



HAMILTON TOWNSHIP

HAMILTON TOWNSHIP ADMINISTRATION

Mark Sousa – *Board Chair*

Joseph Rozzi – *Vice Chair*

Darryl Cordrey – *Trustee*

Kurt Weber – *Fiscal Officer*

7780 South State Route 48
Maineville, Ohio 45039
Phone: (513) 683-8520

Township Administrator

Steve Pegram
(513) 239-2372

Police Department

Scott Hughes – Police Chief
Phone: (513) 683-0538

Fire and Emergency Services

Jason Jewett – Fire Chief
7684 South State Route 48
Maineville, Ohio 45039
Phone: (513) 683-1622

Public Works

Don Pelfrey – Director
Phone: (513) 683-5320

Assist. Fiscal Officer

Ellen Horman
Phone: (513) 239-2377

Human Resources

Cheryl Allgeyer
Phone: (513) 239-2384

Zoning Administrator

Lindsey Gehring
Phone: (513) 683-8520

Parks and Recreation

Nicole Earley
(513) 683-5360

TRUSTEE MEETING AGENDA 3/01/2023

6:00 PM

- Roll Call
- Pledge of Allegiance
- Approve of the Clerk's Journal and Accept the audio/video recording as the Official Minutes of the February 15, 2023, Township Trustee Meeting
- Bills before the Board

Presentation - Major Steve Arrasmith, Warren County Drug Taskforce (WCDF)

Public Comments

New Business

- **Resolution 23-0315A** – Resolution Authorizing the advance of funds.
- **Resolution 23-0315B** – Resolution creating appropriations.
- **Motion** – Motion Authorizing Township Administrator to enter into a contract

Fiscal Officer's Report

Trustee Comments

Administrator's Report

Executive Session

- Motion to adjourn into Executive at ____ in accordance with ORC 121.22 (G) (3) to conference with an attorney in reference to pending or imminent court action.

Adjournment

The agenda is to give an idea of the various discussions before the Board. The time and order of Agenda items is subject to change in order to maintain efficiency and timeliness of the meetings. Citizens may address the Board under the Public Comment section of the agenda.

The following guidelines protect your rights as well as those of others:

1. Speakers must state their name and full address for the record.
2. The Board Chair will recognize each speaker, and only one person may speak at a time.
3. Speakers will address any and all comments to the Board of Trustees and Fiscal Officer. The Board may request further information from staff at their discretion.
4. Anyone who willfully disrupts a Board meeting may be barred from speaking further, or may be removed from the meeting and detained by officers of the Hamilton Township Police Department. (ORC 505.09; ORC 2917.12)

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:00 p.m. on March 1, 2023, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Mark Sousa – Trustee, *Chair*
Joseph P. Rozzi – Trustee, *Vice Chair*
Darryl Cordrey – Trustee

Mr. _____ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO
RESOLUTION NUMBER 23-0301A**

**A RESOLUTION AUTHORIZING AND APPROVING CERTAIN ADVANCES FROM
THE TOWNSHIP'S GENERAL FUND TO THE TOWNSHIP'S KROGER TAX
INCREMENT FINANCING (TIF) FUND FOR CERTAIN EXPENDITURES RELATED
TO PUBLIC IMPROVEMENTS WITHIN THE KROGER TIF DISTRICT FOR
CALENDAR YEAR 2023**

WHEREAS, Hamilton Township reasonably anticipates that it will incur certain expenditures related to public improvements associated with the Kroger Marketplace development along State Route 48 and the proposed extension of Grandin Road within the Kroger Tax Increment Financing (TIF) district;

WHEREAS, the Hamilton Township Board of Township Trustees is authorized to advance costs for certain expenditures for the public improvements associated with the Kroger Marketplace development within the Kroger TIF district from the Township's General Fund;

WHEREAS, the Board of Township Trustees intends to reimburse the Township's General Fund with any advance of expenses to public improvements within the Kroger TIF district with proceeds from the Kroger TIF Fund once it has sufficient funds for the reimbursement;

WHEREAS, the Board of Township Trustees wishes to authorize and approve certain advances from the Township's general fund to the Township's Kroger TIF Fund in order to proceed with certain expenditures related to the public infrastructure improvements within the Kroger TIF district;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Township Trustees of Hamilton Township, Warren County, Ohio:

SECTION 1. The Fiscal Officer is hereby authorized and directed to advance certain funds as more specifically identified below:

- a. Advance from the Township's General Fund 1000 the amount of \$100,000.00 to the Township's Kroger TIF Fund 2910.

