



HAMILTON TOWNSHIP

HAMILTON TOWNSHIP ADMINISTRATION

Mark Sousa – *Board Chair*

Joseph Rozzi – *Vice Chair*

Darryl Cordrey – *Trustee*

Kurt Weber – *Fiscal Officer*

7780 South State Route 48
Maineville, Ohio 45039
Phone: (513) 683-8520

Township Administrator

Steve Pegram

(513) 239-2372

Police Department

Scott Hughes – Police Chief

Phone: (513) 683-0538

Fire and Emergency Services

Jason Jewett – Fire Chief

7684 South State Route 48

Maineville, Ohio 45039

Phone: (513) 683-1622

Public Works

Don Pelfrey – Director

Phone: (513) 683-5320

Assist. Fiscal Officer

Ellen Horman

Phone: (513) 239-2377

Human Resources

Cheryl Allgeyer

Phone: (513) 239-2384

Zoning Administrator

Cathy Walton

Phone: (513) 683-8520

Parks and Recreation

Nicole Earley

(513) 683-5360

TRUSTEE MEETING AGENDA 08/16/2023

6:00 PM

- Roll Call
- Pledge of Allegiance
- Approve of the Clerk's Journal and Accept the audio/video recording as the Official Minutes of the August 2nd Board of Trustees regular meeting.
- Bills before the Board

Public Comments

New Business

- **Resolution** – Resolution 2023-0816A – Increase in appropriations for grant
- **Resolution** – Resolution 2023-0816B – Warren County Solid Waste Plan
- **Resolution** – Resolution 2023-0816C OPWC Project with Village of Maineville.
- **Motion** – Motion to approve roofing contract for 2024
- **Motion** – Purchase of Cemetery Deeds

Human Resources

- **Motion** – Motion to amend the employee roster of Hamilton Township as presented.

Trustee Comments

Administrator's Report

Executive Session – Motion to adjourn into executive session at ____ in accordance with ORC 121.22(G)(1) to discuss employment and compensation of a public employee.

Adjournment

The agenda is to give an idea of the various discussions before the Board. The time and order of Agenda items is subject to change in order to maintain efficiency and timeliness of the meetings. Citizens may address the Board under the Public Comment section of the agenda.

The following guidelines protect your rights as well as those of others:

1. Speakers must state their name and full address for the record.
2. The Board Chair will recognize each speaker, and only one person may speak at a time.
3. Speakers will address any and all comments to the Board of Trustees and Fiscal Officer. The Board may request further information from staff at their discretion.
4. Anyone who willfully disrupts a Board meeting may be barred from speaking further or may be removed from the meeting and detained by officers of the Hamilton Township Police Department. (ORC 505.09; ORC 2917.12)

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:00 p.m. on August 16, 2023, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Mark Sousa – Trustee, Chair
Joe Rozzi – Trustee,
Darryl Cordrey – Trustee

Mr. _____ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO
RESOLUTION NUMBER 23-0816A**

**A RESOLUTION AUTHORIZING AND APPROVING AN INCREASE IN TOWNSHIP
APPROPRIATIONS IN THE POLICE FUND 2081 AS WELL AS FIRE/EMS FUND 2283
TO RECONCILE BUDGETS FOR CALENDAR YEAR 2023**

WHEREAS, the Board of Township Trustees wishes to authorize and approve an increase in appropriations in order reconcile budgets and appropriations for calendar year 2023;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Township Trustees of Hamilton Township, Warren County, Ohio:

- SECTION 1.** The Fiscal Officer is hereby authorized and directed to increase the appropriations for the Police District Fund Line Item 2081-210-360-0000, Contracted Services in the amount of \$9,125.
- SECTION 2.** The Fiscal Officer is hereby authorized and directed to increase the appropriations for the Fire and EMS Fund Line Item 2283-2020-360-0000 Contracted Services in the amount of \$11,750.
- SECTION 2.** The Fiscal Officer is hereby authorized and directed to approve a Blanket Certificate in the amount reflected in Section 1 and 2 of this Resolution.
- SECTION 3.** This Resolution shall take effect on the earliest date allowed by law.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

| | | |
|------------------|-----------|-----------|
| Joe Rozzi – | Aye _____ | Nay _____ |
| Mark Sousa – | Aye _____ | Nay _____ |
| Darryl Cordrey – | Aye _____ | Nay _____ |

Resolution adopted this 16th day of August 2023.

Attest:

Kurt E. Weber, *Fiscal Officer*

Approved as to form:

Ben Yoder, *Law Director*

I, Kurt E. Weber., Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on August 16, 2023.

Date: _____

Kurt E. Weber, *Fiscal Officer*



Office of Chief of Police
08/16/23 Trustee Meeting

The following motion(s) is/are requested by the Board of Hamilton Township Trustees from the Chief of Police

MOTION TO APPROVE RESOLUTION 23-0816A - RESOLUTION AUTHORIZING APPROPRIATIONS OF FUNDS FOR THE POLICE AND FIRE DEPARTMENT IN CONTRACTED SERVICES.

These appropriations will be used to fund the First Responder Wellness Program for 2023. All funds spent will be reimbursed 100 percent by the State of Ohio as part of the ARPA Grant received by the Township. The First Responder Wellness Program mandates all first responders to receive a wellness check with mental health providers annually as well as bi-annual officer wellness training. The total cost for 2023 is \$20,875.

Fire Department - \$11,750

Police Department - \$9,125

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:00 p.m. on August 16, 2023, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Mark Sousa - Trustee, Chair
Joseph P. Rozzi – Trustee, Vice *Chair*
Darryl Cordrey – Trustee

Mr. _____ introduced the following resolution and moved its adoption:

HAMILTON TOWNSHIP, WARREN COUNTY OHIO
RESOLUTION NUMBER 23-0816B

WHEREAS, the Warren County Solid Waste Management District, by its Solid Waste Policy Committee, has adopted a Solid Waste Management Plan for the District; and

WHEREAS, pursuant to Ohio Revised Code Section 3734.55(B), the Board of County Commissioners and the legislative authority of each municipal corporation or township under the jurisdiction of the District, must approve or disapprove the Plan by ordinance or resolution; and

WHEREAS, the _____ Township Trustees, Warren County, Ohio have reviewed the Plan and considered it at a duly called meeting; and

WHEREAS, the Plan furthers the public interest; and

NOW BE IT THEREFORE RESOLVED, that the Solid Waste Management Plan of the Warren County Solid Waste Management District, adopted by the Solid Waste Policy Committee on July 17, 2023, is hereby approved;

AND BE IT FURTHER RESOLVED, that a copy of this Resolution of Approval shall promptly be delivered, or caused to be delivered, to the Solid Waste Management Policy Committee of the Warren County Solid Waste Management District.

NOW THEREFORE BE IT RESOLVED, that the above-listed property shall be sold, by private sale, without advertisement or public notification.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

| | | |
|-----------------|-----------|-----------|
| Mark Sousa | Aye _____ | Nay _____ |
| Joseph P. Rozzi | Aye _____ | Nay _____ |
| Darryl Cordrey | Aye _____ | Nay _____ |

Resolution adopted this 16th day of August 2023.

Attest:

Kurt Weber, Fiscal Officer

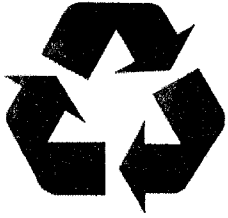
Approved as to form:

Brodi Conover, Asst. Law Director

I, Kurt Weber, Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on August 16th, 2023

Date: _____

Kurt Weber, Fiscal Officer



WARREN COUNTY

SOLID WASTE MANAGEMENT DISTRICT

Steve Pegram, Administrator
Hamilton Township
7780 South State Route 48
Hamilton, Township, OH 45039

July 28, 2023

Dear Mr. Pegram:

I am pleased to announce that the Warren County Solid Waste Policy Committee is in the final stages of updating our Solid Waste Plan as mandated by the State of Ohio (ORC §3734.56) covering a planning period of fifteen years. In October 2021 the policy committee began work on the plan by evaluating all programs provided by the District and offering insights to best meet the solid waste and recycling needs of Warren County, while ensuring compliance with the state goals required by the Ohio EPA.

HISTORY:

In November 2022 the District completed a draft of the plan, which was submitted to the Ohio EPA. A non-binding advisory opinion was received from the Ohio EPA January 17, 2023. After addressing Ohio EPA's comments, the District held a 30-day public comment period, followed by a public hearing on July 6, 2023. Now we are at the point in the process where we will be seeking ratification from our political subdivisions. For this plan update, we are required to obtain a 60% approval rate (based on population figures) from the townships, villages, and city within our district.

RATIFICATION:

The 90-day ratification period for this plan will begin on August 1st and close on October 30th of this year. For the District to receive ratification status required by the State of Ohio, 60% of the political subdivisions must review the plan and pass a resolution or ordinance declaring said approval. For your convenience, sample resolutions and ordinances are included in this packet. It should be noted that failure to act during the 90-day ratification period will result in an automatic "no" vote from your jurisdiction, which could prevent plan ratification. (Should the District fail to receive an approved plan, the Ohio EPA may write and impose a state-issued plan for the District, thus removing any local control or input into programs required of communities with the District.)

To provide sufficient funding to implement the required programs outlined in this plan, the District is authorized to assess generation fees, which are fees that Ohio waste haulers must remit to solid waste districts in support of recycling and waste reduction programs required for plan implementation. The current rate is \$0.50 per ton, and with approval of this plan update, that rate is not anticipated to increase prior to the next plan-



writing cycle. (It should be noted that these generation fees are NOT taxes levied against local residents, but rather are monies remitted by waste haulers in support of required recycling and waste reduction programming.)

In order for the District to receive an approved plan, we need the help of our political subdivisions. During the 90-day ratification period (from August 1st through October 30th, 2023, we are asking that your local officials assist us by doing the following:

- ☑ Review the Solid Waste Management Plan at the District's website: www.co.warren.oh.us/solidwaste
- ☑ After review of the plan, please pass a resolution or ordinance granting the approval of your township/village/city.
- ☑ Forward a copy of that resolution or ordinance to the Solid Waste Management District for inclusion in the plan.

