



HAMILTON TOWNSHIP

HAMILTON TOWNSHIP ADMINISTRATION

Mark Sousa – *Board Chair*
Joseph Rozzi – *Vice Chair*
Darryl Cordrey – *Trustee*
Kurt Weber – *Fiscal Officer*

7780 South State Route 48
Maineville, Ohio 45039
Phone: (513) 683-8520

Township Administrator
Steve Pegram
(513) 239-2372

Police Department
Scott Hughes – Police Chief
Phone: (513) 683-0538

Fire and Emergency Services
Jason Jewett – Fire Chief
7684 South State Route 48
Maineville, Ohio 45039
Phone: (513) 683-1622

Public Works
Don Pelfrey – Director
Phone: (513) 683-5320

Assist. Fiscal Officer
Ellen Horman
Phone: (513) 239-2377

Human Resources
Cheryl Allgeyer
Phone: (513) 239-2384

Zoning Administrator
Cathy Walton
Phone: (513) 683-8520

Parks and Recreation
Nicole Earley
(513) 683-5360

TRUSTEE MEETING AGENDA 08/02/2023

6:00 PM

- Roll Call
- Pledge of Allegiance
- Approve of the Clerk's Journal and Accept the audio/video recording as the Official Minutes of the July 19th Board of Trustees regular meeting.
- Bills before the Board

Swearing In Ceremony – Police Officer Andrew Hayslip

Public Comments

New Business

- **Resolution** – Resolution 2023-0802A – Disposal of Vehicles
- **Motion** – Motion to approve contract for building repairs.
- **Motion** – Sale of Cemetery Plots

Human Resources

- **Motion** – Motion to amend the employee roster of Hamilton Township as presented.

Trustee Comments

Administrator's Report

Executive Session – Motion to adjourn into executive session at ____ in accordance with ORC 121.22(G)(3) to conference with an attorney concerning pending or imminent court action.

Adjournment

The agenda is to give an idea of the various discussions before the Board. The time and order of Agenda items is subject to change in order to maintain efficiency and timeliness of the meetings. Citizens may address the Board under the Public Comment section of the agenda.

The following guidelines protect your rights as well as those of others:

1. Speakers must state their name and full address for the record.
2. The Board Chair will recognize each speaker, and only one person may speak at a time.
3. Speakers will address any and all comments to the Board of Trustees and Fiscal Officer. The Board may request further information from staff at their discretion.
4. Anyone who willfully disrupts a Board meeting may be barred from speaking further or may be removed from the meeting and detained by officers of the Hamilton Township Police Department. (ORC 505.09; ORC 2917.12)



Office of Chief of Police
08/02/23 Trustee Meeting

The following motion(s) is/are requested by the Board of Hamilton Township Trustees from the Chief of Police

MOTION TO APPROVE RESOLUTION 23-0802A - RESOLUTION AUTHORIZING PRIVATE SALE OF UNNEEDED AND UNFIT-FOR-USE PROPERTY IN THE POLICE DEPARTMENT

This property involves vehicles, which were recently impounded, and their titles signed over to the police department. Most of these vehicles were ‘totaled’ in car crashes, and/or the value of the vehicle exceeds the tow bill.

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:00 p.m. on August 02, 2023, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Joseph P. Rozzi – Trustee, Vice *Chair*
Darryl Cordrey – Trustee

Mr. _____ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO
RESOLUTION NUMBER 23-0802A**

**A RESOLUTION AUTHORIZING PRIVATE SALE OF UNNEEDED AND UNFIT-FOR-
USE PROPERTY IN THE POLICE DEPARTMENT**

WHEREAS, the Board of Trustees has certain property in its Police Department, which is no longer needed for public use, is obsolete, or is unfit for the use for which it was acquired;

WHEREAS, the property which the Board of Trustees has determined to no longer be needed for public use or to be obsolete or unfit for the use for which it was acquired is as follows:

Year	Make	Model	Vin:
2007	Ford	Mustang	1ZVFT80N175326265

WHEREAS, the Board of Trustees has determined that the fair market value of the above listed items is not in excess of two thousand five hundred dollars (\$2,500.00);

WHEREAS, due to the determination of the value of the above-listed property, Section 505.10(A)(2)(a) of the Ohio Revised Code authorizes the Board of Trustees to sell the property by private sale, without advertisement or public notification;

WHEREAS, the Board of Trustees has determined that due to the nature of the above-listed items, disposal of that property by private sale is desirable.

NOW THEREFORE BE IT RESOLVED, that the above-listed property shall be sold, by private sale, without advertisement or public notification.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Joseph P. Rozzi –	Aye _____	Nay _____
Darryl Cordrey	Aye _____	Nay _____

Resolution adopted this 2nd day of August 2023.

Attest:

Kurt Weber, Fiscal Officer

Approved as to form:

Benjamin J. Yoder, Law Director

I, Kurt Weber, Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on August 2nd, 2023

Date: _____

Kurt Weber, Fiscal Officer



Office of Public Works
08/02/2023 Trustee Meeting

The following motion(s) is/are requested by the Board of Hamilton Township Trustees from the Director of Public Works in concurrence with Township Administrator:

Motion to approve a contract with Contractors Inc. for repairs to the Public Works Garage at a cost not exceeding \$56,260.50.

The metal building where most of our fleet is stored needs significant repairs to extend the life cycle and use of the building. The majority of the damage is rusted (holes in) the metal siding and gutters as well as rotten wood around door frames etc.

