



TRUSTEE MEETING AGENDA 1/18/2023

6:00 PM

- Roll Call
- Pledge of Allegiance
- Approve of the Clerk's Journal and Accept the audio/video recording as the Official Minutes of the January 4, 2023 Township Trustee Meeting
- Bills before the Board

Public Comments

Human Resources

- Update on Service Worker Hiring Process

New Business

- Motion – TIF Agreement for Tribute of Hamilton Township
- Resolution 23-0118A – Authorizing the acceptance of payments by Financial Transaction Device for Township Expenses
- Resolution 23-0118B – Authorizing the Township Administrator to proceed with Nature Works Grant
- Resolution 23-0118C – Authorizing a contract with the Warren County Engineer's Office for Salt Purchase for the 2023 - 2024 cooperative purchasing program.
- Motion – Approval for the purchase of a 2024 International Dump Truck as Budgeted for 2023
- Motion – Accepting the Township Highway Miles for 2023 at 105.096
- Motion – Authorizing \$16,500 with Haig Communication, cost to be shared by Police, Fire, Public Works and Administration
- Motion – Authorizing the Township Administrator to contract for emergency road repairs on Dallasburg Road
- Motion – Sale of Cemetery deed.
- Baseball Contract Renewal – Discussion on the renewal of contracts at Testerman Field for Spring Baseball

Fiscal Officer's Report

Administrator's Report

Trustee Comments

Executive Session

- In reference to O.R.C. 121.22 (G) (1) To consider the employment of a public employee

Adjournment

The agenda is to give an idea of the various discussions before the Board. The time and order of Agenda items is subject to change in order to maintain efficiency and timeliness of the meetings.

Citizens may address the Board under the Public Comment section of the agenda.

The following guidelines protect your rights as well as those of others:

1. Speakers must state their name and full address for the record.
2. The Board Chair will recognize each speaker, and only one person may speak at a time.
3. Speakers will address any and all comments to the Board of Trustees and Fiscal Officer. The Board may request further information from staff at their discretion.
4. Anyone who willfully disrupts a Board meeting may be barred from speaking further, or may be removed from the meeting and detained by officers of the Hamilton Township Police Department. (O.R.C. 505.09; O.R.C. 2017.12)

HAMILTON TOWNSHIP ADMINISTRATION

Mark Sousa – *Board Chair*

Joseph Rozzi – *Vice Chair*

Darryl Cordrey – *Trustee*

Kurt Weber – *Fiscal Officer*

7780 South State Route 48
Maineville, Ohio 45039
Phone: (513) 683-8520

Township Administrator

Steve Pegram

(513) 239-2372

Police Department

Scott Hughes – Police Chief

Phone: (513) 683-0538

Fire and Emergency Services

Jason Jewett – Fire Chief

7684 South State Route 48

Maineville, Ohio 45039

Phone: (513) 683-1622

Public Works

Don Pelfrey – Director

Phone: (513) 683-5320

Assist. Fiscal Officer

Ellen Horman

Phone: (513) 239-2377

Human Resources

Cheryl Allgeyer

Phone: (513) 239-2384

Zoning Administrator

Lindsey Gehring

Phone: (513) 683-8520

Parks and Recreation

Nicole Earley

(513) 683-5360



**Office of Township Administrator
01/18/23 Trustee Meeting**

The following motion(s) is/are requested by the Board of Hamilton Township Trustees from the Township Administrator:

Motion to authorize Township Administrator to execute a TIF Agreement between Hamilton Township Board of Trustees and Hamilton Pointe Investment, LLC

The is a TIF agreement not the actual TIF or TIF legislation. Essentially it ratifies that the Township Board of Trustees intends to TIF the infrastructure improvements related to the Tribute at Hamilton Township project on the property commonly referred to as the Wall-Mart property. Public Infrastructure improvements are estimated to cost 1.6 million dollars and include improvements to Towne Center Boulevard, Road A and water retention. Currently this is proposed as a 10-year, 75% of the improved land value TIF, but those terms are subject to change at the BOT discretion.

Motion to approve Resolution 23-0118A.

A RESOLUTION AUTHORIZING ACCEPTANCE OF PAYMENTS BY FINANCIAL TRANSACTION DEVICES FOR TOWNSHIP EXPENSES

In 2022 the township started accepting credit cards as a payment method for permits and other payments to the Township. With the addition of the Impound Lot we expect credit card transactions to increase. Currently we do not pass-along the credit card fee per transaction this resolution ratifies the use of the Financial Transaction Device as well as allows us to charge users the transaction fee.

Motion to approve Resolution 23-0118B.

A RESOLUTION AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO ACCEPT AND EXECUTE DOCUMENTS AND CONTRACTS AS REQUIRED ON BEHALF OF

**HAMILTON TOWNSHIP FOR THE NATUREWORKS GRANT APPLICATION
SUBMITTED TO THE OHIO DEPARTMENT OF NATURAL RESOURCES**

In 2022 the Board of Trustees authorized a grant application for the installation of a picnic shelter at Marr Park through the ODNR Nature Works grant program. The grant was awarded to Hamilton Township in the amount of \$31,253. This resolution authorizes the Township Administrator to proceed with acceptance of the grant and sign any contracts, purchase orders etc. necessary to execute the grant, purchase the items and install said items at Marr Park.

Motion to approve Resolution 23-0118C

**A RESOLUTION AUTHORIZING A CONTRACT WITH THE WARREN COUNTY
ENGINEERS OFFICE FOR THE PURCHASE OF ROAD SALT FOR THE 2023-2024
SNOW SEASON**

Annually the Warren County Engineers Office offers to do a bulk purchase of road salt for any communities in the county that want to participate. Hamilton Township has participated in the past and benefit from this group purchase/bulk pricing.

**Motion to approve purchase of a 2024 International Dump Truck from Rush Truck Center
in the amount of \$223,171.55**

In the 2023 Public Works Budget we have appropriated \$231,000 for the purchase of a dump truck snowplow. We have received state term pricing through the ODOT Cooperative Purchase Program contract #023-23 for the truck and upfit/snowplow package for a total cost of \$223,171.55 from Rush Truck Center.

We purchased 1 truck in 2022 which will be delivered in 2023 and will increase our inventory of “big” trucks from 4 to 5. When this truck is delivered, we will sell/trade-in our oldest truck.

We now have 10 trucks with capabilities to do salt/plow, up from 8.

**Motion to Accept the Township Highway Miles for 2023 at 105.096 road miles per the Ohio
Department of Transportation.**

Annual process to “Accept” the road miles for 2023 which represents the road Hamilton Township is responsible for maintaining. This represents an increase of 1.47 road miles to be maintained by Hamilton Township in 2023.

Motion to authorize a purchase order with Haig Communications in the amount of \$15,000.

Currently the Township has different electronic keys and/or manual key systems at 3 of its 4 facilities. Some of these systems are outdated and need significant maintenance and upkeep. The purchase order requested would replace the key card system at the Administration Building, including the Police Department, Fire Station 76 and the Public Works Garage to one single key card system.

Total cost is \$15,000. The PO will be split as follows:

Administration:	\$3,536.46
Police Dept:	\$5,892.50
Fire Dept.	\$4,714.00
Public Works:	\$2,357.04

All four department departments budgeted for this expense in their approved 2023 appropriations.

Motion to approve an Emergency Repair to a Box Culvert on Dallasburg Road and authorizing the Township Administrator to approve any related contracts/invoices in an amount not to exceed \$15,000 using fund in

A very large box culvert on Dallasburg Road has collapsed. Our Public Works Crews have installed temporary measures to secure the culvert/road but we need to authorize emergency repairs not to exceed \$15,000 to repair/replace the culvert. We have an open PO 13-2022 in Road Levy Fund for road repairs in the amount of \$45,000 and these repairs will be made using some of those 2022 appropriated funds.

Baseball Contract Renewal – Discussion on the renewal of contracts at Testerman Park for Spring Baseball.

The currently contract with Little Miami Little League (LMLL) was/is \$1 a year for 10 years for 4 fields. The contract with LMLL expires in June towards the end of the Spring 2023 season.

As part of the contract LMLL built the fields and maintained the infield, we still mow the grass. As part of the contract, they were to add some improvements including construction of the fields, backstop and baseline fencing, storage boxes, etc. All four fields are built with those items.

The last item in the agreement was to build enclosed dugouts at all 4 fields by the end of the 2017 season. They have started installing this at one of the four fields as we speak. (Work began at the end of 2022.)

LMLL has rented a 5th Field at Testerman separate from the contract, and they paid \$1,600 per season for that field similar to the other two leagues in the Township for the spring 2022 season.

Little Miami Fast Pitch pays \$1,600 Spring Season/Per Field, \$1,000 Fall Season/Per Field

Warren County Little League \$1,600 Spring Season/Per Field, \$1,000 Fall Season/Per Field

LMLL is asking for a new contract and we need to determine what the contract terms are going to be?

DEVELOPMENT AGREEMENT

This Development Agreement (the "Development Agreement"), is entered into as of January __, 2023 (the "Effective Date") by and between Hamilton Pointe Investment, LLC, an Ohio limited liability company (together with its successors and permitted assigns, the "Developer"), and Hamilton Township, Warren County, Ohio (the "Township"), a political subdivision duly organized and validly existing under the laws of the State of Ohio (the "State"), in furtherance of the public purposes, among others, of constructing public improvements as set forth in Sections 5709.73 through 5709.75 of the Ohio Revised Code (the "TIF Statute"), under the circumstances described in the following recitals:

RECITALS:

WHEREAS, the Developer intends to acquire approximately 26.9 acres of real property, as more fully described on attached Exhibit A (the "Project Site"), and develop and construct thereon a mixed-use development project consisting of approximately 320 units of multi-family housing and approximately four retail/commercial out lots, together with necessary appurtenances related thereto at an estimated cost (including property acquisition, construction, financing and other hard and soft costs) of approximately \$65 million, as more fully depicted on attached Exhibit B (the "Project");

WHEREAS, to facilitate the Developer's construction and installation of the Project, certain public infrastructure improvements will need to be constructed on and around the Project Site as more particularly described on attached Exhibit C (the "Public Infrastructure Improvements") at an estimated cost of approximately \$1,600,000; and

WHEREAS, the Board of Trustees of the Township has authorized the execution and delivery of this Development Agreement pursuant to Resolution 23-[____]; and

WHEREAS, the Parties agree that it is in their mutual interest to enter into this Agreement to provide for (i) the Developer's development of the Project on the Project Site, (ii) the City's implementation of the TIF Exemption (defined below), and (iii) the financing, installation and construction of the Public Infrastructure Improvements for the mutual benefit of the Developer and the Township;

NOW, THEREFORE, in consideration of the premises and of the mutual agreements herein contained, the Township and the Developer agree as follows:

Section 1. The Township's Agreements. The Township hereby covenants and agrees to the following: (a) to cause staff of the Township to propose a resolution of the Board of Trustees of the Township (the "TIF Resolution") authorizing the implementation of tax increment financing pursuant to the TIF Statute to exempt the improvements to the Project Site, on a parcel by parcel basis, from real property taxation under the TIF Statute for ten (10) years at a rate of seventy-five percent (75%) of the increase in assessed value (the "TIF Exemption"), and subject to the Developer's submission to the Township, for the Board of Township Trustees' review and approval, which approval shall be subject to the sole and absolute discretion of the Board of Township Trustees, of a proposed plan of

finance (the "Plan of Finance"), by no later than March 1, 2023, outlining the specific financing mechanisms requested by Developer to finance the construction and installation of the Public Infrastructure Improvements and the proposed costs to execute the Plan of Finance; (b) to consider a resolution of the Board of Trustees of the Township (which may be the same resolution referred to in subsection (a) hereof) authorizing the execution and delivery of an agreement, or set of agreements providing for the financing of the costs of the Public Infrastructure Improvements through the issuance and sale of revenue bonds ("TIF Bonds") or the reimbursement of costs incurred by the Developer from revenues derived from statutory service payments ("TIF Revenues"), in each case, in an amount sufficient to reimburse the Developer up to \$1,600,000; and (c) to negotiate in good faith the terms and conditions of any agreement or agreements necessary to execute the Plan of Finance as agreed upon by the Township. The costs of issuance, capitalized interest costs, interest rate, administrative costs, legal fees, and all other costs associated with the TIF Bonds and the Plan of Finance that are paid with or secured by TIF Revenues shall be expressly subject to review and approval by the Township in its sole discretion. For the avoidance of all doubt, all Township approvals shall be given or withheld in the sole and absolute discretion of the Board of Township Trustees. The implementation of all Township agreements in this Section 1 shall be subject to further approval by resolution of the Board Township Trustees.

Section 2. The Developer's Agreements. The Developer agrees to the following: (a) to purchase the Project Site subject to the Township's performance of its obligations hereunder; (b) to submit for the Township's review and approval a proposed Plan of Finance by no later than March 1, 2023; (c) to construct and complete the Project, at the Project Site; (d) to construct the Public Infrastructure Improvements subject to and contingent upon (i) the passage of the TIF Resolution, and (ii) the execution and delivery of any agreement or set of agreements in furtherance of the Plan of Finance submitted to and approved by the Township; (e) to assume responsibility for Project operation, maintenance, and management; and (f) to take all other actions necessary to effectuate this Agreement.

Section 3. Assignment. This Agreement shall be binding on the parties hereto and their respective successors and assigns. The Parties acknowledge that substantial time and effort have been invested in the negotiation of this Agreement, and the Township has entered into this Agreement with an understanding of the unique capabilities of the Developer, and, therefore, any assignment of this Agreement by the Developer to parties other than its affiliates shall be subject to the prior written consent of the Township, which consent shall be granted in the Township's sole discretion and may only be made to a person or entity financially capable of completing the Project. Any such assignment shall expressly provide that the assignee shall comply with all the terms and requirements of this Agreement.

Section 4. Cancellation or Termination for Convenience. This Agreement may be cancelled or otherwise terminated by mutual written agreement of the Parties or pursuant to the terms of this Agreement as to conflict in law, impracticality, and/or acts of God. Furthermore, in the event Developer does not acquire any material portion of the Project Site, this Agreement shall terminate, after which neither party shall have any further

obligations hereunder except for those responsibilities which are expressly stated to survive.

Section 5. Default; Remedies.

(a) Default. The failure of either party (the "Defaulting Party") to perform or observe any obligation, duty, or responsibility under this Agreement, and failure by Defaulting Party to correct such failure within thirty (30) days after the Defaulting Party's receipt of written notice thereof from the non-Defaulting Party; provided, however, that if the nature of the default is such that it cannot reasonably be cured within thirty days, the Defaulting Party shall not be in default so long as Defaulting Party commences to cure the default within such thirty (30) day period and thereafter diligently completes such cure within ninety (90) days after Defaulting Party's receipt of the non-Defaulting Party's initial notice of default.

(b) Remedies. Upon the occurrence of an event of default, the non-Defaulting Party, at its option, may, but shall not be obligated to, enforce, or avail itself of, any remedies available at law or in equity. The failure of either party to insist upon the strict performance of any covenant or duty, or to pursue any remedy, under this Agreement shall not constitute a waiver of the breach of such covenant or of such remedy.

Section 6. Counterparts. This Agreement may be executed in counterpart, and in several counterparts, each of which shall be regarded as an original and all of which shall constitute but one and the same Agreement.

Section 7. Governing Law; Venue. This Agreement shall be governed exclusively by and construed in accordance with the laws of the State, without regard to its conflict of law provisions that would cause the application of the laws of another jurisdiction. Each party hereto (i) irrevocably consents to the exclusive jurisdiction of any state court located within Warren County, Ohio, in connection with any matter based upon or arising out of this Agreement, (ii) agrees that process may be served upon them in any manner authorized by the laws of the State and (iii) waives and covenants not to assert or plead any objection which they might otherwise have under such jurisdiction or such process.

Section 8. Language. The language in all parts of this Agreement shall in all cases be construed as a whole according to its fair meaning and not strictly for or against the Township or the Developer. Section headings in this Agreement are for convenience only and are not to be construed as a part of this Agreement or in any way defining, limiting, or amplifying the provisions hereof.

[Balance of Page Intentionally Left Blank]

IN WITNESS WHEREOF, the Township and the Developer each has caused this Development Agreement to be executed by its respective duly authorized officer, as of the day and year first above written.

HAMILTON TOWNSHIP, OHIO

By: _____
Steve Pegram
Administrator

HAMILTON POINTE INVESTMENT, LLC

By: _____
Name: _____
Title: _____

[Signature Page to Development Agreement]

FISCAL OFFICER'S CERTIFICATE

The undersigned, Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certifies that the moneys required to meet the obligations, if any, of the Township during the year 2023 under the foregoing Development Agreement have been lawfully appropriated by the Board of Trustees of the Township for such purpose and are in the treasury of the Township or in the process of collection to the credit of an appropriate fund, free from any previous encumbrances. This Certificate is given in compliance with Sections 5705.41 and 5705.44, Ohio Revised Code.

Kurt Weber
Fiscal Officer
Hamilton Township, Ohio

Dated: January __, 2023

[Certificate of Fiscal Officer to Development Agreement]

