

Hamilton Township Trustee's Meeting

June 1, 2016

Trustee Board Vice President Weber called the meeting to order at 6:01 p.m. Mr. Weber and Mr. Walker were present.

The *Pledge of Allegiance* was recited by all in attendance.

Motion was made by Mr. Weber with a second by Mr. Walker to adopt the proposed agenda for the June 1, 2016 meeting.

Roll call as follows:	Kurt Weber	Yes
	Joe Walker	Yes
	David Wallace	Absent

Motion made by Mr. Weber with a second by Mr. Walker to approve the meeting minutes from the meeting on May 18, 2016.

Roll call as follows:	Kurt Weber	Yes
	Joe Walker	Yes
	David Wallace	Absent

Motion made by Mr. Weber with a second by Mr. Walker to approve the billing invoices for payment cycle May 30, 2016 – June 3, 2016 checks numbered 76235 to 76255 (Void 76181).

Roll call as follows:	Kurt Weber	Yes
	Joe Walker	Yes
	David Wallace	Absent

Motion made by Mr. Weber with a second by Mr. Walker to approve the withholding payments for payment cycle May 8, 2016 – May 21, 2016, checks numbered 22504225 to 22504239 and 22532455.

Roll call as follows:	Kurt Weber	Yes
	Joe Walker	Yes
	David Wallace	Absent

Motion made by Mr. Weber with a second by Mr. Walker to approve Payroll for pay cycle May 8, 2016 – May 21, 2016, Electronic Fund Transfer Direct Deposit Vouchers 1098422211 to 1098422277. (VOID 1098422220, 1098422228, 1098422229, 1098422237, and 1098422244).

Roll call as follows:	Kurt Weber	Yes
	Joe Walker	Yes
	David Wallace	Absent

Motion made by Mr. Weber with a second by Mr. Walker to approve the billing invoices for payment cycle May 23, 2016 – May 27, 2016, checks numbered 76226 to 76234.

Roll call as follows:	Kurt Weber	Yes
	Joe Walker	Yes
	David Wallace	Absent

Administrator, Ray Warrick requested the Board make a motion to give Ellen Horman a \$200.00 per week bonus for training and HR duties, for pay period May 22, 2016 – June 4, 2016.

Trustee Kurt Weber made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows:	Kurt Weber	Yes
	Joe Walker	Yes
	David Wallace	Absent

Administrator, Ray Warrick informed the board, candidates for the Human Resource Manager position has been narrowed down to 3. The department heads will be meeting with the candidates this Friday, June 03, 2016. The plan is to present someone for approval for hiring at the June 22, 2016 meeting.

Administrator, Ray Warrick informed the board that a plaque was presented to Hamilton Township from the Corrine Curcio family, after the dedication ceremony of Curcio Drive at Marr Park. Trustee, Kurt Weber read the plague and it is now displayed in the main lobby at the administration building.

Administrator, Ray Warrick requested the board make a motion for administration to start the work of switching Blanket Certificates to twice a year instead of quarterly. The actual motion to switch will be re-visited at the June 22, 2016 meeting.

Trustee Kurt Weber made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows:	Kurt Weber	Yes
	Joe Walker	Yes
	David Wallace	Absent

Community Development Coordinator, Michelle Tegtmeier requested the board make a motion for Resolution #16-0601, authorizing the abatement, control or removal of vegetation, garbage, refuse or debris pursuant to section 505.87 of the Ohio Revised Code, dispensing with the second reading and declaring an emergency for the following properties: 7759 O'Hara Drive, 3223 Shamrock, and the Burial Ground-Weeping Willow in Willow Pond.

Trustee Kurt Weber made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows:	Kurt Weber	Yes
	Joe Walker	Yes
	David Wallace	Absent

Fire Chief, Brian Reese requested the board make a motion for Resolution #16-0601 A, declaring the fire department safety smoke house trailer as surplus, of no value, and authorizing its disposition.

Trustee Kurt Weber made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows:	Kurt Weber	Yes
	Joe Walker	Yes
	David Wallace	Absent

Fire Chief, Brian Reese requested the board make a motion of Resolution #16-0601 B, declaring items of personal property as surplus, of no value, and authorizing its disposition.

Trustee Kurt Weber made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows:	Kurt Weber	Yes
	Joe Walker	Yes
	David Wallace	Absent

Administrator, Ray Warrick presented an updated vehicle plan with Ford Motor Company. This showed the updated numbers and how the contract would work. A resolution will be brought before the board at the June 22, 2016 meeting.

Administrator, Ray Warrick requested the board make a motion of Resolution #16-0601 C, to transfer a 2013 GMC Yukon from the Fire Department to Administration, and also transfer funds of \$26,000.00 from Administration to the Fire Department.

Trustee Kurt Weber made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows:	Kurt Weber	Yes
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Joe Walker	Yes
David Wallace	Absent

Fiscal Office, Jim Hunter requested the board make a motion of a large purchase order to Koch Construction for a new roof for mechanic shop, in the amount of \$14,764.82. The cost would include the removal of existing layers of shingles, underlayment, and accessories. It would also include the installation of new underlayment, drip edge, pipe boots, vents, and Owen Corning or Certain Teed thirty year dimensional shingles.

Trustee Kurt Weber made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows:	Kurt Weber	Yes
	Joe Walker	Yes
	David Wallace	Absent

Public Comments

Mr. Weber opened the floor to the public at 6:40 pm.

There were no public comments.

Mr. Weber closed the floor to the public at 6:41 pm.

Trustee, Kurt Weber did mention that the salt bids have come in at \$58.00 a ton.

Trustee's Business

Mr. Weber made a motion, and seconded by Mr. Walker to enter into Executive Session to discuss pending court action. In Executive Session all Trustees, Administrator, Fiscal Officer and legal counsel at 6:42 pm.

Roll call as follows:	Kurt Weber	Yes
	Joe Walker	Yes
	David Wallace	Absent

Motion made by Mr. Weber with a second by Mr. Walker to return from Executive Session at 7:11 pm.

Roll call as follows:	Kurt Weber	Yes
	Joe Walker	Yes
	David Wallace	Absent

Administrator, Ray Warrick requested the board make a motion to make public record a press release regarding pending court action. This would also be released to press entities.

Trustee, Kurt Weber made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows:	Kurt Weber	Yes
	Joe Walker	Yes
	David Wallace	Absent

With no other business at hand a motion made by Mr. Weber with a second by Mr. Walker to adjourn at 7:15 pm.

Roll call as follows:	Kurt Weber	Yes
	Joe Walker	Yes
	David Wallace	Absent

