township, Warren County, Ohio:

SECTION 1. Hamilton Township accepts Section Eleven "B" and Eleven "C" as shown on the attached Exhibit A of the Regency subdivision for maintenance.

SECTION 2. The speed limit in Section Eleven "B" (11B) and Eleven "C" of the Regency subdivision, Hamilton Township is hereby established at twenty-five (25) miles per hour.

SECTION 3. The Trustees of Hamilton Township, upon majority vote, do hereby dispense with the requirement that this Resolution be read on two separate days, and hereby authorize the adoption of this Resolution upon its first reading.

SECTION 4. This Resolution is hereby declared an emergency measure necessary for the immediate preservation of the peace, health, safety and welfare of Hamilton Township. The reason for the emergency is to provide for an immediate establishment of a safe speed limit.

SECTION 5. This Resolution shall take effect on the earliest date allowed by law.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Darryl Cordrey –	Aye _____ Nay _____
Joseph P. Rozzi –	Aye _____ Nay _____
Mark Sousa –	Aye _____ Nay _____

Resolution adopted this 21st day of July 2021.

Attest:

Kurt E. Weber, *Fiscal Officer*

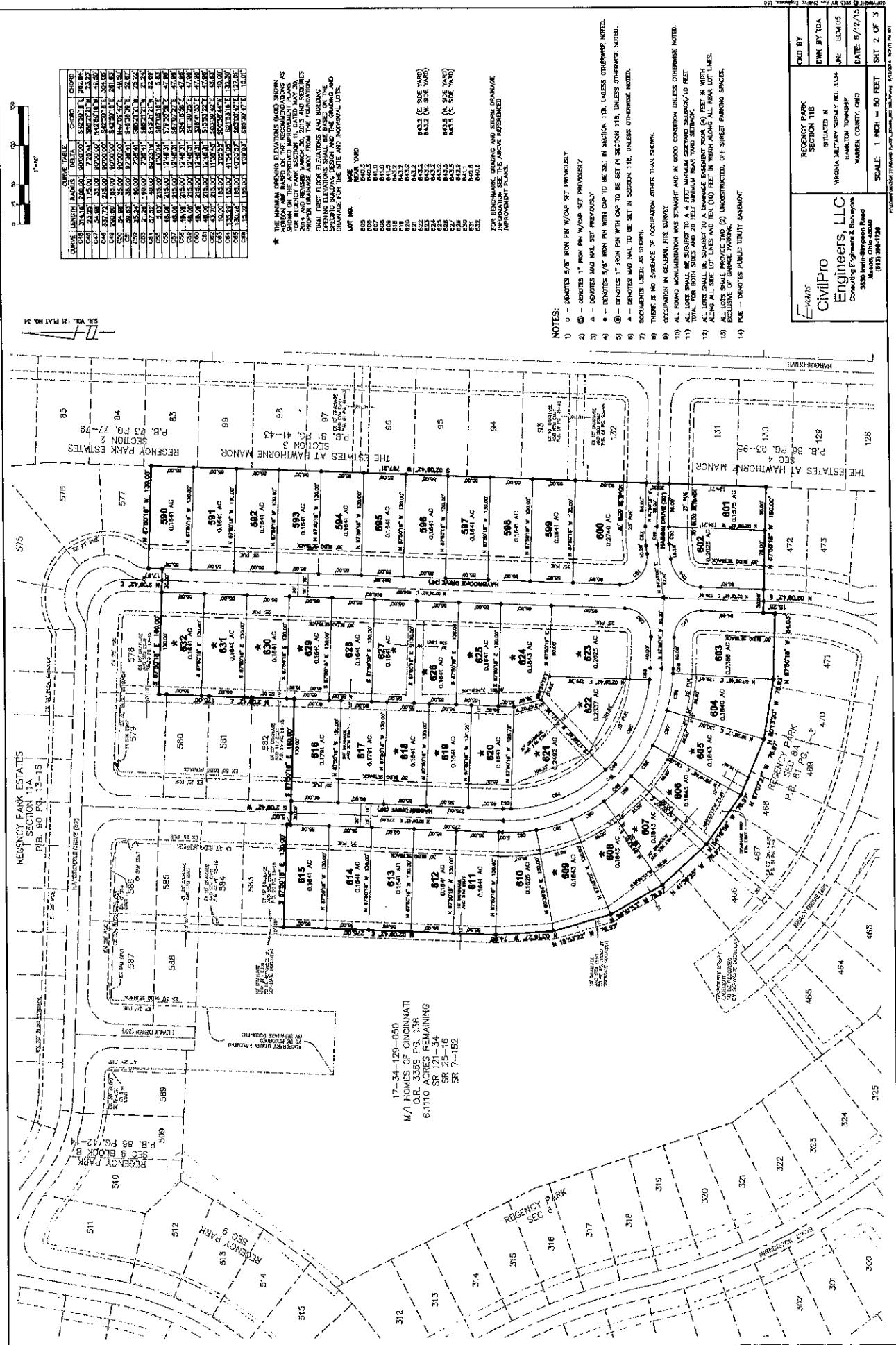
Approved as to form:

Benjamin J. Yoder, *Law Director*

I, Kurt E. Weber., Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on July 21, 2021.

Date: _____

Kurt E. Weber, *Fiscal Officer*



SUPERIMPOSITION MAP

1

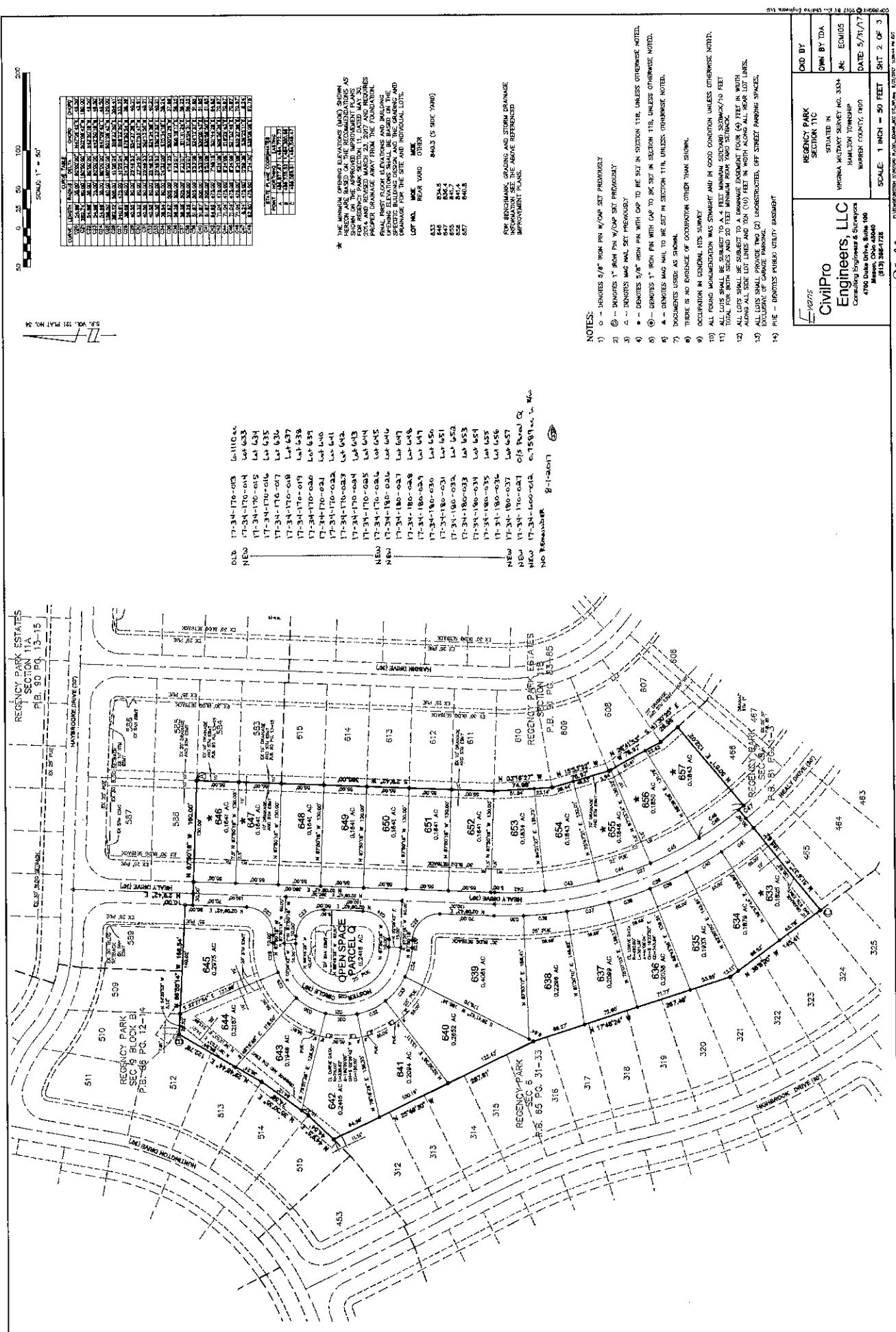
ADDITIONS

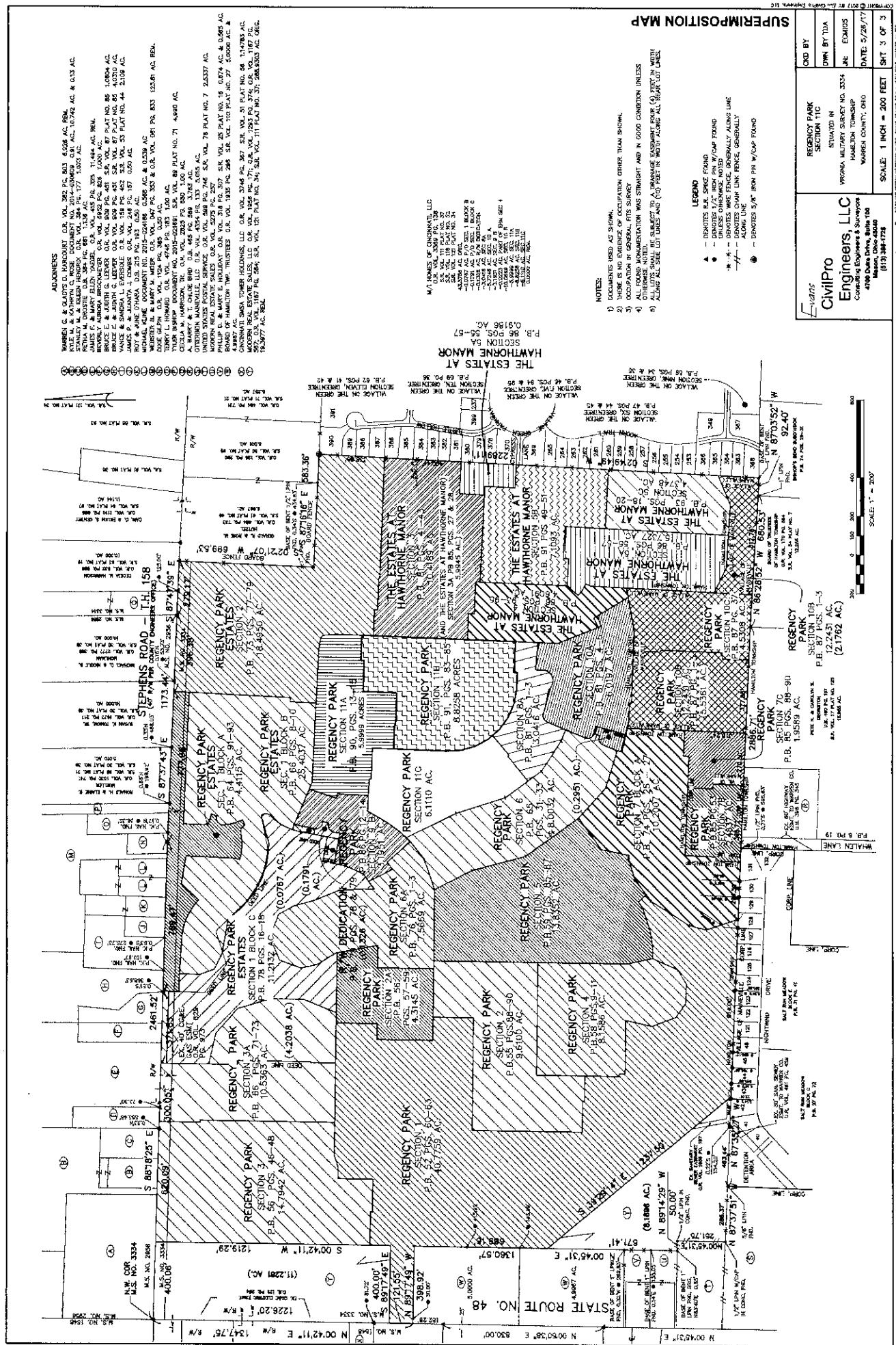
LINE TABLE		CURVE TABLE	
LINE	TABLE	BEARING	CH. DISTANCES
L1		N 81° 20' 45"	
L2		N 74° 24' N	
L3		N 65° 19' 30" W	
L4		N 44° 39' E	
L5		N 32° 35' E	
L6		N 20° 45' E	
L7		S 80° 52' 47"	
L8		S 62° 21' 24" W	
L9		S 40° 00' 00" W	
L10		S 22° 23' 24" W	
L11		S 13° 45' 27" E	
L12		S 6° 33' 22" E	
L13		S 0° 15' 53" E	
L14		S 20° 06' E	
L15		S 30° 57' W	
L16		S 45° 27' W	

SUPERIMPOSITION MAP

LEGEND

- ▲ — DENOTES IRON SPICE FENCE
- — DENOTES 1/2" IRON SPICE FENCE UNLESS OTHERWISE NOTED
- ◆ — DENOTES WIRE FENCE, OR FENCE LINE
- * — DENOTES CHAIN LINK FENCE ALONG LINE
- ◎ — DENOTES 6 1/2" IRON PIN





Evans
CivilPro
Engineers, LLC
Consulting Engineers & Surveyors

October 20, 2016

Ms. Sheliah K. Withrow
Warren County Engineer's Office
105 Markey Road
Lebanon, Ohio 45036

Re: Regency Park Section 11B
(ECMI05)

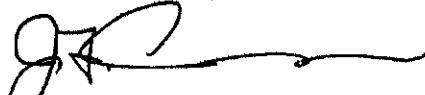
Dear Ms. Withrow:

Please accept this letter as certification that all monuments and lot corner pins as shown on the record plat for the above referenced subdivision have been set.

If you have any questions, please call our office at 513-398-1728.

Regards,

Evans CivilPro Engineers, LLC



Joseph F. Charlson, P.S.

Enclosures
JFC/ekr

P:\ECMI05\Correspondence\Letters\ECMI05 Sec 11B IP ltr 2016-10-20.doc

Evans

**CivilPro
Engineers, LLC**
Consulting Engineers & Surveyors

July 20, 2017

Ms. Sheliah Withrow
Warren County Engineer's Office
105 Markey Road
Lebanon, Ohio 45036

Re: Regency Park, Section 11C
(ECMI05)

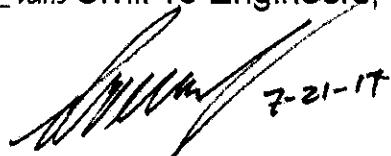
Dear Ms. Withrow:

Please accept this letter as certification that all monuments and lot corner pins as shown on the record plat for the above referenced subdivision have been set.

If you have any questions, please call our office at 513-398-1728

Sincerely,

Evans CivilPro Engineers, LLC



7-21-17

Scott R. Lindgren, P.S.

Enclosures

C:\Job Docs\ECMI05\ECMI05 WarCo Sec 11C IP Itr 2017-07-20.doc



July 7, 2021

Hamilton Township
Attn: Kenny Hickey
7780 South State Route 48
Hamilton Township, Ohio 45039

Re: Regency Park, Sections 11B & 11C

Dear Hamilton Township,

Please be advised that the punch list items compiled by inspections for the above have been completed and inspected and found to be satisfactory per Warren County Engineer Regulations.

Your acceptance letter will allow this office to release bonds and turn the streets over for public maintenance.

Per Hamilton Township request our office will e-mail a copy of the Survey Certificate and As-Builts (if required) to your office upon receipt as required prior to issuance of your acceptance letter.

Upon your Subdivision Inspector's report of our final review being acceptable and you concur then please send a letter or e-mail that you are willing to accept the street for public maintenance. In the same token we ask that the township forward any objections to our office within 30-days from the date of this letter.

Sincerely,

Neil F. Tunison, P.E., P.S.
Warren County Engineer

Jason Fisher

Jason Fisher
Subdivision Inspection

Cc: M/I Homes of Cincinnati, LLC -- Bobby Tyra & Zach Toebben (E-Mail only)
Hamilton Twp - Brent Centers, Administrator (E-Mail only)
Soil & Water - (E-Mail only)
File

WARREN COUNTY ENGINEER'S OFFICE

ADMINISTRATION and ENGINEERING
210 W Main St. Lebanon, OH 45036
Telephone (513) 695-3301 Fax (513) 695-7714

HIGHWAY MAINTENANCE, PERMITS, and INSPECTION
105 Markey Rd. Lebanon, OH 45036
Telephone (513) 695-3336 Fax (513) 695-3323