

Hamilton Township Trustee's Meeting

May 18, 2016

Trustee Board President Wallace called the meeting to order at 6:00 p.m. Mr. Wallace, Mr. Weber and Mr. Walker were present.

The *Pledge of Allegiance* was recited by all in attendance.

Motion was made by Mr. Weber with a second by Mr. Wallace to adopt the proposed agenda for the May 18, 2016 meeting.

Roll call as follows:	Kurt Weber	Yes
	David Wallace	Yes
	Joe Walker	Yes

Motion made by Mr. Wallace with a second by Mr. Weber to approve the meeting minutes from the meeting on May 4, 2016.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes

Motion made by Mr. Wallace with a second by Mr. Weber to approve the withholding payments for payment cycle April 10, 2016 – April 23, 2016, checks numbered 76178 to 76180 (Manual checks).

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes

Motion made by Mr. Wallace with a second by Mr. Weber to approve the billing invoices for payment cycle April 9, 2016 - April 13, 2016 checks numbered 76181 to 76186.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes

Motion made by Mr. Wallace with a second by Mr. Weber to approve the billing invoices for payment cycle May 16, 2016 – May 20, 2016, checks numbered 76187 to 76225.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes

Motion made by Mr. Wallace with a second by Mr. Weber to approve the withholding payments for payment cycle April 24, 2016 – May 5, 2016, checks numbered 22408822 to 22408818.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes

Motion made by Mr. Wallace with a second by Mr. Weber to approve Payroll for pay cycle April 24, 2016 – May 5, 2016, Electronic Fund Transfer Direct Deposit Vouchers 1097737504 to 1097737569.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes

Administrator, Ray Warrick requested Police Officer Kyle Treon be sworn in by Trustee David Wallace.

Administrator, Ray Warrick requested the Board make a motion to give Ellen Horman a \$200.00 per week bonus for training and HR duties, for pay period May 8, 2016 – May 21, 2016.

Trustee Kurt Weber made the motion as stated above, and seconded by Trustee David Wallace.

Roll call as follows:	Kurt Weber	Yes
	David Wallace	Yes
	Joe Walker	Yes

Public Works Director, Kenny Hickey requested the Board make a motion to grant a revised Deed For Cemetery Lot #2016-05 to Ms. Celia Sexton. This is for Lot 24, Graves 7 and 8 in Maineville NEW in the sum of \$1,200.00.

Trustee Kurt Weber made the motion as state above, and seconded by Trustee David Wallace.

Roll call as follows:	Kurt Weber	Yes
	David Wallace	Yes
	Joe Walker	Yes

Administrator, Ray Warrick requested the Board make a motion for the township to host the Queen B Half Marathon on October 15, 2016. This would start and finish at Testerman Park. Part of the marathon would be on Adams, Maineville, Foster-Maineville, and Butterworth Roads.

After some discussion, the trustees decided not to move forward with the event and no motion was made.

Administrator, Ray Warrick presented the monthly financial review for April. He expressed that the township is ahead on revenue but expenses were a little higher because April was a month that had 3 pay periods. The revenue is down \$600,000.00 from last year because of the moving of TIF money. We have settled the TIF with Warren County Career Center and are in the process of settling with Kings Local Schools and Little Miami Local Schools.

Administrator, Ray Warrick presented a vehicle plan for the township. The plan would eliminate vehicles that are no longer needed, or that is costing the township more money to up keep due to age and mileage. The plan would save the township approximately \$27,000 per year in maintenance and \$6,700 per year in insurance. The plan to purchase new vehicles would be a government lease arrangement with the Ford motor company for Ford Explorers. The arrangement would be a lease type program for 4 years. After the 4 years, the vehicles can be purchased for \$1. There will be no security deposit, it is unlimited mileage, eligible for government pricing, and the vehicles will be titled in the townships name immediately. This plan would eliminate 13 vehicles and provide 6 new police cars over 4 years. The old vehicles would be traded in on the new ones.

Administrator, Ray Warrick brought to the attention of the board some items in the works and also some issues to be aware of. They consist of the following:

- The township is in the process of partnering with Valley Vineyard to get an event together on a Saturday afternoon in September to raise money for the parks. The priority would be new playground equipment at Testerman Park. The event would be held at Valley Vineyard and 33% of the beer and wine sales would go to the township. The township would be responsible for paying for (or getting sponsors) the tent, port-o-lets, a band, and police.
- A couple of neighbors on Zoar Road are in a dispute about a partition fence. The partition fence does not have to go on a property line. If needed, the residents can ask the trustees to meet at the fence line and make a decision as to where the fence should go.
- Fischer Homes wants to change the plan for the Providence subdivision. The township told Fischer Homes they need to meet with the residents before it can be brought before the board.

- The final plans for Hopkins Commons have arrived. Ray, Michelle, Chief Hughes, Chief Reese and Kenny will meet to go over the plans to make sure they meet the requirements already set.
- We have done some tree trimming and have gotten good feedback and complaints. Tree trimming is not required to be done. Ray and Kenny are going to reach out to the HOA's and meet with them to explain in more detail how the tree trimming will be done if the township does it.

Administrator, Ray Warrick discussed 3 TIF's that have been brought to the township. They are the following:

- Hopkins Commons – they want to put in sidewalks and street lights from the community to the village limits. They also want TIF money to defray cost for a county services building that will be on that site.
- Peter Cartridge Factory – they want TIF money due to environmental reclamation and the fact that the property is historical.
- Kroger – wants a 10 year TIF. They feel that they should not have to pay for a right of way since other people will be using the right of way in the future.

Public Comments

Mr. Wallace opened the floor to the public at 7:41pm.

Rusty Holman of Whalen Lane requested that the board hand out hard copies of any proposals and financial documents.

Mr. Wallace made a motion, and seconded by Mr. Weber to close the floor to the public at 7:43 pm.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes

Trustee's Business

Mr. Wallace made a motion, and seconded by Mr. Weber to enter into Executive Session to discuss pending court action. In Executive Session all Trustees, Administrator, Fiscal Officer and legal counsel at 7:44 pm.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes

Motion made by Mr. Wallace with a second by Mr. Weber to return from Executive Session at 8:18 pm.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes

Mr. Wallace made a motion, and seconded by Mr. Weber that the second June meeting be moved from June 15, 2016 to June 22, 2016.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes

With no other business at hand a motion made by Mr. Wallace with a second by Mr. Weber to adjourn at 8:20 pm.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes