



HAMILTON TOWNSHIP ADMINISTRATION

Mark Sousa – *Board Chair*
Darryl Cordrey – *Vice Chair*
Joseph Rozzi – *Trustee*
Kurt Weber – *Fiscal Officer*

7780 South State Route 48
Maineville, Ohio 45039
Phone: (513) 683-8520

Township Administrator
Steve Pegram
(513) 239-2372

Police Department
Scott Hughes – Police Chief
Phone: (513) 683-0538

Fire and Emergency Services
Jason Jewett – Fire Chief
7684 South State Route 48
Maineville, Ohio 45039
Phone: (513) 683-1622

Public Works
Don Pelfrey – Director
Phone: (513) 683-5320

Assist. Fiscal Officer
Ellen Horman
Phone: (513) 239-2377

Human Resources
Cheryl Allgeyer
Phone: (513) 239-2384

Zoning Administrator
Lindsey Gehring
Phone: (513) 683-8520

Parks and Recreation
Nicole Earley
(513) 683-5360

TRUSTEE MEETING AGENDA 2/01/2023

6:00 PM

- Roll Call
- Pledge of Allegiance
- Approve of the Clerk's Journal and Accept the audio/video recording as the Official Minutes of the January 18, 2023, Township Trustee Meeting as well as Official Minutes and audio recording of the January 24 Special Meeting
- Bills before the Board

Public Comments

New Business

- **Resolution 23-0201A** – Resolution Accepting Section 7A in the Turning Leaf Subdivision
- **Resolution 23-0201B** – Resolution for 2023 Street Paving Program
- **Motion** – Motion to Approve MOU
- **Motion** – Amend the Township Roster

Fiscal Officer's Report

Administrator's Report

Trustee Comments

Executive Session

Adjournment

The agenda is to give an idea of the various discussions before the Board. The time and order of Agenda items is subject to change in order to maintain efficiency and timeliness of the meetings. Citizens may address the Board under the Public Comment section of the agenda.

The following guidelines protect your rights as well as those of others:

1. Speakers must state their name and full address for the record.
2. The Board Chair will recognize each speaker, and only one person may speak at a time.
3. Speakers will address any and all comments to the Board of Trustees and Fiscal Officer. The Board may request further information from staff at their discretion.
4. Anyone who willfully disrupts a Board meeting may be barred from speaking further, or may be removed from the meeting and detained by officers of the Hamilton Township Police Department. (ORC 505.09; ORC 2917.12)

Hamilton Township Trustee Meeting

January 18, 2023

Trustee Board Chairman, Mark Sousa, called the meeting to order at 6:00 p.m. Mr. Rozzi, Mr. Cordrey and Mr. Sousa were present.

Roll call as follows:	Joe Rozzi	Yes
	Mark Sousa	Yes
	Darryl Cordrey	Yes

The *Pledge of Allegiance* was recited by all.

Motion made by Mr. Sousa with a second by Mr. Rozzi to approve of the clerk's journal and accept the tapes as the Official Meeting Minutes of the January 4, 2023, Trustee Meeting.

Roll call as follows:	Mark Sousa	Yes
	Joe Rozzi	Yes
	Darryl Cordrey	Yes

Motion made by Mr. Sousa with a second by Mr. Rozzi to approve the bills as presented to the Board.

Roll call as follows:	Joe Rozzi	Yes
	Darryl Cordrey	Yes
	Mark Sousa	Yes

Public Comments

Mr. Sousa opened the floor to public comments at 6:01pm.

Mr. Craig Bailey came forward to speak. He stated that his wife explained to him that we have an excess of funds in the bank. He wanted to know what the Board is thinking about doing with that excess money. He mentioned that his preference is that the pot does not get bigger and bigger.

Mr. Sousa explained that the excess reserves are in the General Fund which can be used for anything. He said the newest tax issues were in 2019 that were collected in 2020. He mentioned the goal for that would be to have that last a decade or longer. He said they have talked about options for the excess funds however, they do not have a concrete decision on what will be done. He said there are some larger items coming up that we may be using the excess funds on.

Mr. Craig asked if the Board sees it as their job to steer that pot of money to a smaller pot so there is some rainy day fund but less than a years' worth or if a year is where they would like to be.

Mr. Cordrey stated five years ago when Mr. Rozzi and I took office they ran on investing on the Township. He stated in 2017-2018 the Township suffered from lack of investment. He stated in 2018 if things didn't change there would have been no money to repave the roads. He mentioned that there wasn't a lot going on in the Township in the last 10-15 years but now we are about to see a lot of commercial development. He said there has been a lot of conversations on how to invest the excess funds back into the Township.

Mr. Rozzi mentioned that they are looking to right size the Police & Fire Personnel to help with the residential growth that has been happening in the Township.

Mr. Craig mentioned that he is very happy with the plan to right size services and invest into the Township. He asked if we have the plan to increase the services lets pull the trigger and invest in that.

Mr. Sousa mentioned that it is a timing issue. We are getting traffic studies done for some of the development that is coming and we need to figure out if we use it for that. Mounts Park mitigation is also a thought.

Mr. Cordrey mentioned that our Auditor Matt Nolan does not allow Townships to get to a certain level of reserves. He also mentioned the new ladder truck that we have coming in that we will most likely purchase out right, and the fire tower that is being constructed. He said these funds will be invested into the Township, we are not just sitting on it.

Mr. Rozzi mentioned that it is also for personnel, it is hard to get quality applicants.

Ms. Becky Bailey came forward to speak. She mentioned that we love our Public Works, Fire Chief, Police Chief and staff but we still need to be conscientious of how spend those funds. She mentioned that she would like to have a fifth patrol officer and believes we can do that with the money that we have. She thanked Chief Hughes for being fiscally responsible. She then mentioned that you can't have too many Public Works people. She asked if we had thought about purchasing a used fire truck.

Chief Jewett said that it would be incredibly difficult to find a truck that meets our Township needs since we are partially rural and partially suburban.

Ms. Bailey asked about the Covid money that came in. She said that many people suffered through covid without jobs. She stated that it would be appreciated if they disbursed that out to residents. She asked that the Board consider a tax holiday.

Mr. Sousa closed the floor to public comments at 6:21 pm.

Human Resources

Mr. Pegram wanted to give the board an update about the two vacancies in the Public Works Department. He mentioned that these openings have been posted for over a year. We have one person who is undergoing the background check process who we hope will get a recommendation for hire. We are still looking for applicants. He mentioned the Police Department is still hiring as well.

New Business

- Motion: TIF Agreement for Tribute of Hamilton Township.

Mr. Pegram explained this project has been worked on for over a year now. It will be apartments with commercial out lots. This will ratify that the Board intends to do a TIF to pay for the public infrastructure improvements.

Mr. Sousa made a motion with a second from Mr. Rozzi to authorize the Township Administrator to execute a TIF Agreement between Hamilton Township Board of Trustees and Hamilton Pointe Investment, LLC.

Roll call as follows:	Mark Sousa	Yes
	Joe Rozzi	Yes
	Darryl Cordrey	Yes

- Resolution 23-0118A – Authorizing the acceptance of payments by Financial Transaction Device for Township Expenses.

Mr. Pegram explained that we are currently paying all processing fees for our credit card machine and this would allow us to pass them along to the user if we choose to.

Mr. Sousa made a motion with a second from Mr. Rozzi to approve Resolution 23-0118A.

Roll call as follows:	Darryl Cordrey	Yes
	Mark Sousa	Yes
	Joe Rozzi	Yes

- Resolution 23-0118B – Authorizing the Township Administrator to proceed with Nature Works Grant.

Mr. Pegram explained that Nicole Earley our Parks Director and previous administrator Brent Centers applied for an ODNR Nature Works Grant to put in a shelter at Marr Park. This motion will allow Mr. Pegram to sign all papers associated with the Grant.

Mr. Sousa made a motion with a second from Mr. Rozzi to approve Resolution 23-0118B.

Roll call as follows: Joe Rozzi Yes
Mark Sousa Yes
Darryl Cordrey Yes

- Resolution 23-0118C – Authorizing a contract with Warren County Engineer's Office for Salt Purchase for the 2023-2024 cooperative purchasing program.

Mr. Pefrey explained this is a deal we go into every year that gives us a discounted rate on salt.

Mr. Sousa made a motion with a second from Mr. Rozzi to approve Resolution 23-0118C.

Roll call as follows: Mark Sousa Yes
Joe Rozzi Yes
Darryl Cordrey Yes

- Motion – Approval for the purchase of a 2024 International Dump Truck as Budgeted for 2023

Mr. Pelfrey explained that we will not receive this truck until 2024 we will be trading in a 2003 dump truck but will not receive an appraisal until the time we receive the new truck.

Mr. Sousa made a motion with a second from Mr. Rozzi to approve the purchase of the 2024 International Dump Truck from Rush Truck Center in the amount of \$223,171.55.

Roll call as follows: Mark Sousa Yes
Darryl Cordrey Yes
Joe Rozzi Yes

- Motion – Accepting the Township Highway Miles for 2023 at 105.096

Mr. Sousa made a motion with a second from Mr. Rozzi to accept the Township Highway miles for 2023 at 105.096 road miles per the Ohio Department of Transportation.

Roll call as follows: Darryl Cordrey Yes
Mark Sousa Yes
Joe Rozzi Yes

- Motion – Authorizing \$16,500 with Haig Communication, cost to be shared by Police, Fire, Public Works and Administration

Mr. Pegram explained that currently we have three different systems and this would bring all three buildings onto the same system.

Mr. Sousa made a motion with a second from Mr. Rozzi to authorize a purchase order with Haig Communications in the amount of \$16,500.

Roll call as follows:

Joe Rozzi	Yes
Mark Sousa	Yes
Darryl Cordrey	Yes

- Motion – Authorizing the Township Administrator to contact for emergency road repairs on Dallasburg Road.

Mr. Sousa made a motion with a second from Mr. Rozzi to approve an Emergency Repair to a box culvert on Dallasburg Rd and authorizing the Township Administrator to approve any related contracts/invoices in an amount no to exceed \$20,000

Roll call as follows:

Darryl Cordrey	Yes
Joe Rozzi	Yes
Mark Sousa	Yes

- Motion – Authorizing the sale of a Cemetery deed

Mr. Sousa made a motion with a second from Mr. Rozzi to approve the sale of a cemetery deed.

Roll call as follows:

Joe Rozzi	Yes
Mark Sousa	Yes
Darryl Cordrey	Yes

- Baseball Contract Renewal

Mr. Pegram explained that at Testerman Park we have a contract with Little Miami Youth Baseball. It was a 10 year contract, where they had the right to use the four fields and would put in the infrastructure on those fields for \$1 a year. We have three other leagues that we work with that do not have similar contracts. They pay a per field, per season price. That price is either

\$1,500 - \$ 1,600 depending on if it is fall or spring ball. The LMYB contract expires in June of 2023.

Discussion continued on the future contracts for all organizations, no decision was made at this time. This topic will be revisited in the future.

Fiscal Officer's Report

Mr. Weber explained that this report is through December of 2022. We are 100% thru the year. Expenditures are at 87.1% of the budget. We have received 106.8% of our anticipated revenue.

Administrator's Report

Mr. Pegram mentioned the positive meeting that he had with ODOT on updating the thoroughfare plan for Hoptown. He is continuing to work on negotiations with Kroger and expects something to be to the Board soon. He thanked Parks Director Nicole Earley on putting together a great events calendar for 2023 as well as the Winter Newsletter.

Trustee Comments

Mr. Cordrey he mentioned the Save the Dates for the event calendar that has been released on our website and is excited about it. Spring is coming and Route 48 widening project will be starting soon, so just please be aware.

Mr. Rozzi thanked everyone for their comments this evening.