Obtaining an approved plan will allow our District to maintain compliance with state laws and continue offering the local programs and services Warren County residents and businesses have come to appreciate and expect.

PLAN PACKET:

Included in this Plan Packet are the following items:

- 1) **At the District's Website, www.co.warren.oh.us/solidwaste, entire copy of the Solid Waste Management Plan** – The website includes a link to a PDF version of the plan for your use when approving the plan.
- 2) **Paper-copy of the Executive Summary** – Because the entire Solid Waste Plan is very comprehensive, the Executive Summary provides an overview of the most significant data and programs contained in the plan.
- 3) **Sample resolutions/ordinances for your use in approving the plan** – As mentioned above, electronic versions of these documents are also available by reaching out to the District's Coordinator at Susanne.mason@co.warren.oh.us.

On behalf of the Warren County Solid Waste Management District and Policy Committee, I would like to thank you in advance for your assistance in obtaining an approved solid waste plan for our district. Should you have any questions or would like to request a hardcopy of the plan in its entirety, please do not hesitate to contact me or any other member of our department at (513) 695-1210. You may also email me your questions or copy of your passed resolution/ordinance at the following address: Susanne.mason@co.warren.oh.us.

We look forward to hearing from you soon as we continue to offer recycling and waste reduction opportunities to the residents and businesses of Warren County.

Sincerely,



Susanne Mason
Director



WARREN COUNTY SOLID WASTEMENT MANAGEMENT DISTRICT

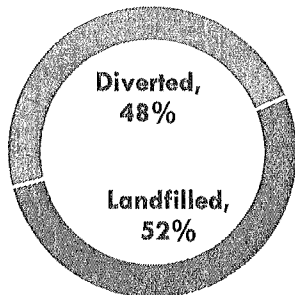
2024-2038 SOLID WASTE MANAGEMENT DISTRICT PLAN UPDATE

As a result of House Bill 592, each Ohio county is required to establish or join other counties to form a solid waste management district. There are 52 solid waste districts in Ohio. Warren Solid Waste Management District (District) is in compliance with regulations and goals set by the Ohio Environmental Protection Agency (Ohio EPA). Ohio EPA requires that ten waste reduction strategies be implemented that will enable the District to meet the goals established in the 2020 State Plan.

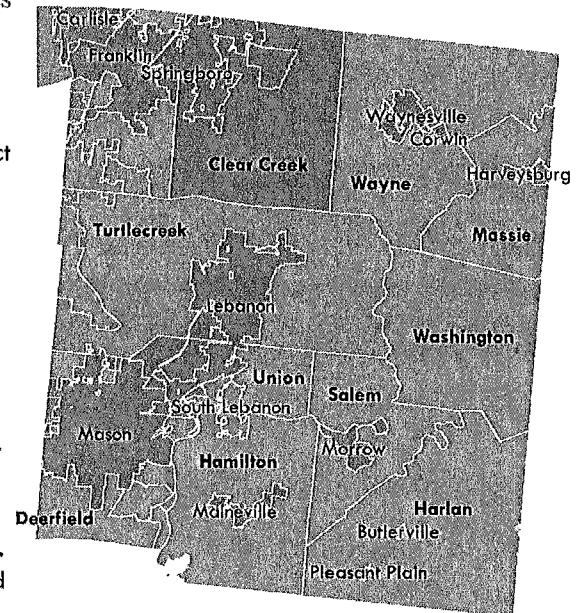
Ohio EPA Goal: The SWMD shall provide access to recycling opportunities to 80% of its residential population in each county and ensure that commercial generators have access to adequate recycling opportunities.

The District's integrated solid waste management system relies heavily on neighboring districts for landfill, transfer facility, and recycling processing infrastructure. The District operates in an open market system, which means customers have a choice of any waste hauler because the system is open to competition. Eleven of the municipal and village political jurisdictions procure one contractor, a single source, to provide specified collection services for their single-family residents. The remaining political jurisdictions operate with individual contracts or private subscriptions, a system where residents contract directly with the hauler of their choice.

Total District Diversion



Recycling activities of commercial and industrial sector businesses were managed by private service providers. Businesses contact available service providers directly for collection and recycling services. Residential recycling activities were also collected and processed by private service providers. The residential recycling infrastructure includes curbside programs and four drop-off locations throughout the



Recycling Curbside Service Type
 ■ Non-Subscription Curbside
 ■ Subscription Curbside

Landfill Capacity: The District does not direct where its wastes are to be taken, waste haulers are able to take the wastes to a licensed sanitary landfill either inside or outside the State of Ohio. There is approx. 23 years left of the Rumpke Sanitary Landfill where over 90% of the Warren County's waste is taken.