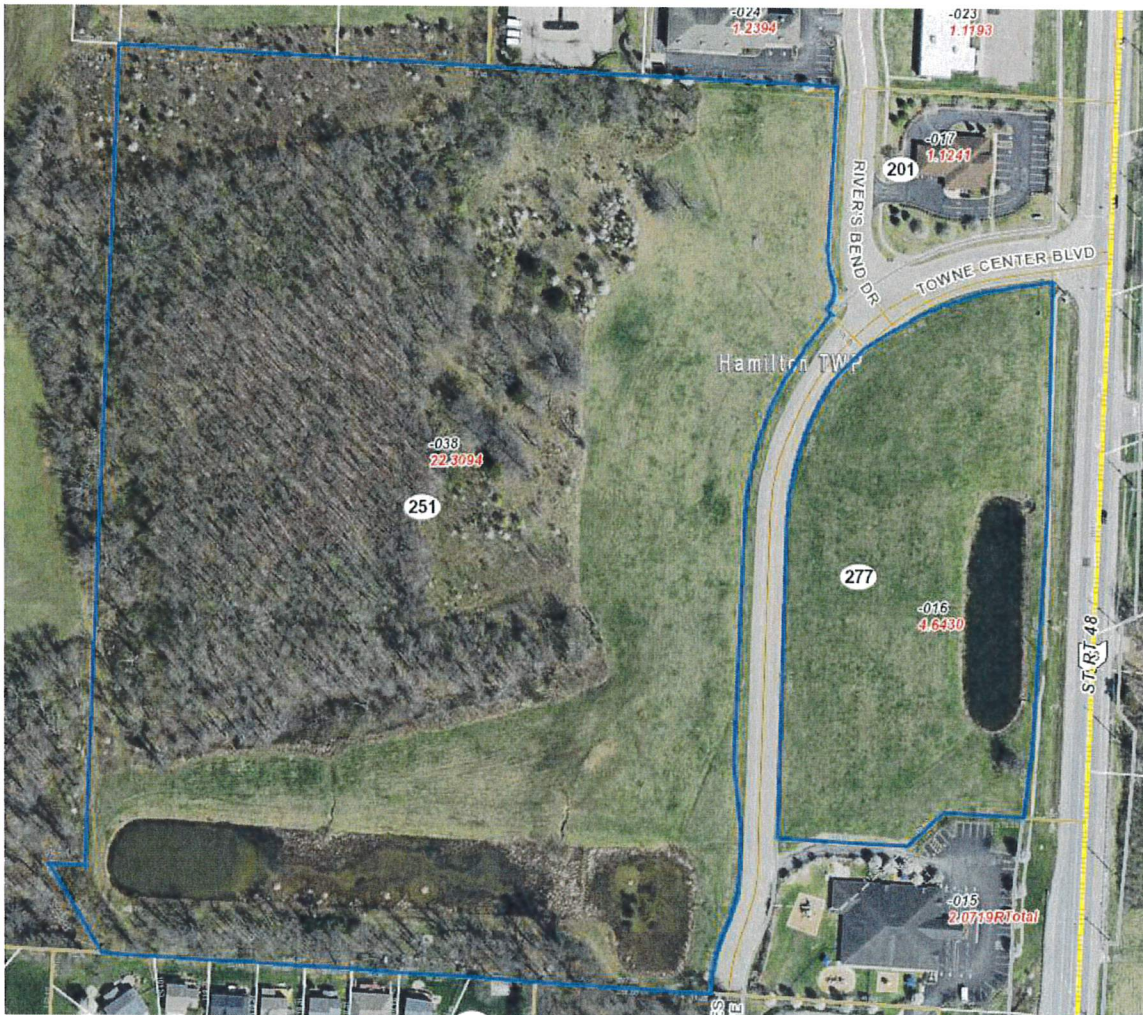
EXHIBIT A

Project Site

The Project Site consists of the following parcels identified by the Warren County Auditor as the Tax Year 2022 parcel numbers* listed below and depicted on the attached map, highlighted in blue, including any subsequent combinations or subdivisions:

Parcel ID	Owner	Street Address	Acreage
16052510380	Wal-Mart Stores East LP	Towne Center Blvd	22.3094
16052770160	Wal-Mart Stores East LP	Towne Center Blvd	4.643

* The parcel numbers listed are currently identified in the records of the office of the Warren County Auditor as of the Effective Date.



Project Depiction.