SECTION 2. The Fiscal Officer is hereby authorized and directed to approve a Blanket Certificate in the amount reflected in Section 1 of this Resolution.

SECTION 3. This Resolution shall take effect on the earliest date allowed by law.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Mark Sousa	Aye _____	Nay _____
Joseph P. Rozzi	Aye _____	Nay _____
Darryl Cordrey	Aye _____	Nay _____

Resolution adopted this 1st day of March 2023.

Attest:

Kurt Weber, Fiscal Officer

Approved as to form:

Brodi J. Conover, Assistant Law Director

I, Kurt Weber, Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on March 1, 2023.

Date: _____

Kurt Weber, Fiscal Officer

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:00 p.m. on March 1, 2023, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

- Mark Sousa – Trustee, *Chair*
- Joseph P. Rozzi – Trustee, *Vice Chair*
- Darryl Cordrey – Trustee

Mr. _____ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO
RESOLUTION NUMBER 23-0301B**

**A RESOLUTION AUTHORIZING AND APPROVING CERTAIN ADJUSTMENTS IN
THE TOWNSHIP’S APPROPRIATIONS IN THE KROGER TAX INCREMENT
FINANCING (TIF) FUND FOR CALENDAR YEAR 2023**

WHEREAS, Hamilton Township desires to make steps to begin the public improvements necessary for the Kroger Marketplace development along State Route 48 and the proposed extension of Grandin Road within the Kroger TIF district;

WHEREAS, the Hamilton Township Board of Township Trustees has previously authorized an advance of funds from the Township’s General Fund to the Township’s Kroger TIF Fund in an effort to facilitate certain expenditures for the public improvements associated with the Kroger Marketplace development within the Kroger TIF district;

WHEREAS, the Board of Township Trustees wishes to authorize and approve certain changes in appropriations within the Township’s Kroger TIF Fund in order to contract for certain professional services to facilitate the public improvements necessary for the Kroger Marketplace development within the Kroger TIF district;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Township Trustees of Hamilton Township, Warren County, Ohio:

SECTION 1. The Fiscal Officer is hereby authorized and directed to increase the appropriations in certain fund as more specifically identified below:

- a. Increase the Kroger TIF Fund Line Item 2910-330-360-0000 Contracted Services in the amount of \$50,000.00 for a total of \$50,000.00.

SECTION 2. The Fiscal Officer is hereby authorized and directed to approve a Blanket Certificate in the amount reflected in Section 1 of this Resolution.

SECTION 3. This Resolution shall take effect on the earliest date allowed by law.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Mark Sousa	Aye _____	Nay _____
Joseph P. Rozzi	Aye _____	Nay _____
Darryl Cordrey	Aye _____	Nay _____

Resolution adopted this 1st day of March 2023.

Attest:

Kurt Weber, Fiscal Officer

Approved as to form:

Brodi J. Conover, Assistant Law Director

I, Kurt Weber, Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on March 1, 2023.

Date: _____

Kurt Weber, Fiscal Officer



**Office of Township Administrator
03/01/23 Trustee Meeting**

The following motion(s) is/are requested by the Board of Hamilton Township Trustees from the Township Administrator:

Motion to Approve 23-0301A - A RESOLUTION AUTHROZING THE ADVANCE OF FUNDS FROM THE GENERAL FUND 1000 TO THE KROGER TIF FUND 2910

In order to start the construction of Public Infrastructure for the Kroger project we need to provide funding to the TIF Fund 2910. The resolution authorizes the Fiscal Officer or his designee to Advance \$100,000 from the General Fund 1000 to the Kroger TIF Fund 2910. Once the bonds for the TIF are sold and we receive those proceeds the General Fund will be paid back.

Motion to Approve Resolution 23-0301B– A RESOLUTION CREATING CERTAIN APPROPRIATIONS IN THE KROGER TIF FUND 2910 FOR CONTRACTED SERVICES AND CONSTRUCTION OF PUBLIC INFRASTRUCTURE.

Now that the TIF Fund has “funds” by way of an advance from the general fund we need to appropriate some of those funds (\$50,000) in the Contracted Services Line Item 2910-330-360-0000. This will allow the Township Administrator in partnership with the Warren County Engineer to start work on the public infrastructure improvements for Kroger.

Motion to authorize the Township Administrator to enter a contract with Heritage Land Services for Right-Of-Way (ROW) services for the Kroger TIF project in an amount not to exceed \$35,125.

The first phase of the public infrastructure improvements for the Kroger is the acquisition of ROW from adjacent property owners. Heritage Land Services typically does this work for the County and has provided the Township with a proposal to accomplish this work on our behalf. The ROW work must be completed before any construction can proceed.