Mr. Sousa echoed Mr. Rozzi and thanked everyone for coming out. He also mentioned that he reached out to Mr. Pegram earlier this week and spoke about the almost regular water main break at 48 and Nunner Rd. He mentioned that they spoke about the widening of 48 and what they will do about water mains so they are not cutting up new road to fix that. Warren County Water and Sewer said that it is standard practice to replace the water mains before the new roads will be installed.

Executive Session

Mr. Sousa made a motion with a second from Mr. Rozzi to enter into Executive Session in reference to O.R.C. 121.22 (G) (1): To consider the appointment or employment of a public employee.

Roll call as follows:	Joe Rozzi	Yes
	Mark Sousa	Yes
	Darryl Cordrey	Yes

Mr. Sousa made a motion with a second from Mr. Rozzi to come out of Executive Session at 8:18pm.

Roll call as follows:	Joe Rozzi	Yes
	Mark Sousa	Yes
	Darryl Cordrey	Yes

Adjournment

With no further business to discuss, Mr. Sousa made a motion with a second from Mr. Rozzi to adjourn at 8:19pm.

Roll call as follows:	Mark Sousa	Yes
	Darryl Cordrey	Yes
	Joe Rozzi	Yes

DRAFT

Hamilton Township Trustee Meeting

January 24, 2023

Trustee Board Chairman, Mark Sousa, called the meeting to order at 4:45 p.m. Mr. Rozzi, Mr. Sousa and Mr. Cordrey were present.

Roll call as follows:	Mark Sousa	Yes
	Joe Rozzi	Yes
	Darryl Cordrey	Yes

The *Pledge of Allegiance* was recited by all.

Public Comments

Mr. Sousa opened the floor to public comments at 4:46pm. No comments were made therefore he closed the floor to public comments to move onto the next agenda item.

Executive Session

Mr. Sousa made a motion with a second from Mr. Rozzi to enter into Executive Session In reference to O.R.C. 121.22 (G)(8))

- (G)(1): To discuss economic development project.

Roll call as follows:	Mark Sousa	Yes
	Joe Rozzi	Yes
	Darryl Cordrey	Yes

Mr. Sousa made a motion with a second from Mr. Rozzi to come out of Executive Session at 5:05 pm.

Roll call as follows:	Joe Rozzi	Yes
	Darryl Cordrey	Yes
	Mark Sousa	Yes

Mr. Sousa made a motion with a second from Mr. Rozzi to approve Resolution 23-0124A. A resolution authorizing the execution and delivery of a development agreement between the Township and the Kroger Company and approving related materials.

Roll call as follows:	Mark Sousa	Yes
	Joe Rozzi	Yes
	Darryl Cordrey	Yes

Adjournment

With no further business to discuss, Mr. Sousa made a motion, with a second from Mr. Rozzi, to adjourn at 5:06 pm.

Roll call as follows:	Joe Rozzi	Yes
	Darryl Cordrey	Yes
	Mark Sousa	Yes

DRAFT



**Office of Public Works Department
02/01/23 Trustee Meeting**

The following motion(s) is/are requested by the Board of Hamilton Township Trustees from the Public Works Director:

Motion to Approve Resolution 0201A – A RESOLUTION ACCEPTING PUBLIC STREETS FOR MAINTENANCE AND SETTING SPEED LIMITS ON SECTION SEVEN “A”, IN THE TURNING LEAF SUBDIVISION, HAMILTON TOWNSHIP, DISPENSING WITH THE SECOND READING AND DECLARING AN EMERGENCY

The Construction of the streets in Section 7A have been completed and inspected by the Township and County and this resolution is to accept those streets under township maintenance as well as set the speed limit as is normal process for accepting subdivision streets.

Motion to Approve Resolution 0201B – A RESOLUTION AUTHORIZING A CONTRACT WITH THE WARREN COUNTY ENGINEERS’S OFFICE FOR THE WARREN COUNTY 2023 RESURFACING, CHIP SEAL AND STRIPING PROJECTS

Annual process that allows Hamilton Township to take advantage of bulk pricing for road re-surfacing by bidding our streets along with the county engineer and other townships and municipalities throughout Warren County.