Planning: Residential recycling programs provide adequate infrastructure and performance. Maintaining countywide curbside recycling is a high support and priority item for the Policy Committee. The District will continue to support the residential curbside infrastructure with Performance Obligation Agreements and to demonstrate compliance with State Plan Goal #1 Access. Contract assistance will be offered to ensure jurisdiction residents have best services at competitive prices. The District will also explore untapped opportunities such as: participation, incentives, multi-family units, outreach and education, monitoring, and resident perception of costs. The residential/commercial waste reduction rate is projected to hold at 21 percent. Future waste will continue to be managed through methods of recycling, composting and disposal.

Revenue and Investment: The District uses generation fees, local funding from the County Courts, and the District's Reserve Fund for implementation of the Plan. The generation fee is \$0.50 per ton on solid waste generated in Warren County and disposed at transfer facilities or landfills located in Ohio. In comparison to regional solid waste management districts, the District has the lowest per capita revenues and expenses. Funding from County Courts reinforces the Litter Collection Program and uses court directed people that are required to perform community service work as part of a judgment (The Courts provide the District with \$30,000 per year for this activity). The District Reserve Fund was generated over time and came from the Tier Fees charged at Bigfoot Run Sanitary Landfill when it was operating.

Plan implementation expenses are projected to average \$205,000 annually over the 15-year planning period, while revenues are projected to average \$140,000 annually. This deficit in spending will continue to draw down the District's Reserve Fund.

2018 PLAN AND 2024 PLAN COMPARISON

| | 2018 Plan | 2024 Plan |
|--|---|--|
| Residential/Commercial Recycling Rate | 20% | 21% |
| Industrial Recycling Rate | 73% | 91% |
| Demonstration of 80% of Population with Access to Recycling | ✓ | ✓ |
| Generation Fee Funding | \$0.50 per ton | \$0.50 per ton |
| Available Disposal Capacity for Plan Period | Yes | Yes |
| Designation | Precludes facility designations | Precludes facility designations |
| Rules | Maintains established rules. No proposed rules. | Maintains established rules. No proposed rules. |
| Programs | | |
| Curbside option for single-family housing | All 24 jurisdictions | All 24 jurisdictions |
| Drop-off Stations | 1 in Deerfield Township 1 in Mason 2 in Lebanon | 1 in Deerfield Township 1 in Mason 2 in Lebanon |
| Private paper collection and drop-offs | ✓ | ✓ |
| Solid Waste and Recycling Assessments | ✓ | ✓ |
| Waste Exchange | ✓ | ✓ |
| Electronics Collection | Annual event | Annual event |
| HHW Information | ✓ | ✓ |
| HHW Management Strategy | Ascertain resident and stakeholder engagement and explore outlets for HHW. | Ascertain resident and stakeholder engagement and explore outlets for HHW. |
| Lead-Acid Battery Information | ✓ | ✓ |
| Scrap Tire Disposal Information | ✓ | ✓ |
| Yard Waste Composting Programs | ✓ | ✓ |
| Food Waste Management | Add information to Website | Add information to Website |
| District Webpage | Add a business content page; Link jurisdiction webpages; develop a common suite of messaging materials | Business content page; Link jurisdiction webpages; Recycling Outlets page |
| Resource Guide | ✓ | ✓ |
| Education Provider | ✓ | ✓ |
| Outreach and Marketing Plan | Specific strategies of outreach to residential, commercial, industrial, political leaders, and schools. | Specific strategies of outreach to residential, commercial, industrial, political leaders, and schools. |
| Recycling Incentive Mini Grants | \$250 grant to schools, scouts and non-profits for composting and recycling projects | \$1,000 (updated in 2023) grant to schools, scouts and non-profits for composting and recycling projects |
| Commercial and Industrial Surveying | ✓ | ✓ |
| Curbside Recycling Monitoring Plan | ✓ | ✓ |
| Performance Obligation Agreements | ✓ | ✓ |
| Roadside Litter Collection Program | Scheduled to purchase trucks | Scheduled to purchase trucks |

RESOLUTION 2023-20

RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN INTERGOVERNMENTAL COOPERATIVE AGREEMENT WITH HAMILTON TOWNSHIP BOARD OF TRUSTEES, HAMILTON TOWNSHIP, WARREN COUNTY, OHIO AND DECLARING AN EMERGENCY

WHEREAS, the Village of Maineville ("Village") is a municipal corporation that desires to cooperate with Hamilton Township, Warren County, Ohio (the "Township") in an effort to fully and efficiently remediate the water flow issues in the vicinity of two identified culverts within the Village and the Township with as little detrimental impact on involved private properties as possible, and

WHEREAS, the Village desires to complete repair and/or replacement work with respect to both culverts contemporaneously (the "Project") with the Township's repairs; and

WHEREAS, the Village desire to share in the cost of the Project, and jointly seek grant funding to finance the Project with the Township; and

WHEREAS, Ohio Revised Code 9.482 authorizes a political subdivision to enter into an agreement with another political subdivision whereby the contracting political subdivision agrees to exercise any power, perform any function, or render any service for the contracting recipient political subdivision is otherwise legally authorized to exercise, perform, or render; and

WHEREAS, the Village has determined that it is in the best interest of its citizens to provide zoning services through Hamilton Township, which will provide full-time zoning services at a fair cost to the citizens of the Village; and

NOW THEREFORE, BE IT RESOLVED that:

1. The Mayor is authorized to execute the Agreement substantially in its form as set forth in the attached Agreement as Exhibit 1.