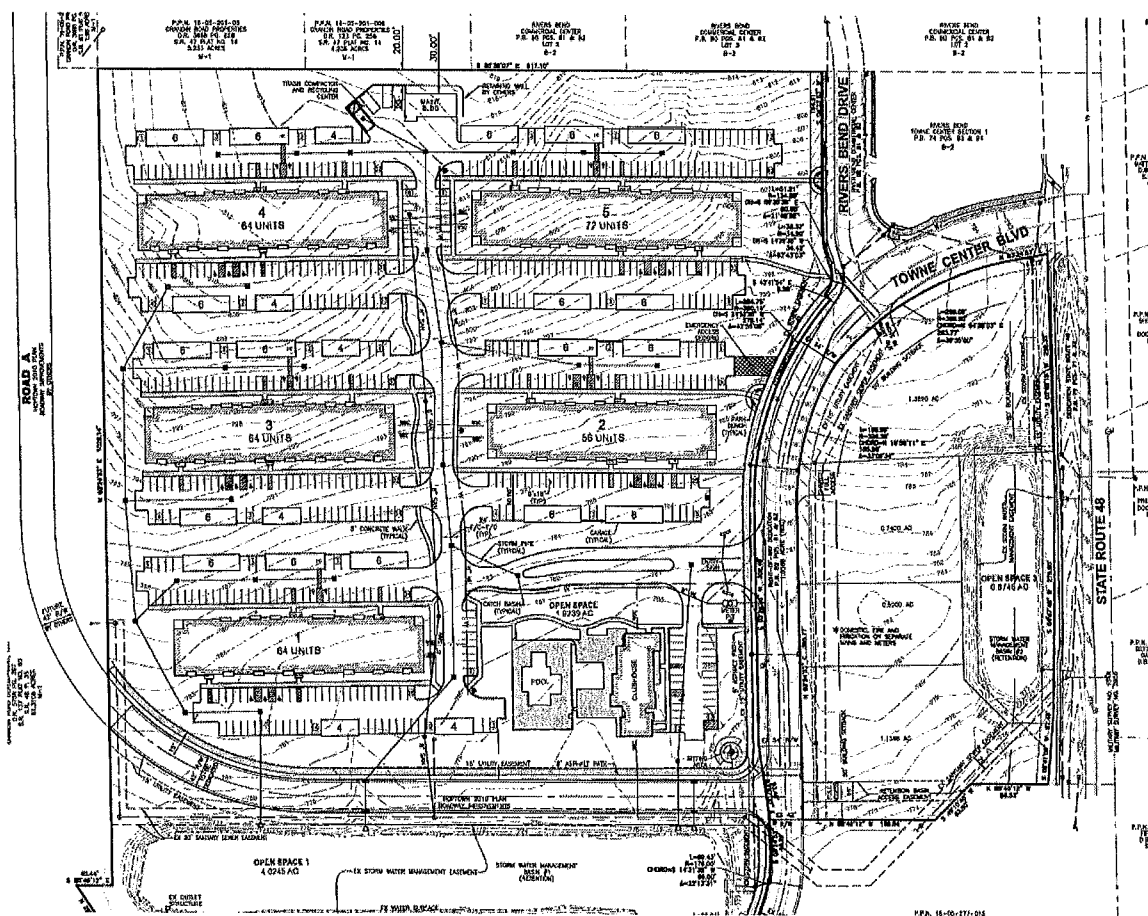


EXHIBIT C

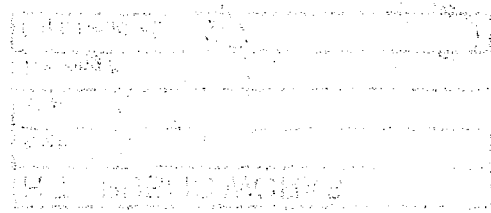
Public Infrastructure Improvements

The Public Infrastructure Improvements consist generally of acquiring and constructing the infrastructure described below:

1. Specific costs to be determined associated with the construction of a 42' R/W road known as Road "A" connecting at Towne Center Boulevard and ending at the western property line per the typical Road A section and location as illustrated on the Hamilton Township Pointe Stage 3 Final Site Plan. The road is to include striping, sidewalks, curb and gutter, associated storm sewer or other utilities and be constructed with asphalt and include several evergreen trees for screening of the properties to the south.
2. Specific costs to be determined associated with the improvement of Towne Center Boulevard to include a 1.5" per typical section final (top) course of asphalt cap and other necessary repairs to the existing road with re-striping and the addition of sidewalks and street lighting per the Township's zoning resolution. Curb and gutter (with catch basins) to be constructed on the west side of Towne Center Boulevard between the south property line and Rivers Bend Drive.
3. Specific costs to be determined associated with the construction of a secondary storm water outlet structure to be added to the larger existing retention basin and modifications to the existing outlet structure at the southern property line to outlet east of the retention basin, including any costs associated with adding the necessary piping and costs of establishing an easement through the adjoining property.
4. Specific costs to be determined associated with the reclamation, clean up, and stabilization associated with both retention basins on the Project Site.
5. Specific costs to be determined associated with initial and ongoing administrative expenses relating to the Public Infrastructure Improvements, including but not limited to engineering, architectural, legal, TIF administration, permitting and public infrastructure construction management, and other consulting and professional services.

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:00 p.m. on January 18, 2023, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Mark Sousa – Trustee, *Board Chair*
Joseph P. Rozzi – Trustee, *Vice Chair*
Darryl Cordrey – Trustee



Mr. _____ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO
RESOLUTION NUMBER 23-0118A**

**A RESOLUTION AUTHORIZING ACCEPTANCE OF PAYMENTS
BY FINANCIAL TRANSACTION DEVICES FOR TOWNSHIP EXPENSES**

WHEREAS, Ohio Revised Code 503.55 empowers a board of township trustees to adopt a resolution authorizing the acceptance of payments by financial transaction devices for township expenses;

WHEREAS, for the purposes of this Resolution, and in accordance with the definition set forth in R.C. 503.55, “Township Expenses” shall mean “fees, costs, assessments, fines, penalties, payments, or any other expense a person owes or otherwise pays to a township”;

WHEREAS, for the purposes of this Resolution, and in accordance with the definition set forth in R.C. 503.55, a “Financial Transaction Device” shall refer only to a credit card, debit card and/or charge card; and

WHEREAS, the Hamilton Township Board of Township Trustees finds it necessary and desirable, and in the interests of public convenience, for Hamilton Township offices to accept payment for Township Expenses by Financial Transaction Devices.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Township Trustees of Hamilton Township, Warren County, Ohio:

SECTION 1. All Hamilton Township offices here hereby authorized to accept payment for Township Expenses by Financial Transaction Device (as such terms are defined in this Resolution).

SECTION 2. The Hamilton Township Fiscal Officer is hereby designated as the Township’s administrative agent for the purpose of soliciting proposals from financial institutions, issuers of Financial Transaction Devices, and processors of Financial Transaction Devices for potential agreements with Hamilton Township to facilitate the Township’s acceptance of payments by Financial

Transaction Device. The Fiscal Officer shall make recommendations to the Board of Trustees about such proposals received, and shall assist Township offices in implementing the Township's policy of accepting payments by Financial Transaction Device, in accordance with R.C. 503.55(C).

SECTION 3. When accepting payment of Township Expenses by Financial Transaction Device, each Hamilton Township office may use only the financial institutions, issuers of Financial Transaction Devices, and processors of Financial Transaction Devices with which the Board of Trustees contracts, and each Township office is subject to the terms of those agreements.

SECTION 4. If permitted by Hamilton Township's agreement(s) with financial institutions, issuers of Financial Transaction Devices, and/or processors of Financial Transaction Devices, a surcharge or convenience fee shall be imposed upon any person submitting payment to the Township by Financial Transaction Device. The surcharge or convenience fee charged to persons paying Township Expenses by Financial Transaction Device shall be the amount of the surcharge or convenience fee charged to the Township under the Township's agreement(s) with financial institutions, issuers of Financial Transaction Devices, and/or processors of Financial Transaction Devices for each Financial Transaction Device transaction with which the institutions, issuers, and/or processors assist the Township.

