

## Hamilton Township Trustee Meeting

August 16, 2023

Trustee Board Chairman, Mark Sousa, called the meeting to order at 6:00 p.m. Mr. Rozzi, Mr. Cordrey and Mr. Sousa were present.

Roll call as follows:

Joe Rozzi	Yes
Mark Sousa	Yes
Darryl Cordrey	Yes

The *Pledge of Allegiance* was recited by all.

A motion was made by Mr. Sousa, with a second by Mr. Rozzi, to approve the clerk's journal and accept the tapes as the Official Meeting Minutes of the August 16, 2023, Trustee Meeting.

Roll call as follows:

Mark Sousa	Yes
Joe Rozzi	Yes
Darryl Cordrey	Yes

A motion was made by Mr. Sousa, with a second by Mr. Rozzi, to approve the bills as presented before the Board.

Roll call as follows:

Darryl Cordrey	Yes
Joe Rozzi	Yes
Mark Sousa	Yes

### **Public Comments**

Mr. Sousa opened the floor to public comments at 6:01 pm.

Mr Sisk: Requesting consideration from Hamilton Township to passing a non-binding resolution to Article V Convention.

Mr. Hatfield: Reiterates the request for the Article V Convention non-binary resolution to oppose amendments to our constitution.

Mr Sousa: Will take into consideration the matter and overlook the House Bill.

Mr. Sousa closed the floor to public comments at 6:12 pm

**New Business**

- Resolution 23-0816A: Increase in appropriations for grant

Mr. Sousa: Confirming with Chief Hughs and Jewett that the increase of the funds is for the Wellness Grant, conducting mental health visits and consultations for first responders. Also, reaffirming the funding is initially out of pocket but will get reimbursed. He inquired about the involvement of the first responders and if people are signing up for the program.

Chief Hughs: Confirmed most if not all the fire department and police department have been interviewed. Departments do quarterly checks and on call as needed. Funds are 100% reimbursed by the state.

Chief Jewett: Department is putting together training for spouses/immediate family members that they too are impacted by the stresses of the first responder's job.

Mr. Sousa: Refunded appropriations for Police total \$9,125, Fire and EMS total \$11,750.

Mr. Sousa made a motion with a second from Mr. Rozzi to approve Resolution 23-0816A.

Roll call as follows:	Mark Sousa	Yes
	Joe Rozzi	Yes
	Darryl Cordrey	Yes

- Resolution 23-0816B: Warren County Solid Waste Plan

Mr. Sousa: Annual statement continuing services and maintaining relationships with Warren County Water and Waste.

Mr. Pelfrey: Making sure that the facility is within Warren County code with annual inspections, with employees completing monthly inspections with disposal.

Mr. Sousa made a motion with a second from Mr. Rozzi to approve Resolution 23-0816B.

Roll call as follows:	Mark Sousa	Yes
	Joe Rozzi	Yes
	Darryl Cordrey	Yes

- Resolution 23-0816C OPWC: Project with Village of Maineville

Pelfrey: Brought to his attention a year and half ago from the Village of Maineville, they have a joint culvert that runs from Mulberry to Sycamore through private properties. Due to development and heavy rains the pipe cannot take the volume of water and is deteriorating. Thus,

causing flooding and affecting residents. Assessment was done a year ago by Public Works. Project cost totaling \$436, 795, Township contributing \$55,518, Village \$123,572, with \$257,705 remaining for the requested grant amount. Our portions are 10% of the total cost for the project.

Mr. Sousa: Questions the timeline of the project

Mr. Pelfrey: Timeline is based on the submission of the grant then would have to be put out to bid first.

Mr. Sousa: Overlooks provided statements by Kurt Weber (Fiscal Officer) certifying the funds are available.

Yoder : Clarifying that the grant submission is authorizing Township Administrator and Fiscal Officer to enter governmental agreement duties and roles applying for the grant.

Mr. Sousa made a motion with a second from Mr. Rozzi to approve Resolution 23-0816C.

Roll call as follows:	Mark Sousa	Yes
	Joe Rozzi	Yes
	Darryl Cordrey	Yes

-Motion: Motion to approve roofing Contract for 2024

Mr. Sousa made a motion with a second from Mr. Rozzi to approve roofing Contract for 2024.

Roll call as follows:	Mark Sousa	Yes
	Joe Rozzi	Yes
	Darryl Cordrey	Yes

-Motion: Purchase of Cemetery Deeds

Mr. Sousa made a motion with a second from Mr. Rozzi to approve purchase of cemetery deeds.

Roll call as follows:	Mark Sousa	Yes
	Joe Rozzi	Yes
	Darryl Cordrey	Yes

## **Human Resources**

- Motion: Motion to amend the employee roster of Hamilton Township as presented.

Mr. Sousa made a motion with a second from Mr. Rozzi to approve the employee roster of Hamilton Township as presented.

Roll call as follows:	Mark Sousa	Yes
	Joe Rozzi	Yes
	Darryl Cordrey	Yes

**Trustee Comments**

Mr. Rozzi: Invites residents to volunteer at the Cardboard Regetta taking place at Oder’s Lake Saturday, August 19<sup>th</sup> from 11am-2pm. Reach out to Nicole Earley with Parks and Recreation if interested in volunteering.

Mr. Cordrey: Encourages residents to attend the Little Miami Food Truck being held at Little Miami High School on August 26<sup>th</sup>.

Mr. Sousa: With school back in session and an increase in buses on the road, drivers will want to anticipate more traffic/delays.

**Administrator’s Report**

Mr. Sousa: Mr. Weber will provide July’s fiscal update during the first September meeting, and August’s in the second September meeting.

**Executive Sessions**-Motion to adjourn into executive session at 6:29 pm in accordance with ORC 121.22(G)(I) to discuss employment and compensation of a public employee.

Mr. Sousa made a motion with a second from Mr. Rozzi to adjourn the executive session in employment compensation of a public employee.

Roll call as follows:	Mark Sousa	Yes
	Joe Rozzi	Yes
	Darryl Cordrey	Yes

The Board of Trustees re-convened from Executive Session at 7:44 pm with no further business.

## **Adjournment**

With no further business to discuss, Mr. Sousa made a motion, with a second from Mr. Rozzi, to adjourn at 7:44 pm.

Roll call as follows:	Mark Sousa	Yes
	Joe Rozzi	Yes
	Darryl Cordrey	Yes