Although the total cost of these repairs is almost \$57,000, we are splitting the repairs between 2023 and 2024 budget years and different sides/portions of the building.

We received two other bids, one for \$62,560 and the other for \$63,214.86.

The 2023 cost is \$26,517.16 and will include the following:

- Remove old siding and trim.
- Replace siding with new panels.
- Install new Trim.
- Remove and replace existing/new gutters.
- Remove and replace all rotten wood around doors.
- Repaint Garage Doors
- Install new Vinyl trim around garage doors.

This is a 2023 budgeted item and phase 2 was/is budgeted in the July Tax budget for 2024.



Office of Public Works

The following motion is requested by the Board of Hamilton Township Trustees from the Public Works Department:

Date of Meeting: August 2, 2023

Effected Department: Public Works Department

Motion: I request a motion to approve the purchase of cemetery deeds as presented to the board.

Budget Impact: N/A

Line Item Account:



Office of Public Works

The following motion(s) is/are requested by the Board of Hamilton Township Trustees from the Public Works Department:

- **Cemetery Deed –**
 - Kent & Nancy Emerson purchased Lot 26, grave(s) 1 in Maineville Addition, deed number 2023-06
 - Holly Kane purchased Lot 504, grave(s) 7 & 8 in Maineville Addition, deed number 2023-07

Deed For Cemetery Lot

Rev. Code, Sects. 517.07, 14; 759.12, 31

Deed Number: # 2023-07

KNOW ALL MEN BY THESE PRESENTS:

That we, the undersigned Trustees of Hamilton Township, Mark Sousa, Joe Rozzi, Darryl Cordrey, in the County of Warren and State of Ohio, for and in consideration of the sum of \$ 2,400.00Dollars, to us paid by Holly Kane of Current Address: 7704 Haverhill Ln Maineville, Oh 45039, the receipt whereof is hereby acknowledged, do hereby **GRANT, BARGAIN, SELL AND CONVEY** to the said:

Holly Kane

and HIS/HER/THEIR heirs forever the following described lot or parcel of land in Maineville Addition : Lot: 504 Grave(s) 7 & 8 as described upon the plat of said Cemetery, on file in the office of the Administration of said TO HAVE AND TO HOLD the same to the said

Holly Kane

and HIS/HER/THEIR heirs, to be used for the purposes of burial only, subject to the laws of this State regarding Cemeteries and the rules and regulations of the officers having control of said Cemetery.

In Witness Whereof, We have hereunto set our hands on this 2nd day of August A.D. 2023

Signed and Acknowledged in presence of

in Warren County, Ohio.

**** The State of Ohio, Warren County, ss.**

Be It Remembered, That on this 2nd day of August A.D. 2023 before me, the subscriber, a **Notary Public** in and for said County, personally came the above named Trustees of Hamilton Township in Warren County, State of Ohio, and as such officers, acknowledged the signed and sealing of the foregoing conveyance to be their voluntary act and deed, for the uses and purposes therein mentioned.

In Testimony Whereof, I have hereunto subscribed my name, and affixed my official seal, on the day and year last aforesaid.

Deed For Cemetery Lot

Rev. Code, Sects. 517.07, 14; 759.12, 31

Deed Number. # 2023-06

KNOW ALL MEN BY THESE PRESENTS:

That we, the undersigned Trustees of Hamilton Township, Mark Sousa, Joe Rozzi, Darryl Cordrey, in the County of Warren and State of Ohio, for and in consideration of the sum of \$ 1,200.00Dollars, to us paid by Kent & Nancy Emerson of Current Address: 3092 Ireland Rd Morrow, Oh 45152, the receipt whereof is hereby acknowledged, do hereby **GRANT, BARGAIN, SELL AND CONVEY** to the said:

Kent & Nancy Emerson

and HIS/HER/THEIR heirs forever the following described lot or parcel of land in Maineville Addition : Lot: 26 Grave(s) 1 as described upon the plat of said Cemetery, on file in the office of the Administration of said TO HAVE AND TO HOLD the same to the said

Kent & Nancy Emerson

and HIS/HER/THEIR heirs, to be used for the purposes of burial only, subject to the laws of this State regarding Cemeteries and the rules and regulations of the officers having control of said Cemetery.

In Witness Whereof, We have hereunto set our hands on this 2nd day of August A.D. 2023

Signed and Acknowledged in presence of

in Warren County, Ohio.

**** The State of Ohio, Warren County, ss.**

Be It Remembered, That on this 2nd day of August A.D. 2023 before me, the subscriber, a Notary Public in and for said County, personally came the above named Trustees of Hamilton Township in Warren County, State of Ohio, and as such officers, acknowledged the signed and sealing of the foregoing conveyance to be their voluntary act and deed, for the uses and purposes therein mentioned.

In Testimony Whereof, I have hereunto subscribed my name, and affixed my official seal, on the day and year last aforesaid.



Office of Human Resources
08/02/23 Trustee Meeting

The following motion(s) is/are requested by the Board of Hamilton Township Trustees from the Human Resources Manager:

Motion to amend the roster of Hamilton Township as presented.

- Off role Royce Goodpaster, in the Fire & Rescue Department, effective 08/05/2023
- Joshua Parker, in the Public Works Department, pay rate increase per CBA of seventy-five cents (\$.75) per hour, effective 08/06/2023
 - Mr. Parker will become the CDL Trainer which is a Lead Member Assignment