2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of Council and that all deliberations of the Council and any of the decision-making bodies of the Village of Maineville which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

3. Any rule requiring three (3) readings is hereby suspended, immediate filing of this Resolution is necessary for the health and welfare of the community, it is therefore declared to be an emergency, shall take effect immediately, and shall be promptly filed.

Councilmember Billups made the motion and Councilmember Hulse seconded the motion, and a vote being called upon the question of adoption of the Resolution, the vote resulted as follows:

yes Mrs. Humphries

Absent Mr. Drook

yes Mr. Williams

yes Mrs. Tomsic

yes Mrs. Billups

yes Mrs. Hughes

Yeas 5

Nays 0

Abstain 0

Resolution 2023-20 adopted this 10th day of August, 2023.

Bob Beebe
BOB BEEBE, Mayor
Village of Maineville, Ohio

APPROVED AS TO FORM:

Julie Byrne
Julie Byrne, Solicitor

Attest:

Mary Beth Campbell
Mary Beth Campbell, Fiscal Officer

CERTIFICATION

I, the undersigned Clerk/Fiscal Officer for the Village of Maineville, Ohio, certify that this is a true copy of a Resolution adopted at a meeting of Village of Maineville Council held on the 10th day of August, 2023.

Mary Beth Campbell
Mary Beth Campbell, Clerk/Fiscal Officer

INTERGOVERNMENTAL COOPERATIVE AGREEMENT

This **INTERGOVERNMENTAL COOPERATIVE AGREEMENT** (this "Agreement") is made and entered into as of the date of the last Party's signature below (the "Effective Date") by and between **HAMILTON TOWNSHIP, WARREN COUNTY, OHIO** (the "Township") and the **VILLAGE OF MAINEVILLE, OHIO** (the "Village") (the Township and the Village may be referred to herein individually as a "Party" and collectively as the "Parties").

RECITALS

A. The Village owns and maintains a culvert on Mulberry Street in the Village of Maineville, which is severely deteriorated and undersized for the volume of water the culvert is intended to convey (the "Village Culvert").

B. The Township owns and maintains a culvert on Sycamore Street in Hamilton Township, which is deteriorating and undersized for the volume of water the culvert is intended to convey (the "Township Culvert").

C. The Village Culvert and the Township Culvert are depicted in Exhibit A, attached hereto and incorporated herein by reference, and are collectively referred to herein as the "Culverts".

D. The Village Culvert frequently fails in response to heavy precipitation, causing flooding on adjacent private properties, and necessitating repair and/or replacement of the Village Culvert to restore its functionality and protect adjacent properties.

E. Upon complete repair and/or replacement of the Village Culvert, additional water will freely flow from the Village Culvert to the Township Culvert. The Township Culvert will likely be unable to handle the excess water volume in times of heavy precipitation, resulting in flooding to private properties adjacent to the Township Culvert.

F. In an effort to fully and efficiently remediate the water flow issues in the vicinity of the Culverts with as little detrimental impact on involved private properties as possible, the Parties desire to complete repair and/or replacement work with respect to both Culverts contemporaneously (the "Project").

G. The Parties desire to share in the cost of the Project, and jointly seek grant funding to finance a portion of the Project costs, pursuant to the terms and conditions of this Agreement.

AGREEMENT

1. Shared Project Costs. The Parties estimate the total cost of completing the Project is \$436,795. The Parties agree to share in the total Project costs as follows:

Exhibit 1 (Res.2023-20)

- The Village shall contribute a total of \$123,572 towards the Project (\$60,278 in direct match, \$63,294 via loan repayment).
- The Township shall contribute a total of \$55,518 towards the Project (\$27,082 in direct match, \$28,436 via loan repayment).
- The Parties shall apply for a grant from the State of Ohio for the remaining \$257,705 Project fund balance.

2. **Grant Application.** The Parties shall cooperate with one another to submit an application to the Ohio Public Works Commission seeking grant funding from the State of Ohio to complete the Project in the amount set forth in Section 1 above (the "Grant Application"). The Village shall be the primary applicant on the Grant Application and shall, therefore, be responsible for ensuring the Grant Application is properly completed and timely submitted, in accordance with all terms and conditions applicable thereto. The Village shall have full authority to execute the Grant Application and any associated documentation. The Township shall promptly provide the Village with any and all information and documentation the Village may require to complete the Grant Application.

3. **Performance of Project.** The Parties shall cooperate with one another to complete the Project in accordance with the terms and conditions of this Agreement. The Village shall be responsible for completing construction of the Project; which responsibility shall include, but is not limited to, supervising, managing, overseeing and performing the Project. The Village shall ensure the Project is carried out in accordance with all applicable federal, State and local laws, regulations and rules (collectively, "Applicable Law").

