

Hamilton Township Trustee's Meeting

May 4, 2016

Trustee Board President Wallace called the meeting to order at 6:00 p.m. Mr. Wallace, Mr. Weber and Mr. Walker were present.

The *Pledge of Allegiance* was recited by all in attendance.

Motion was made by Mr. Wallace with a second by Mr. Weber to adopt the proposed agenda for the May 4, 2016 meeting.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes

Motion made by Mr. Wallace with a second by Mr. Weber to approve the meeting minutes from the meetings on April 6 and April 20, 2016.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes

Motion made by Mr. Wallace with a second by Mr. Weber to approve the withholding payments for payment cycle March 27, 2016 – April 9, 2016, checks numbered 76125 to 76135.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes

Motion made by Mr. Wallace with a second by Mr. Weber to approve the withholding payments for payment cycle April 10, 2016 – April 23, 2016, checks numbered 22301644 to 22301655.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes

Motion made by Mr. Wallace with a second by Mr. Weber to approve Payroll for pay cycle April 10, 2016 to April 23, 2016, Electronic Fund Transfer Direct Deposit Vouchers 1096920242 to 1096920317. Void voucher 1096920250.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes

Motion made by Mr. Wallace with a second by Mr. Weber to approve the billing invoices for payment cycle April 25 through April 29, 2016 checks numbered 76112 to 76124.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes

Motion made by Mr. Wallace with a second by Mr. Weber to approve the billing invoices for payment cycle May 2, 2016 through May 6, 2016, checks numbered 76136 to 76177. Void Check #'s 76174 and 76175.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes

Administrator, Ray Warrick requested the Board make a motion to officially remove Colleen Guilling from the HR Manager position effective April 28, 2016.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Kurt Weber.

Roll call as follows: David Wallace Yes
Kurt Weber Yes
Joe Walker Yes

Administrator, Ray Warrick requested the Board make a motion to begin the posting and searching process for an HR Manager to hire at a later date.

Trustee Kurt Weber made the motion as stated above, and seconded by Trustee David Wallace.

Roll call as follows: Kurt Weber Yes
David Wallace Yes
Joe Walker Yes

Administrator, Ray Warrick requested the Board make a motion to approve the hiring of Kyle Treon as a police officer. Kyle has passed all test required for hiring.

Trustee Kurt Weber made the motion as stated above, and seconded by Trustee David Wallace.

Roll call as follows: Kurt Weber Yes
David Wallace Yes
Joe Walker Yes

Public Works Director, Kenny Hickey requested the Board make a motion to grant a Deed For Cemetery Lot #2016-05 to Ms. Celia Sexton. This is for Lot 24, Graves 5 and 6 in Maineville NEW in the sum of \$1,200.00.

Trustee Kurt Weber made the motion as state above, and seconded by Trustee David Wallace.

Roll call as follows: Kurt Weber Yes
David Wallace Yes
Joe Walker Yes

Public Works Director, Kenny Hickey requested the Board make a motion to grant a Deed for Cemetery Lot #2016-06 to Ms. Wilma Johnson. This is for Lot 170, grave 8 in Maineville NEW in the sum of \$600.00.

Trustee Kurt Weber made the motion as stated above, and seconded by Trustee David Wallace.

Roll call as follows: Kurt Weber Yes
David Wallace Yes
Joe Walker Yes

Public Works Director, Kenny Hickey requested the Board make a motion to grant a Deed for Cemetery Lot #2016-07, reprint, to Mr. Phil Johnson. This is for Lot 119, graves 1-5 in Maineville NEW in the sum of \$2,000.00 that was previously paid as a township resident.

Trustee Kurt Weber made the motion as stated above, and seconded by Trustee David Wallace.

Roll call as follows: Kurt Weber Yes
David Wallace Yes
Joe Walker Yes

Administrator, Ray Warrick requested the Board make a motion for approval for a waiver of audit conference and to submit the audit to the state.

This has been tabled until next meeting on May 18, 2016 and the Board can meet with Wayne Bastin.

Administrator, Ray Warrick requested the Board make a motion to accept a 1 year cleaning contract with Coverall. The cost would be \$1,883 per month which would cover cleaning 3 times a week.

Trustee Kurt Weber made the motion as stated above, and seconded by Trustee David Wallace.

Roll call as follows:	Kurt Weber	Yes
	David Wallace	Yes
	Joe Walker	Yes

Administrator, Ray Warrick requested the Board make a motion to approve Resolution #16-0504A, to initiate the amendment to change the text for zoning regarding telecommunication towers.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Kurt Weber.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes

Chief Hughes addressed the concerns from a resident at the April 20 meeting about parking on Cones Road. Chief Hughes stated that there is a pull off area for a few cars to park. He also stated that they will continue to patrol the area, especially once the weather gets warm, and the Police Department will issue warnings for cars parked illegally.

Fiscal Officer, Jim Hunter requested the Board make a motion to approve a large PO for \$600,000.00 to John R. Jurgensen Company for road resurfacing.

Trustee Kurt Weber made the motion as stated above, and seconded by Trustee David Wallace.

Roll call as follows:	Kurt Weber	Yes
	David Wallace	Yes
	Joe Walker	Yes

Fiscal Officer, Jim Hunter requested the Board make a motion to approve a large PO for \$5,635.65 (\$2,700.00 has already been received from the insurance company), to Koch Construction to repair the roof on the Community Center. The repairs are needed due to damage from storms.

Trustee Kurt Weber made the motion as stated above, and seconded by Trustee David Wallace.

Roll call as follows:	Kurt Weber	Yes
	David Wallace	Yes
	Joe Walker	Yes

Fiscal Officer, Jim Hunter requested the Board make a motion to approve a large PO for \$22,962.00 to US Bank for the interest payment for administration building debt.

Trustee Kurt Weber made the motion as stated above, and seconded by Trustee David Wallace.

Roll call as follows: Kurt Weber Yes
David Wallace Yes
Joe Walker Yes

Public Comments

Mr. Wallace opened the floor to the public at 6:36pm.

Ms. Becky Ehling of 6465 Zoar Road was asking questions to verify the hiring of the HR position.

Trustee's Business

Mr. Wallace made a motion, and seconded by Mr. Weber to enter into Executive Session to discuss pending court action and compensation of a public employee. In Executive Session all Trustees, Administrator, Fiscal Officer and legal counsel at 6:38 pm.

Roll call as follows: David Wallace Yes
Kurt Weber Yes
Joe Walker Yes

Motion made by Mr. Wallace with a second by Mr. Weber to return from Executive Session at 7:54 pm.

Roll call as follows: David Wallace Yes
Kurt Weber Yes
Joe Walker Yes

Trustee, David Wallace requested the Board make a motion to approve a \$400.00 bonus to Ellen Horman for temporarily taking over the Human Resource duties. This bonus will be for 2 weeks.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Kurt Weber.

Roll call as follows: David Wallace Yes
Kurt Weber Yes
Joe Walker Yes

Trustee, David Wallace requested the Board make a motion to approve Resolution #16-0504 authorizing and approving an increase in township appropriations to reconcile budgets for the calendar year 2016 for \$30,000.00. This would be a large PO to Potter, Wright, Morris, and Arthur LLP.

Trustee, David Wallace made the motion as stated above, and seconded by Trustee Kurt Weber.

Roll call as follows: David Wallace Yes
Kurt Weber Yes
Joe Walker Yes

With no other business at hand a motion made by Mr. Wallace with a second by Mr. Weber to adjourn at 7:56 pm.

Roll call as follows: David Wallace Yes
Kurt Weber Yes
Joe Walker Yes