SECTION 5. If a surcharge or convenience fee contemplated by Section 4 above is imposed, every Township office accepting payment by Financial Transaction Device shall post a public notice in that office, and shall provide notice to each person submitting payment of Township Expenses by Financial Transaction Device, in accordance with the requirements set forth in R.C. 503.55(E).

SECTION 6. If a person submits payment of Township Expenses by Financial Transaction Device and the payment is returned or dishonored for any reason, such person shall be liable to the Township for full payment of Township Expenses, as well as a penalty in the amount of Twenty Dollars and 00/100 (\$20). Pursuant to R.C. 503.55(G), the penalty provided herein shall not preclude Hamilton Township from pursuing any other rights or remedies it may have in law or in equity as a result of a returned or dishonored payment.

SECTION 7. A copy of this Resolution shall be posted in each Township office that accepts payment of Township Expenses by Financial Transaction Device.

SECTION 8. This Resolution shall take effect on the earliest date allowed by law.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Mark Sousa –	Aye _____	Nay _____
Joseph P. Rozzi –	Aye _____	Nay _____
Darryl Cordrey –	Aye _____	Nay _____

Resolution adopted this 18th day of January 2023.

Attest:

Kurt Weber, Fiscal Officer

Approved as to form:

Brodi J. Conover, Assistant Law Director

I, Kurt Weber, Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on January 18, 2023.

Date: _____

Kurt Weber, Fiscal Officer

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:00 p.m. on January 18, 2023, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Mark Sousa – Trustee
Darryl Cordrey – Trustee
Joseph P. Rozzi - Trustee

Mr. _____ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO
RESOLUTION NUMBER 22-0118B**

**A RESOLUTION AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO ACCEPT
AND EXECUTE DOCUMENTS AND CONTRACTS AS REQUIRED ON BEHALF OF
HAMILTON TOWNSHIP FOR THE NATUREWORKS GRANT APPLICATION
SUBMITTED TO THE OHIO DEPARTMENT OF NATURAL RESOURCES**

WHEREAS, the State of Ohio, through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes through the State of Ohio NatureWorks Grant Program, and

WHEREAS, Hamilton Township, Warren County desires financial assistance under the NatureWorks Grant Program to install improvements at Marr Park, and

WHEREAS, Hamilton Township, Warren County has met the application requirements and has been approved by ODNR as eligible to receive this grant, and

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Hamilton Township, Warren County:

Section 1: Steve Pegram, Township Administrator, is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Section 2: This Resolution shall take effect on the earliest date allowed by law.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Mark Sousa –	Aye _____	Nay _____
Darryl Cordrey –	Aye _____	Nay _____
Joseph P. Rozzi –	Aye _____	Nay _____

Resolution adopted this 18th day of January, 2023.

Attest:

Kurt E. Weber, *Fiscal Officer*

Approved as to form:

Benjamin J. Yoder, *Law Director*

I, Kurt E. Weber, Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on January 18, 2023.

Date: _____

Kurt E. Weber, *Fiscal Officer*

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:00 p.m. on January 18, 2023, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Mark Sousa – Trustee, *Board Chair*
Joseph P. Rozzi – Trustee, *Vice Chair*
Darryl Cordrey – Trustee

Mr. _____ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO
RESOLUTION NUMBER 23-0118C**

**A RESOLUTION AUTHORIZING A CONTRACT WITH THE WARREN COUNTY
ENGINEER'S OFFICE FOR THE PURCHASE OF ROAD SALT FOR THE 2023-2024
SNOW SEASON**

WHEREAS, Hamilton Township desires an agreement to purchase road salt through the Warren County Engineer's Office;

WHEREAS, the Warren County Engineer's Office meets all applicable State and local requirements through the bid process for salt; and

WHEREAS, in order to save money and expedite the bidding process, it benefits Hamilton Township to enter into an agreement with the Board of Warren County Commissioners to participate with the Warren County Engineer's Office for road salt for the 2023-2024 winter season.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Township Trustees of Hamilton Township, Warren County, Ohio:

SECTION 1. That the Board of Township Trustees hereby agrees to enter into an agreement with the Board of Warren County Commissioners to participate with the Warren County Engineer's Office for the bidding and purchase of 1,000 tons of road salt for the 2023-2024 winter season.

SECTION 2. That the Township Administrator and/or the Road Superintendent are hereby authorized to file and sign all documents associated herewith including the forwarding of the estimated salt needed for purchase as prepared by the Road Superintendent.

SECTION 3. That the Township has allocated its own storage space to receive and store salt bid and awarded in this contract.

SECTION 4. This Resolution shall take effect on the earliest date allowed by law.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Mark Sousa –	Aye _____	Nay _____
Joseph P. Rozzi –	Aye _____	Nay _____
Darryl Cordrey –	Aye _____	Nay _____

Resolution adopted this 18th day of January 2023.

Attest:

Kurt Weber, Fiscal Officer

Approved as to form:

Brodi J. Conover, Assistant Law Director

I, Kurt Weber, Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of

Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on January 18, 2023.