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:00 p.m. on February 1, 2023, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Darryl Cordrey - Trustee
Joseph P. Rozzi – Trustee
Mark Sousa - Trustee

Mr. _____ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO
RESOLUTION NUMBER 23-0201A**

**A RESOLUTION ACCEPTING PUBLIC STREETS FOR MAINTENANCE AND
SETTING SPEED LIMITS ON SECTION SEVEN “A”, IN THE TURNING LEAF
SUBDIVISION, HAMILTON TOWNSHIP, DISPENSING WITH THE SECOND
READING AND DECLARING AN EMERGENCY**

WHEREAS, Warren County Commissioners have accepted the following streets in the Regency subdivision and approved them for maintenance by Hamilton Township and Hamilton Township is accepting the same for maintenance Section Seven “A” (7A) shown on the attached Exhibit A.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Township Trustees of Hamilton Township, Warren County, Ohio:

SECTION 1. Hamilton Township accepts Section Seven “A” as shown on the attached Exhibit A of the Turning Leaf subdivision for maintenance.

SECTION 2. The speed limit in Section Seven “A” (7A) of the Regency subdivision, Hamilton Township is hereby established at twenty-five (25) miles per hour.

SECTION 3. The Trustees of Hamilton Township, upon majority vote, do hereby dispense with the requirement that this Resolution be read on two separate days, and hereby authorize the adoption of this Resolution upon its first reading.

SECTION 4. This Resolution is hereby declared an emergency measure necessary for the immediate preservation of the peace, health, safety and welfare of Hamilton Township. The reason for the emergency is to provide for an immediate establishment of a safe speed limit.

SECTION 5. This Resolution shall take effect on the earliest date allowed by law.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Darryl Cordrey –	Aye _____	Nay _____
Joseph P. Rozzi –	Aye _____	Nay _____
Mark Sousa –	Aye _____	Nay _____

Resolution adopted this 1st day of February 2023.

Attest:

Kurt E. Weber, *Fiscal Officer*

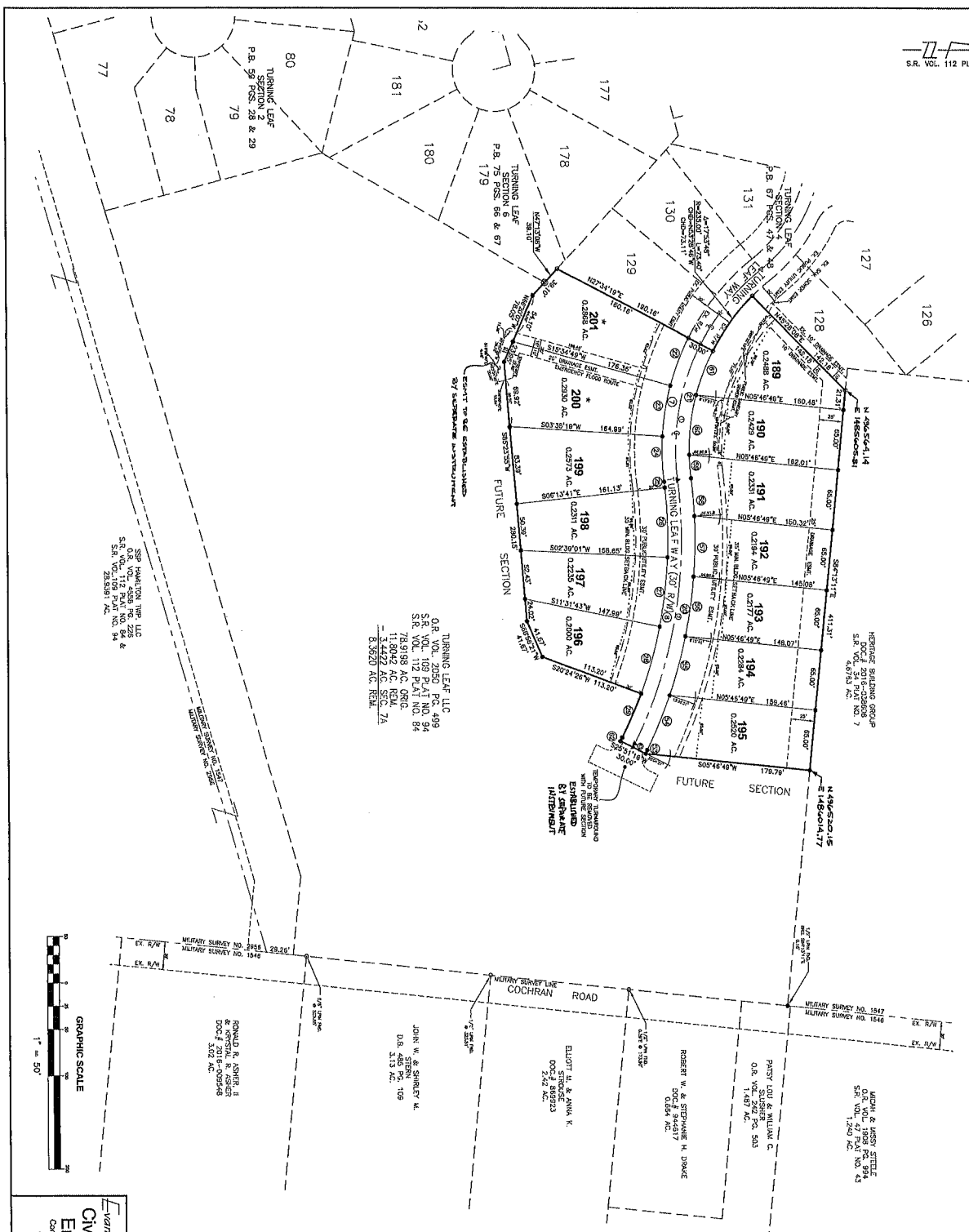
Approved as to form:

Benjamin J. Yoder, *Law Director*

I, Kurt E. Weber., Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on February 1, 2023.

Date: _____

Kurt E. Weber, *Fiscal Officer*

[illegible]

THE MINIMUM OPENING ELEVATIONS (MOE) SHOWN HEREON ARE BASED ON THE RECOMMENDATIONS AS SHOWN ON THE APPROVED IMPROVEMENT PLANS FOR TURNING LEFT SECTION 7A, DATED 12/21/2006 AND WITH A REVISION DATE OF 02/12/2017 AND REQUIRES PROPER DRAINAGE AWAY FROM THE FOUNDATION.

* FINAL FIRST FLOOR ELEVATIONS AND BUILDING OPENING ELEVATIONS SHALL BE BASED ON THE SPECIFIC BUILDING DESIGN AND THE GRADING AND DRAINAGE FOR THE SITE AND INDIVIDUAL LOTS.

LOT NO.	MOSE
200	634.6
201	634.5

FOR BENCHMARK, GRADING AND STORM DRAINAGE INFORMATION SEE THE ABOVE REFERENCED IMPROVEMENT PLAN.

- [illegible]

ENGINEERS CIVILPRO Engineers, LLC Consulting Engineers & Surveyors 4700 Duke Drive, Suite 100 Mason, Ohio 45040 (613) 336-4725	TURNING LEAF SECTION 7A	
	SETTING IN MULTYAP SURVEY #1647 HAMILTON TOWNSHIP WARREN COUNTY, OHIO	CO. BY: SRL DRAWN BY: HRS INK: EDR:MAC DATE: 12/29/17 SHT: 2 OF 2



January 11, 2023

Hamilton Township
Attn: Don Pelfrey
7780 South State Route 48
Hamilton Township, Ohio 45039

Re: Turning Leaf, Section 7A

Dear Hamilton Township,

Please be advised that the punch list items compiled by inspections for the above have been completed and inspected and found to be satisfactory per Warren County Engineer Regulations.