4. **Payment of Project Costs.** The Village shall be responsible for timely paying all Project costs in full as such costs become due. Upon completion of the Project, the Village shall invoice the Township for the Township's full share of the total Project costs. If the Project is properly completed in accordance with Applicable Law, this Agreement and the Grant Application, the Township shall submit full payment to the Village of the invoiced Project costs within thirty (30) days of the Township's receipt of the invoice.

5. **Term; Termination.** The Term of this Agreement shall commence on the Effective Date and shall terminate upon the earlier of: (i) the State of Ohio's denial of the Grant Application; (ii) the Parties' mutual written agreement to terminate the Agreement; or (iii) completion of the Project in accordance with the terms and conditions of this Agreement. Upon the conclusion of the Term, the Parties shall have no further obligations to one another (excepting the Township's obligation to pay its portion of the Project costs in accordance with Section 1 and 4 above, as applicable).

6. **Miscellaneous.**

(a) **Representations.** Each Party represents and warrants that such Party's respective legislative authority has authorized this Agreement, and all actions and obligations herein to be undertaken by such Party; the Party otherwise has full, lawful authority to enter into this

Exhibit 1 (Res.2023-20)

Agreement; and this Agreement is being signed by a representative of the Party with full authority to bind the Party to the terms and conditions set forth herein.

(b) Entire Agreement. This Agreement constitutes the entire understanding and agreement between the Parties with respect to the subject matter herein, and supersedes any prior representations, warranties, promises, covenants, agreements or guarantees of any kind or character whatsoever, whether express or implied, oral or written, between the Parties.

(c) No Assignment. Neither Party may assign this Agreement, or any of its rights or obligations herein, without the express prior written consent of the other Party.

(d) Modification. This Agreement may only be modified in a writing signed by authorized representatives of both Parties.

(e) Severability. Any provision of this Agreement later held by a court of competent jurisdiction to be unenforceable for any reason shall be deemed severed and void, and all remaining provisions shall continue in full force and effect.


The Parties demonstrate their agreement to be bound by the terms and conditions herein by affixing their respective authorized representative signatures below.

**HAMILTON TOWNSHIP,
WARREN COUNTY, OHIO**

Steve Pegram
Hamilton Township Administrator

Date: _____

VILLAGE OF MAINEVILLE, OHIO


Bob Beebe
Village of Maineville Mayor

Date: 8-10-23

APPROVED AS TO FORM:

Benjamin J. Yoder, Law Director

APPROVED AS TO FORM:

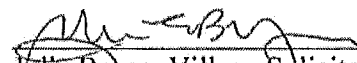
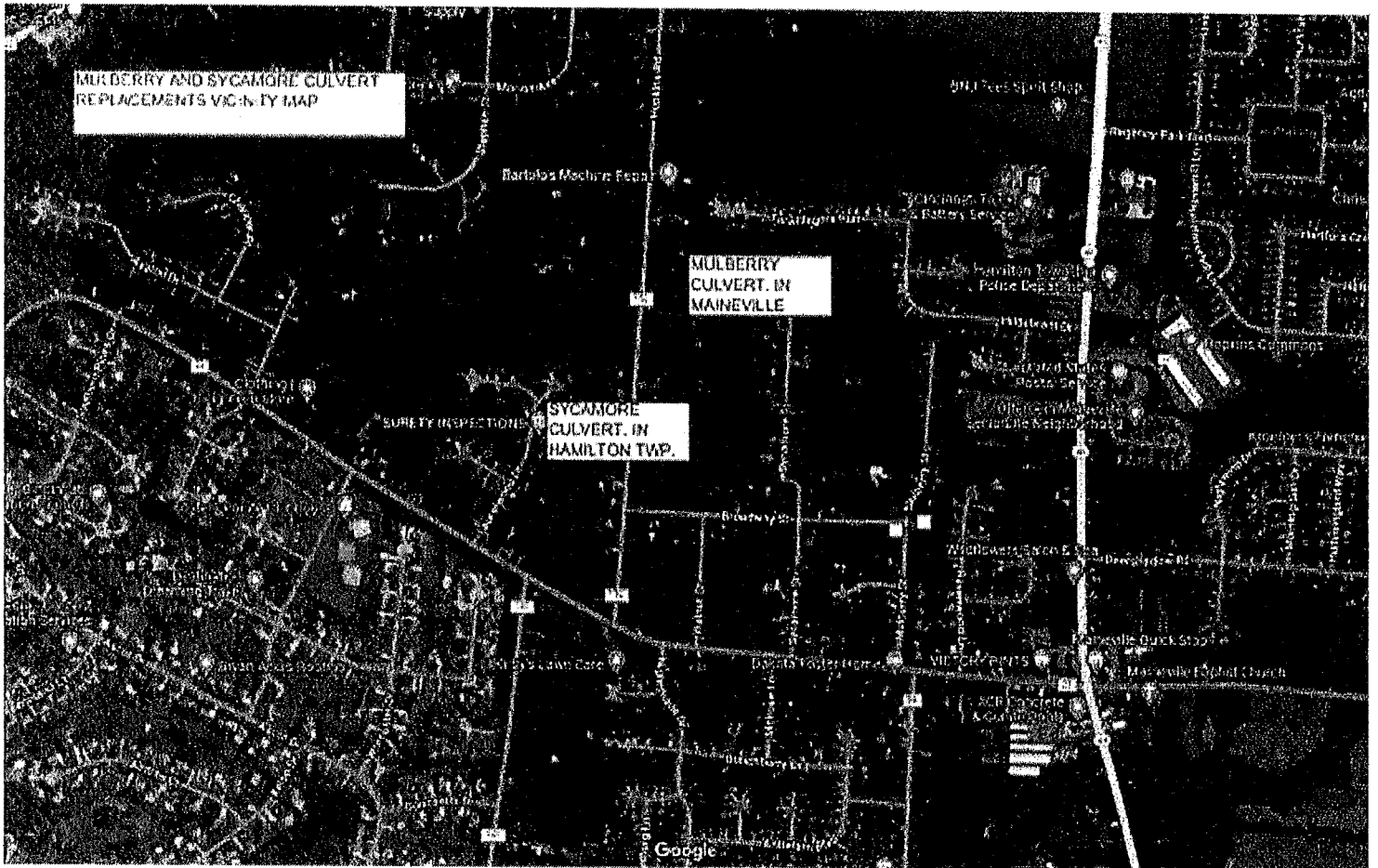

Julie Byrne, Village Solicitor

EXHIBIT A
to Intergovernmental Cooperative Agreement
(Depiction of Culverts)





HAMILTON TOWNSHIP

HAMILTON TOWNSHIP ADMINISTRATION

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Joseph Rozzi – *Vice Chair*

Darryl Cordrey – *Trustee*

Kurt Weber – *Fiscal Officer*

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CHIEF FINANCIAL OFFICER'S CERTIFICATION OF LOCAL FUNDS / LOAN REPAYMENT LETTER

DAT: August 16th, 2023

I, **Kurt Weber**, Fiscal Officer of Hamilton Township, Warren County, hereby certify that Hamilton Township has the amount of \$27,082 in the Road and Bridge Account 2031 and that this amount will be used to pay the local share for the Mulberry and Sycamore Culvert Replacements project when it is required.

I, **Kurt Weber**, Fiscal Officer of Hamilton Township, Warren County, hereby certify that Hamilton Township has / will have / will collect the amount of \$28,436 in the Road and Bridge Fund 2031 and that this amount will be used to repay the Ohio Public Works Commission SCIP or RLP loan requested for the Mulberry and Sycamore Culvert Replacements project over a 30 year term.

Kurt Weber, Fiscal Officer



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Phone: (513) 683-5320

Assist. Fiscal Officer
Ellen Horman
Phone: (513) 239-2377

Human Resources
Cheryl Allgeyer
Phone: (513) 239-2384

Zoning Administrator
Cathy Walton
Phone: (513) 683-8520

Parks and Recreation
Nicole Earley
(513) 683-5360

August 16²⁰²³

To: Ohio Public Works Commission

Re: Permission for Representation in "WorksWise"

Subdivision Code 165-33068, Hamilton Township, Warren County

I acknowledge that the Ohio Public Works Commission's web portal, WorksWise, is the official project application and management tool for OPWC funding. As a representative of Hamilton Township, Warren County, Subdivision Code 165-33068 I hereby authorize Choice One Engineering permission to perform any and all of the following tasks in the name of Hamilton Township, Warren County as follows: complete and submit an application for funds, modify and submit an application for funds, submit project disbursements, and close out funded projects. The contact information for the Choice One Engineering is Kaye Borchers, Funding Specialist, 440 E. Hoewisher Road, Sidney, OH 45365. This permission remains in effect until otherwise revoked at which time the OPWC must be notified in writing.

Sincerely,

Steve Pegram

Township Administrator



Office of Township Administrator
08/16/2023 Trustee Meeting

The following motion(s) is/are requested by the Board of Hamilton Township Trustees from the Township Administrator

Motion to authorize the township administrator to enter a contract for the replacement of the roof of the township administration building with Garland DBS at a cost not to exceed \$167,000, work to be performed in the first quarter of 2024.

The replacement of the roof was budgeted for in 2022 and again budgeted in 2023 but the work was never completed.

We solicitate bids to replace the roof and the LOWEST bid for the roof and gutters came in at \$166,202, the other two bids were \$190,576 and \$198,040.

Part of the cost being high is we are required to bid this as a prevailing wage job which increases the cost, the quotes that were secured in 2022 were not prevailing wage.

The contractor will hold pricing until the first quarter of 2024 if we are willing to authorize a contract now.

Therefore, the request is to award a contract now, the appropriations budgeted for this project in 2023 (\$90,000) will roll-over into unencumbered and we will appropriate the full dollar amount for this project in the 2024 budget.



Office of Public Works

The following motion is requested by the Board of Hamilton Township Trustees from the Public Works Department:

Date of Meeting: August 16, 2023

Effected Department: Public Works Department

Motion: I request a motion to approve the purchase of cemetery deeds as presented to the board.

