



## **TRUSTEE MEETING AGENDA 3/15/2023**

6:00 PM

- Roll Call
- Pledge of Allegiance
- Approve of the Clerk's Journal and Accept the audio/video recording as the Official Minutes of the March 1 Regular Meeting as well as the meeting minutes of the March 1 Special Meeting of the Township Trustees
- Bills before the Board

**Presentation** – Matt Nolan, Warren County Auditor

### **Public Comments**

### **New Business**

- **Resolution 23-0315A** – A resolution disposing of certain surplus motor vehicles in the impound lot
- **Motion** – Motion to purchase an Asphalt Roller from Southwest Equipment in the amount \$46,487.
- **Motion** – Motion to approve the purchase of a Scag 72" Mower from Zimmer Tractor in the amount of \$10,854.

### **Fiscal Officer's Report**

### **Trustee Comments**

### **Administrator's Report**

### **Executive Session**

Motion to adjourn into Executive Session at \_\_\_\_\_ in accordance with ORC

121.22(G)(1) to discuss employment and compensation of a public employee.

### **Human Resources**

- **Motion** – Motion to appoint Chad Meadows to the Zoning Commission for a 5 Year Term (2023 – 2027).
- **Motion** – Motion to amend the roster of Hamilton Township as presented.

### **Adjournment**

The agenda is to give an idea of the various discussions before the Board. The time and order of Agenda items is subject to change in order to maintain efficiency and timeliness of the meetings. Citizens may address the Board under the Public Comment section of the agenda.

The following guidelines protect your rights as well as those of others:

1. Speakers must state their name and full address for the record.
2. The Board Chair will recognize each speaker, and only one person may speak at a time.
3. Speakers will address any and all comments to the Board of Trustees and Fiscal Officer. The Board may request further information from staff at their discretion.
4. Anyone who willfully disrupts a Board meeting may be barred from speaking further, or may be removed from the meeting and detained by officers of the Hamilton Township Police Department. (ORC 505.09; ORC 2917.12)

### **HAMILTON TOWNSHIP ADMINISTRATION**

Mark Sousa – *Board Chair*

Joseph Rozzi – *Vice Chair*

Darryl Cordrey – *Trustee*

Kurt Weber – *Fiscal Officer*

7780 South State Route 48

Maineville, Ohio 45039

Phone: (513) 683-8520

### **Township Administrator**

Steve Pegram

(513) 239-2372

### **Police Department**

Scott Hughes – Police Chief

Phone: (513) 683-0538

### **Fire and Emergency Services**

Jason Jewett – Fire Chief

7684 South State Route 48

Maineville, Ohio 45039

Phone: (513) 683-1622

### **Public Works**

Don Pelfrey – Director

Phone: (513) 683-5320

### **Assist. Fiscal Officer**

Ellen Horman

Phone: (513) 239-2377

### **Human Resources**

Cheryl Allgeyer

Phone: (513) 239-2384

### **Zoning Administrator**

Lindsey Gehring

Phone: (513) 683-8520

### **Parks and Recreation**

Nicole Earley

(513) 683-5360

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:00 p.m. on March 15, 2023, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Mark Sousa – Trustee, *Chair*  
Joseph P. Rozzi - Trustee, *Vice Chair*  
Darryl Cordrey – Trustee

Mr. \_\_\_\_\_ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY, OHIO  
RESOLUTION NUMBER 23-0315A**

**A RESOLUTION AUTHORIZING PRIVATE SALE OF UNNEEDED AND UNFIT-FOR-  
USE PROPERTY IN THE POLICE DEPARTMENT**

**WHEREAS**, the Board of Trustees of Hamilton Township, Warren County, Ohio, met in Regular Session on the 15th day of March 2023, at the Hamilton Township Administration Building, 7780 South SR 48 with the following members present:

**WHEREAS**, the Board of Trustees has certain property in its Police Department, which is no longer needed for public use, is obsolete, or is unfit for the use for which it was acquired;

**WHEREAS**, the property which the Board of Trustees has determined to no longer be needed for public use or to be obsolete or unfit for the use for which it was acquired is as follows:

Year	Make	Model	VIN	Miles
1996	Chevrolet	1500	2GEC19W4T200009	240,457
2002	Saturn	SC2	1G8ZR12722Z173928	256,098
2003	Chevrolet	Malibu	1GND52J33M66168	157,593
2006	Volvo	S60	YV1RS592462554345	191,052
2000	Ford	Taurus	1FAFP5346YA243938	177,500
2012	Ford	Fusion	3FAHP0JA8CR122069	N/A
2004	Honda	Accord	1HGCM56654A136913	N/A

**WHEREAS**, the Board of Trustees has determined that the fair market value of the above listed items is not in excess of two thousand five hundred dollars (\$2,500.00);

**WHEREAS**, due to the determination of the value of the above-listed property, Section 505.10(A)(2)(a) of the Ohio Revised Code authorizes the Board of Trustees to sell the property by private sale, without advertisement or public notification;

**WHEREAS**, the Board of Trustees has determined that due to the nature of the above-listed items, disposal of that property by private sale is desirable.

**NOW THEREFORE BE IT RESOLVED**, that the above-listed property shall be sold, by private sale, without advertisement or public notification.

Mr. \_\_\_\_\_ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Joseph P. Rozzi	Aye _____	Nay _____
Mark Sousa	Aye _____	Nay _____
Darryl Cordrey	Aye _____	Nay _____

Resolution adopted this 15<sup>th</sup> day of March 2023.

Attest:

\_\_\_\_\_  
Kurt Weber, Fiscal Officer

Approved as to form:

\_\_\_\_\_  
Benjamin J. Yoder, Law Director

I, Kurt Weber, Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on March 15, 2023

Date: \_\_\_\_\_

\_\_\_\_\_  
Kurt Weber, Fiscal Officer



**Office of Chief of Police**  
**03/15/23 Trustee Meeting**

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The following motion(s) is/are requested by the Board of Hamilton Township Trustees from the Chief of Police

**MOTION TO APPROVE RESOLUTION 23-0315A - A RESOLUTION AUTHORIZING PRIVATE SALE OF UNNEEDED AND UNFIT-FOR-USE PROPERTY IN THE POLICE DEPARTMENT**

This property involves vehicles, which were recently impounded, and their titles signed over to the police department. Most of these vehicles were 'totaled' in car crashes, and/or the value of the vehicle exceeds the tow bill.



**Public Works Department  
03/15/23 Trustee Meeting**

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The following motion(s) is/are requested by the Board of Hamilton Township Trustees from the Public Works Director:

**Motion – Motion to purchase an Asphalt Roller from Southwest Equipment in the amount \$46,487.**

This is to purchase a larger/wider roller to assist the township with patching potholes and smaller paving jobs done by our Public Works Crew in addition to the normal road repaving program. The budget originally earmarked for a new Service Director's truck will be used for this purchase and therefore no increase to our budget.

**Motion – Motion to approve the purchase of a Scag 72" Mower from Zimmer Tractor in the amount of \$10,854.**

The mower will replace an older mower no longer of use to the Public Works Department, the new mower will be used to mow various township properties.

The older mower will be traded-in as part of this purchase.



**Office of Human Resources**  
**03/15/23 Trustee Meeting**

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The following motion(s) is/are requested by the Board of Hamilton Township Trustees from the Human Resources Manager:

**Motion to appoint Chad Meadows to the Zoning Commission with term expiring 12/31/2027.**

**Motion to update the Township roster as presented to the Board.**

- Off role Kyle Hannigan (Fire & EMS Dept.) effective 03/18/2023
- Lt. Tyson Farlaine (Fire and EMS Dept.) full-time status to part-time FF/PM status effective 04/01/2023
- Eric Webb promoted to Fire/EMS Lieutenant effective 3/19/2023
- Add three (3) additional Police Officer positions to be filled over the next 24 months as we add a K9, Detective and eventually a Lieutenant position to the department.
- Add up to six (6) seasonal concession workers for the Testerman Ballpark Concession stand operations this spring.