Date: _____

Kurt Weber, Fiscal Officer



Ohio Department of Transportation

Office of Technical Services

2022 Township Highway System Mileage Certification

Note: This form must be submitted to ODOT no later than March 1, 2023 or county mileage will be certified by default based on the best information available.

The total certified mileage at the end of Calendar Year 2021 for HAMILTON Township
in WARREN County was 103.626 miles

**As certified by the Board of Township Trustees or reported by the Director of Transportation,
in accordance with the provisions specified in the Ohio Revised Code, Section 4501.04.**

Consider all mileage changes that occurred in CY 2022 and determine the net increase or decrease in mileage.
Add the net change to the 2021 certified mileage above and fill in the new total below.

We the undersigned, hereby certify that as of December 31, 2022

the township was responsible for maintaining 105.096 miles of public roads.

Signature of Chairman of Board of Township Trustees

Date

Trustee Signature

Date

Trustee Signature

Date

County Engineer Signature

Date

Comments:

Please return a completed, signed copy of this form along with proper documentation of any changes made to:

Ohio Department of Transportation

Office of Technical Services

Mail Stop #3210

1980 West Broad St. 2nd Floor

Columbus, Ohio 43223

Attn: Aaron Shvach (614) 466-5135 or aaron.shvach@dot.ohio.gov

Summary of 2022 ODOT Changes
for Roads in WARREN County,
Township 04 , HAMILTON

Certified Mileage for 2021 : 103.626 Miles

TWP	04	Route:	T 02299	Route Name:	SECRETARIAT DRIVE	Change:	0.078
Reason For Change		TR 2299 SECRETARIAT DRIVE EXTENDED SOUTHEAST TO JCT WITH TR 2300 CLASSICWAY BLVD.					
TWP	04	Route:	T 02301	Route Name:	VENETIAN WAY	Change:	0.112
Reason For Change		TR 2301 VENETIAN WAY ACCEPTED FOR TOWNSHIP MAINTENANCE FROM LOGS 0.01 TO 0.112.					
TWP	04	Route:	T 02423	Route Name:	OMAHA COURT	Change:	0.034
Reason For Change		TR 2423 OMAHA COURT ACCEPTED FOR TOWNSHIP MAINTENANCE FROM JCT WITH TR 2299 NORTHEAST TO DEAD END.					
TWP	04	Route:	T 02485	Route Name:	QUELLIN BLVD	Change:	0.262
Reason For Change		TR 2485 QUELLIN BLVD EXTENDED EAST TO INCLUDE NEWLY INCORPORATED SECTION.					
TWP	04	Route:	T 02486	Route Name:	BERRINGER CT	Change:	0.204
Reason For Change		TR 2486 BERRINGER COURT EXTENDED NORTH TO INCLUDE NEWLY INCORPORATED SECTION.					
TWP	04	Route:	T 02487	Route Name:	CARRINGTON PLACE	Change:	0.047
Reason For Change		TR 2487 CARRINGTON PLACE EXTENDED WEST TO CUL DE SAC.					
TWP	04	Route:	T 02573	Route Name:	UNBRIDLED WAY	Change:	0.229
Reason For Change		TR 2573 UNBRIDLED WAY ACCEPTED FOR TOWNSHIP MAINTENANCE FROM JCT WITH TR 2300 CLASSICWAY BLVD EAST NORTH/EAST TO DEADEND.					
TWP	04	Route:	T 02574	Route Name:	ALYSHEBA COURT	Change:	0.144
Reason For Change		TR 2574 ALYSHEBA COURT ACCEPTED FOR TOWNSHIP MAINTENANCE FROM JCT WITH TR 2573 UNBRIDLED WAY EAST TO DEADEND.					
TWP	04	Route:	T 02575	Route Name:	CANTERWOOD COURT	Change:	0.108
Reason For Change		TR 2575 CANTERWOOD COURT NEW ROAD FROM JUNCTION WITH TR 2485 QUELLIN BLVD NORTH TO DEAD END.					

TWP 04 **Route:** T 02586 **Route Name:** HUNTWICK LN **Change:** 0.215
Reason For Change TR 2586 HUNTWICK LANE ACCEPTED FOR TOWNSHIP MAINTENANCE FROM JCT WITH TR2427
EAST TO DEAD END.

TWP 04 **Route:** T 02596 **Route Name:** WEXLER COURT **Change:** 0.037
Reason For Change TR 2596 WEXLER COURT ACCEPTED FOR TOWNSHIP MAINTENANCE FROM JCT WITH TR2586
EAST TO DEAD END.

Total Changes: **1.470**

Certified Mileage For: 2022 : 105.096 Miles



Office of Public Works

The following motion is requested by the Board of Hamilton Township Trustees from the Public Works Department:

Date of Meeting: January 18, 2023

Effected Department: Public Works Department

Motion: I request a motion to approve the purchase of cemetery deeds as presented to the board.

Budget Impact: N/A

Line Item Account: