

Hamilton Township Trustee's Meeting

February 3, 2016

Trustee Board President Wallace called the meeting to order at 6:00pm. Mr. Wallace, Mr. Weber and Mr. Walker were present.

The *Pledge of Allegiance* was recited by all in attendance.

Motion was made by Mr. Wallace with a second by Mr. Weber to adopt the proposed agenda for the February 3, 2016 meeting.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes

Motion made by Mr. Weber with a second by Mr. Wallace to dispense with the public reading of the minutes and approve as written for January 20, 2016.

Roll call as follows:	Kurt Weber	Yes
	Dave Wallace	Yes
	Joe Walker	Yes

Motion made by Mr. Wallace with a second by Mr. Weber to approve the withholding payments for payment cycle January 3, 2016 through January 16, 2016, checks numbered 75730 to 75741.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes

Motion made by Mr. Wallace with a second by Mr. Weber to approve Payroll for pay cycle January 17, 2016 to January 30, 2016, Electronic Fund Transfer Direct Deposit Vouchers 2016-168 to 2016-262.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes

Motion made by Mr. Wallace with a second by Mr. Weber to approve the billing invoices for payment cycle January 25, 2016 through January 29, 2016, checks numbered 75742 to 75747.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes

Motion made by Mr. Wallace with a second by Mr. Weber to approve the withholding payments for payment cycle February 1, 2016 through February 5, 2016, checks numbered 75748 to 75788.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes

Mr. Wallace introduced the candidates present, giving them an opportunity to address those in attendance.

Barney Wright / Candidate for Warren County Treasurer gave a personal introduction, discussed his work as a LOEB Foundation Trustee since 1993 and past interaction with Harlan Township. He solicited support for his candidacy.

Scott Lipps / Candidate for State Representative District 62 stated he was resident of Franklin Ohio and Small Business owner. He listed endorsements, business and Ohio Right to Life. Mr.

Lipps stated he completed undergraduate studies in northern Ohio. He solicited support and provided brochures.

Steve Muterspaw / Candidate for State Representative District 62 in his introduction advised he grew up in Clearcreek Township, was a former teacher in Public and Christian schools, later worked in sales and farming. He stated, as Trustee in Clearcreek Township, he helped to reduce spending. Mr. Muterspaw solicited support, provided literature with volunteer sign-up forms.

Township Administration – Current Business

Mr. Warrick (Administrator) discussed the Volunteer Fire Fighters Board. He stated the board must be assembled for 2016 with two Trustees and two members from the Fire department selected as Board members.

Motion made by Mr. Weber with a second by Mr. Wallace to approve Dave Wallace and Joe Walker as Trustees for the Fire Department Board.

Roll call as follows:	Kurt Weber	Yes
	Dave Wallace	Yes
	Joe Walker	Yes

With the Fire Department Board selected for 2016 and a quorum established, Chief Reese advised a Chairman and Secretary must be appointed.

Motion made by Mr. Wallace with a second by Mr. Walker to approve Chief Brian Reese as Chairman of the Board and David Wallace as Secretary.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes
	Brian Reese	Yes

Mr. Wallace stated a large Purchase Order must be approved for fire equipment, money being used from LOEB Grant. The Fire Chief explained it was for the Fire Fighter Escape System. Mr. Wallace advised funds were previously appropriated.

Motion made by Mr. Weber with a second by Mr. Wallace to approve Purchase Order for \$19,687.50, LOEB Grant for Fire Equipment, a self-rescue system for fire fighters.

Roll call as follows:	Kurt Weber	Yes
	Dave Wallace	Yes
	Joe Walker	Yes

Motion made by Mr. Wallace with a second by Mr. Walker to allow Chief Reese to donate SCBA to Warren County Career Center for training.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes
	Kurt Weber	Yes

Motion made by Mr. Weber with a second by Mr. Wallace to approve renewal of Zoning Fees for 2016, same as 2015, with work session to review additional information.

Roll call as follows:	Kurt Weber	Yes
	Dave Wallace	Yes
	Joe Walker	Yes

Mr. Warrick reviewed the December 2015 Appropriation Fund and Revenue Status from State Accounting System. He stated for 2015, \$10,697,000 was budgeted and \$11,225,000 was received, 105% of budget projected. Discussion followed. Mr. Warrick reviewed year-to-date 2015 Expenditures, highlighting 91% of final appropriations were spent. Sheet 2 was reviewed. He discussed movement of line items and referred to fiscal emergency years. Mr. Warrick compared 2014 and 2015 budgets with Revenue at \$1 Million more and Expenses \$772,000 greater than 2015. Road and Bridge Fund allocations were noted.

Documents To Sign

Mr. Warrick listed administrative documents requiring signatures, explaining the purpose for each item.

- Letter for bank authorization to receive daily correspondence, emails and information.
- Letter informing UAN to add Mr. Jim Hunter to operate within UAN user agreement.
- ODOT road mileage form acknowledging and verifying 96.918 accepted miles of road which the Township is now responsible.
- New bank account, Flex Spending Account, for on-line Health Insurance payments.

Work Session

Mr. Warrick asked the Police Chief to discuss the Computer Voice Stress Analyzer. Chief Jon Wheeler gave overview for consideration to allow Purchase Order to purchase equipment for Truth Verification in lieu of Polygraph, stating advantage is training of solid asset. It is used for criminal investigation. A course will be held in Columbus, Ohio in April 2016. The cost which includes the initial training will be approximately \$9,000. Discussion followed. Recertification would be every two years.