Your acceptance letter will allow this office to release bonds and turn the streets over for public maintenance.

Per Hamilton Township request our office will e-mail a copy of the Survey Certificate and As-Builts (if required) to your office upon receipt as required prior to issuance of your acceptance letter.

Upon your Subdivision Inspector's report of our final review being acceptable and you concur then please send a letter or e-mail that you are willing to accept the street for public maintenance. In the same token we ask that the township forward any objections to our office within 30-days from the date of this letter.

Sincerely,

Neil F. Tunison, P.E., P.S.
Warren County Engineer

Jason Fisher

Jason Fisher
Subdivision Inspection

Cc: Turning Leaf, LLC – Jill Prior (E-Mail only)
John Henry Homes – Joshua Blatt (E-Mail only)
Hamilton Twp – Steve Pegram & Chrisie Hainey (E-Mail only)
Soil & Water – (E-Mail only)
File

WARREN COUNTY ENGINEER'S OFFICE

ADMINISTRATION and ENGINEERING
210 W Main St. Lebanon, OH 45036
Telephone (513) 695-3301 Fax (513) 695-7714

HIGHWAY MAINTENANCE, PERMITS, and INSPECTION
105 Markey Rd. Lebanon, OH 45036
Telephone (513) 695-3336 Fax (513) 695-3323

Evans
CivilPro
Engineers, LLC
Consulting Engineers & Surveyors

January 10, 2023

Mr. Neil Tunison, P.E., P.S.
Warren County Engineer
Warren County Engineer's Office
210 W Main Street
Lebanon, Ohio 45036

Re: Turning Leaf Section 7A
(ECRE14.C)

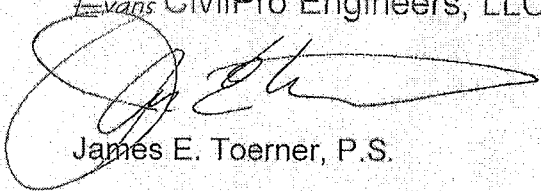
Dear Mr. Tunison:

Please accept this letter as certification that monuments and lot corner pins, as shown on the Record Plats for Turning Leaf Section 7A, have been set. This work was completed September, 2017.

Should you have any questions, please call 513-398-1728.

Sincerely,

Evans CivilPro Engineers, LLC



James E. Toerner, P.S.

RKE/skf

Enclosures

P:\Cre-14CD ECRE14.C Admin\Letter\ECRE14.C - IPs Sec 7A Tunison 2023-01-10.doc

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:00 p.m. on February 1, 2023 at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Mark Sousa – Trustee, Chair
Joseph Rozzi – Trustee, *Vice Chair*
Darryl Cordrey – Trustee,

Mr. _____ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO
RESOLUTION NUMBER 23-0201B**

**A RESOLUTION AUTHORIZING A CONTRACT WITH THE WARREN COUNTY
ENGINEER’S OFFICE FOR THE WARREN COUNY 2023 RESURFACING, CHIP
SEAL, AND STRIPING PROJECTS**

WHEREAS, the Warren County Engineer’s Office will meet all of the applicable state and local requirements for bidding public contracts for the Warren County Engineer’s Combined County and Township 2023 Resurfacing, Chip Seal, and Striping Projects which consists of the resurfacing, chip seal, and striping of certain roads in Warren County, including roads under the jurisdiction of Hamilton Township (the “2023 Road Project”); and,

WHEREAS, the Board of Township Trustees wishes to participate in the Warren County 2023 Road Project through an agreement with the Warren County Engineer’s Office; and,

WHEREAS, in order to save time and money, and expedite the bidding process, it benefits Hamilton Township to enter into an agreement with the Warren County Engineer’s Office for the 2023 Road Project for 2023 construction season.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Township Trustees of Hamilton Township, Warren County, Ohio:

SECTION 1. The Board hereby authorizes and approves the participation of Hamilton Township in the 2023 Road Project and approves an agreement with the Warren County Engineer’s Office to participate with the Warren County Engineer for the bidding and payment of the 2023 Road Project for the 2023 construction season.