Budget Impact: N/A

Line Item Account:



Office of Public Works

The following motion(s) is/are requested by the Board of Hamilton Township Trustees from the Public Works Department:

- **Cemetery Deed –**
 - Laurie Stephenson purchased Lot 201, grave(s) 5 in Maineville Addition, deed number 2023-08
 - Melody Evans purchased Lot 62, grave(s) 1 in Maineville Addition, deed number 2023-09

Deed For Cemetery Lot

Rev. Code, Sects. 517.07, 14; 759.12, 31

Deed Number: # 2023-08

KNOW ALL MEN BY THESE PRESENTS:

That we, the undersigned Trustees of Hamilton Township, Mark Sousa, Joe Rozzi, Darryl Cordrey, in the County of Warren and State of Ohio, for and in consideration of the sum of \$ 1,200.00Dollars, to us paid by Laurie Stephenson Current Address: 427 Wyndham Dr Maineville, Oh 45039, the receipt whereof is hereby acknowledged, do hereby **GRANT, BARGAIN, SELL AND CONVEY** to the said:

Laurie Stephenson

and HIS/HER/THEIR heirs forever the following described lot or parcel of land in Maineville Addition : Lot: 201 Grave(s) 5 as described upon the plat of said Cemetery, on file in the office of the Administration of said TO HAVE AND TO HOLD the same to the said

Laurie Stephenson

and HIS/HER/THEIR heirs, to be used for the purposes of burial only, subject to the laws of this State regarding Cemeteries and the rules and regulations of the officers having control of said Cemetery.

In Witness Whereof, We have hereunto set our hands on this 16th day of August A.D. 2023

Signed and Acknowledged in presence of

in Warren County, Ohio.

**** The State of Ohio, Warren County, ss.**

Be It Remembered, That on this 16th day of August A.D. 2023 before me, the subscriber, a Notary Public in and for said County, personally came the above named Trustees of Hamilton Township in Warren County, State of Ohio, and as such officers, acknowledged the signed and sealing of the foregoing conveyance to be their voluntary act and deed, for the uses and purposes therein mentioned.

In Testimony Whereof, I have hereunto subscribed my name, and affixed my official seal, on the day and year last aforesaid.

Deed For Cemetery Lot

Rev. Code, Sects. 517.07,14; 759.12,31

Deed Number. # 2023-09

KNOW ALL MEN BY THESE PRESENTS:

That we, the undersigned Trustees of Hamilton Township, Mark Sousa, Joe Rozzi, Darryl Cordrey, in the County of Warren and State of Ohio, for and in consideration of the sum of \$ 2,000.00Dollars, to us paid by Melody Evans Current Address: 1900 Fairgrove Ave Hamilton, Oh 45011, the receipt whereof is hereby acknowledged, do hereby **GRANT, BARGAIN, SELL AND CONVEY** to the said:

Melody Evans

and HIS/HER/THEIR heirs forever the following described lot or parcel of land in Maineville Addition : Lot: 62 Grave(s) 1 as described upon the plat of said Cemetery, on file in the office of the Administration of said TO HAVE AND TO HOLD the same to the said

Melody Evans

and HIS/HER/THEIR heirs, to be used for the purposes of burial only, subject to the laws of this State regarding Cemeteries and the rules and regulations of the officers having control of said Cemetery.

In Witness Whereof, We have hereunto set our hands on this 16th day of August A.D. 2023

Signed and Acknowledged in presence of

in Warren County, Ohio.

**** The State of Ohio, Warren County, ss.**

Be It Remembered, That on this 16th day of August A.D. 2023 before me, the subscriber, a Notary Public in and for said County, personally came the above named Trustees of Hamilton Township in Warren County, State of Ohio, and as such officers, acknowledged the signed and sealing of the foregoing conveyance to be their voluntary act and deed, for the uses and purposes therein mentioned.

In Testimony Whereof, I have hereunto subscribed my name, and affixed my official seal, on the day and year last aforesaid.



Office of Human Resources
08/16/23 Trustee Meeting

The following motion(s) is/are requested by the Board of Hamilton Township Trustees from the Human Resources Manager:

Motion to amend the roster of Hamilton Township as presented.

- On role Heather Murdock as a full time Administrative Assistant, in the Administration Department, effective hire date 08/21/2023, with starting pay rate \$21.00 per hour (employment contingent on passing employment testing).
- On role Tyler Kinman as a full time Firefighter/Paramedic, in the Fire & Rescue Department, effective hire date 09/03/2023, with starting pay rate to be determined by current Collective Bargaining Agreement (employment contingent on passing employment testing).
- On role Donald Gates as a part time Firefighter/Paramedic, in the Fire & Rescue Department, effective hire date 09/03/2023, with starting pay rate \$24.50 per hour.
- On role the following as part time Firefighter/EMT, in the Fire & Rescue Department, effective hire date 09/03/2023, with starting pay rate \$17.50 per hour (employment contingent on passing employment testing).
 - Tyler Reed
 - Donald Davis
 - Austin Parker
 - Klayton Newman
- Off role part time firefighter/paramedic Jared Karrasch, in the Fire & Rescue Department, effective 08/07/2023.