Mr. Warrick discussed the Warren County Regional Drug Task Force and annual dues. There is a 140% increase to the Township requested due to population growth. The goal is for entities to give additional funds, closer to population guidelines. Mr. Warrick reported local departments, FBI, National Guard, etc., make up the Drug Task Force team; Warren County supervises the task force. Discussion followed. The Police Chief gave further explanation.

Mr. Warrick addressed the noise complaint made at the last meeting from Mrs. Ratliff. A suggestion was made for the Township to have a Noise Ordinance. Mr. Warrick advised the Township cannot implement an Ordinance. He advised he contacted Rumpke Operations and the regular trash driver is now coming later. He reported the Recycling route is not coming later; but Rumpke will try to correct it. Rumpke advised if the supervisor or driver changes, the schedule may revert back; the Township would need to stay on top of it. Mr. Warrick advised Mr. Miller drafted a Resolution on Noise; it is available for review; it is hard to enforce, but gives formality to the problem. Discussion followed. Mr. Miller advised this Resolution would be by the Law Director; it is a civil matter and not handled by the Prosecutor's Office. Further review was suggested.

Mr. Warrick discussed the Park Concession Contract; in 2015, no bids were received and Rick McHenry was provided the concession. For 2016, the Park Committee is recommending Bill Barnhill to take the concession or the Township would charge. Previously, the cost was \$200 a month to cover expenditures. Mr. Warrick stated the concession was ready to open. Ellodie Mason would run it for Bill Barnhill. The ORD Group expressed interest; they have six people and one supervisor and their menu is minimal. Mr. Scott stated a few sports organizations are in favor of Barnhill. Mr. Warrick will look into insurance coverage for the concession, also responsibility for Food Vendor License and bring the information to the next meeting.

Mr. Wallace reported a request for a small street sign for the park to memorialize Corrine Curcio for her work with soccer programs and other groups. He advised the cost would be \$34.28. Mr. Wallace discussed feedback received. He stated perhaps consideration should be given to a walkway or bricks for such recognition in the future. Mr. Bruce Scott stated the Park Committee was in favor of it. Discussion followed.

Motion made by Mr. Weber with a second by Mr. Wallace to approve signage for Corrine Curcio at the road and main entrance to the park.

Roll call as follows:	Kurt Weber	Yes
	Dave Wallace	Yes
	Joe Walker	Yes

Mr. Wallace wished to schedule a weekend for the dedication for the signage and the park prepared for the dedication.

Mr. Warrick discussed fencing for Baseball Fields at Testerman. He stated rents are \$1,000 each for three ball fields. The league has approached us about doing improvements which are needed, safety and cosmetic. They would like the Township to credit rent against the work completed which is listed as \$26,000 in improvements. The current rental agreement was discussed. More information was requested on the matter.

Fiscal Officer Jim Hunter stated he was getting acclimated on UAN and other procedures.

Public Comments

Ken Floss, President of LMY Baseball commented on the proposal before the board. He provided information on fields used by the league in Warren County. He stated the league built four fields. He advised the township should consider policies in place and explained the process in several communities. Mr. Floss stated many of the ball players are from Hamilton Township.

Dan Phipps commented on the Noise Ordinance. He stated one resident is bringing the noise issue forward. He stated Trustees need to consider many factors going forward with any Noise Ordinance. He stated Bruce Scott of Parks Committee should be included in the Parks discussion.

Dr. Frank Colon stated he has attended Trustee Meetings for 13 years and is disappointed with the lack of transparency in the way things were handled with Gary Boeres. He hopes going forward usual protocols in place will be used.

Pat Cremeans commented on Noise Ordinance issue and Fencing for ball fields stating we live in the country, not a town. She asked Trustees to revisit the Easter Egg Hunt and Santa Claus for Hamilton Township.

Mr. Wallace closed the floor to the public at 7:31pm.

Trustee's Business

Motion made by Mr. Wallace with a second by Mr. Walker to enter into Executive Session for Personnel Matters for discussion of employee contracts, consider compensation and imminent court action at 7:32pm.

Roll call as follows: David Wallace Yes
Joe Walker Yes
Kurt Weber Yes

Motion made by Mr. Wallace with a second by Mr. Weber to return from Executive Session at 8:00pm.

Roll call as follows: David Wallace Yes
Kurt Weber Yes
Joe Walker Yes

Motion made by Mr. Wallace with a second by Mr. Weber to approve contract for new Law Director, allowing Administrator Ray Warrick to sign said contract.

Roll call as follows: David Wallace Yes
Kurt Weber Yes
Joe Walker Yes

Motion made by Mr. Wallace with a second by Mr. Walker to execute employment agreement with Administrator.

Roll call as follows: David Wallace Yes
Joe Walker Yes
Kurt Weber No

Mr. Weber commented an open hiring process was in order rather than Mr. Warrick resigning his position to serve as Administrator. Mr. Wallace supported the decision stating he was the right person for the job.

Motion made by Mr. Wallace with a second by Mr. Weber to adjourn at 8:02pm.

Roll call as follows: David Wallace Yes
Kurt Weber Yes
Joe Walker Yes