

HAMILTON TOWNSHIP TRUSTEES
SPECIAL MEETING
September 29, 2014

Mr. Weber called the meeting to order at 9:01 a.m. with Mr. Weber and Mr. Wallace present.

Mr. Weber noted Mr. Duvelius would not be able to attend the meeting.

Mr. Weber asked how the meeting was advertised. Mr. Gary Boeres, Administrator, stated it was advertised as a Special Meeting. A notice was placed on the township website, township Facebook page and a notice was sent to the Western Star Newspaper.

Mr. Weber made a motion and Mr. Wallace seconded the motion that proper advertisement was given for the Special Meeting with the purpose of posting two (2) corrections to previous resolutions and create a new resolution for the budget appropriations.

Roll call as follows:	Kurt Weber	Yes
	David Wallace	Yes

The Pledge of Allegiance to the Flag was recited by all in attendance.

Mr. Ray Warrick, Fiscal Officer, presented Resolution #14-0929 which goes back to the transfer of the Ambulance/EMS Funds to the General Fund. There were two (2) ways to do this, the first a Fund Balance Adjustment and the other is a Fund Balance Transfer. The township tried to do a transfer first and passed a Resolution. The UAN would not let the monies transfer so it was done as an adjustment. This caused other report problems. After the adjustment was undone, the transfer was reinstated. This has been done, so the Resolution is ratifying the description back to a Fund Balance Transfer. Both options accomplished the moving of the monies from the Ambulance/EMS Funds to the General Fund, but the way we do it makes a difference. By doing it as a transfer it is much cleaner and makes the reports easier to understand.

Mr. Weber made a motion and Mr. Wallace seconded the motion to approve Resolution #14-0929 revoking Resolution #14-0917B and ratifying a Fund Balance Transfer from the Ambulance/EMS Fund to the General Fund.

Roll call as follows:	Kurt Weber	Yes
	David Wallace	Yes

Mr. Warrick presented Resolution #14-0929A in regards to the Road and Bridge Fund. Previously a Resolution was passed to appropriate salaries out of three (3) other tax funds (Gasoline, Motor Vehicle and Permissive). This has been done on the accounting side of UAN. There is a document in UAN that is set up in the beginning of the year for the final budget. This document is frozen, but because of the changes we have made this year from the auditors and other things that have come up the document needs changed. If changes are made in the appropriations on the accounting side, those changes do not flow into the frozen document. The Resolution presented will allow the township to make the appropriation changes in the budget document. This is ratifying the changes as they are already done. There is an Exhibit A attached showing the current appropriation balance of \$89,170.24 before anything was done. A total of \$59,953.39 has been spent against those categories. The remaining balance of \$29,216.85 cleans out of those appropriations to make the budget sheet calculate accordingly.

Mr. Weber made a motion and Mr. Wallace seconded the motion to approve Resolution #14-0929A ratifying the amendment of the 2014 Budget Appropriations according to Exhibit A.

Roll call as follows:	Kurt Weber	Yes
	David Wallace	Yes

Mr. Warrick left the meeting to make copies of spreadsheets for the board.

Mr. Warrick presented a spreadsheet showing the Cash Summary by Fund. This shows the accounting side as of this morning and will be shared with the Financial Planning and Supervision Commission later this morning. There are no negative Fund Balances.

Mr. Warrick also presented a Comparison of Budget and Appropriations spreadsheet. This was the frozen document that was referred to earlier and won't match the live accounting side exactly because it is not designed to. This also shows no negative Fund Balances.

Mr. Weber thanked Mr. Warrick for his work.

Mr. Warrick stated he has redrafted the Financial Recovery Plan which includes all the Resolutions, but is hard to explain. He will present a final Plan to the trustees at their next meeting.

Mr. Weber made a motion and Mr. Wallace seconded the motion to adjourn the meeting at 9:16 a.m.

Roll call as follows:	Kurt Weber	Yes
	David Wallace	Yes