SECTION 2. The Township Administrator or the Township Road Superintendent of Hamilton Township are hereby authorized to execute and file all documents associated with the 2023 Road Project including the forwarding of the estimated totals needed for the 2023 Road Project as prepared by the Township Road Superintendent.

SECTION 3. This Resolution shall take effect on the earliest date allowed by law.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Darryl Cordrey –	Aye _____	Nay _____
Joseph Rozzi –	Aye _____	Nay _____
Mark Sousa –	Aye _____	Nay _____

Resolution adopted this 1st day of February, 2023.

Attest:

Kurt E. Weber, *Fiscal Officer*

Approved as to form:

Brodi J. Conover, *Assistant Law Director*

I, Kurt E. Weber, Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on February 1, 2023.

Date: _____

Kurt E. Weber, *Fiscal Officer*



Office of Human Resources
02/01/23 Trustee Meeting

The following motion(s) is/are requested by the Board of Hamilton Township Trustees from the Human Resources Manager:

Motion to approve MOU as presented to the collective bargaining agreement with the International Brotherhood of Teamsters, Local 100

- Changes probationary period of new hires from 6 months to 12 months (which will then match what is currently in both the police and fire collective bargaining agreements for new hires)
- Will allow new hires 12 months to obtain their CDL license
- Language added to specify that the Township will not pay for CDL classes before month 6 of employment

Motion to update the Township roster as presented to the Board.

- On role Stanley Farmer to Public Works Department Service Worker I position, effective 02/21/2023
- Off role Adam Gilpin (Fire & EMS Department) effective 01/16/2023

MEMORANDUM OF UNDERSTANDING
between
THE HAMILTON TOWNSHIP BOARD OF TRUSTEES
and
THE INTERNATIONAL BROTHERHOOD OF TEAMSTERS, LOCAL 100

The Hamilton Township Board of Trustees (hereinafter referred to as "the Employer") and the International Brotherhood of Teamsters, Local 100 (hereinafter referred to as "the Union"), jointly referred to as "the Parties," are parties to a collective bargaining agreement having effective dates of January 1, 2022 through December 31, 2023. The Parties hereby agree to the following Memorandum of Understanding ("MOU") which shall extend the probationary period for newly hired employees from six months to twelve months and be an understanding as to when employees are required to complete CDL training/license under Article 37.

The Parties have used this MOU to promote amicable relations between the Employer, the Union, and bargaining unit employees represented by the Union. The provisions of this MOU are intended to make hiring of new employees easier, especially since the training requirements for CDL drivers has been changed by the State of Ohio.

For the mutual exchange of obligations and promises, the sufficiency of which are hereby acknowledged, the Employer and the Union agree as follows:

1. Article 37 shall be revised, in part, to read:

MISCELLANEOUS WAGES

Conditions. Newly-hired employees shall serve a 12-month probationary period. All Probationary Employees hired without a Class "B" CDL with Air Brake Endorsement shall **obtain a CDL with endorsement between their sixth and twelfth months of probationary employment.** ~~have the first six (6) months of employment to obtain said license.~~ In the event the employee cannot pass the CDL test, the employee shall be terminated at the end of his/her probationary period, unless the Township and the Union mutually agree to an extension.

2. All other provisions in the Parties' collective bargaining agreement continue, unchanged.
3. The Parties have accepted this MOU voluntarily and without coercion, and none of the Parties has been pressured to accept the provisions of this MOU because of any reason.
4. Further, the Parties agree that nothing in this MOU shall be used as a basis for establishing a past practice, and this MOU shall not set any precedent for future labor disputes between the Parties.

FOR HAMILTON TOWNSHIP

Stephen N. Pegram, Administrator

Don Pelfrey, Public Works Director

Mark Sousa, Chairperson
Hamilton Township Board of Trustees

DATE: _____

FOR THE TEAMSTERS, LOCAL 100

Leo Enos, President Local 100

John Daunt, Vice President Local 100

Local 100 Representative

DATE: _____